

# Seattle Urban Forestry Commission 2013 Work Plan

Adopted 12-12-12

Revised 2-6-13

## 2013 Priority Actions:

1. Urban Forest Stewardship Plan update – adoption by Mayor and Council
2. DPD’s Tree Protection Ordinance
3. Advising on City Decisions that Impact the 30% Canopy Goal
4. Internal Engagement of City Departments on Canopy Goals
5. Improving Transparency of Process / Operations of UFC
6. Outreach and Engagement

Topic Area / Action	UFC Lead Responsible	Parties Involved	Start Date	UFC Agenda Date	Key Outcome /Deliverable
<b>Urban Forest Management Plan</b>					
<b>Participate in the update process and support UFMP goals</b>					
<ul style="list-style-type: none"> <li>• Issue statement of support for the formal adoption of the updated UFSP by Mayor and Council</li> </ul>	John F/Sandra	UF IDT, Council, MO	April	April	Comment/support letter
<ul style="list-style-type: none"> <li>• Review 2013 UF IDT work plan and provide feedback to departments</li> </ul>	Peg	UF IDT, OSE	April	April	Recommendation
<ul style="list-style-type: none"> <li>• Review 2012 UFMP Progress Report and provide feedback to departments</li> </ul>	Leif	UF IDT, OSE	February	March	Recommendation
<ul style="list-style-type: none"> <li>• Support implementation of sustainable and realistic urban forest budget based on UFSP goals</li> </ul>	John F/Erik	UF IDT, OSE	February	June & Nov	Position paper
<b>Tree-related City Regulations/Policies</b>					
<b>Advise DPD on proposed tree regulations</b>					
<ul style="list-style-type: none"> <li>• Hold working meetings with Councilmember Conlin’s Office Staff and Council Central Staff</li> </ul>	All	DPD	January	January	Recommendation
<ul style="list-style-type: none"> <li>• Issue a recommendation on the DPD ordinance version presented to Council (and follow the ordinance throughout its full process)</li> </ul>	John F/John S	DPD	Q1	Q3	Recommendation
<ul style="list-style-type: none"> <li>• Develop recommendations for tracking on-the-ground effectiveness of a strong tree protection ordinance</li> </ul>	Matt	UF IDT, DPD, OSE	Q3	Q4	Position Paper

Topic Area / Action	UFC Lead Responsible	Parties Involved	Start Date	UFC Agenda Date	Key Outcome /Deliverable
<ul style="list-style-type: none"> <li>Develop recommendations for revising Director's rules to be consistent with a strong tree protection ordinance (Driven by DPD's ordinance timeline)</li> </ul>	Jeff	UF IDT, DPD, OSE	TBD	TBD	Position Paper
<ul style="list-style-type: none"> <li>Produce Client Assistance Memo on Mitigation (Driven by DPD's ordinance timeline)</li> </ul>	Peg/John S.	DPD	TBD	TBD	
<ul style="list-style-type: none"> <li>Finalize position paper on Ecosystem Metrics for tree protection regulations, and trend tracking over time</li> </ul>	Peg/John S	SPU, IDT, OSE	Q2	Q2	Position Paper
<ul style="list-style-type: none"> <li>Develop a position paper on Development Standards (Driven by DPD's ordinance timeline)</li> </ul>	Peg/Jeff	UF IDT, DPD, OSE	TBD	TBD	Position Paper
<b>Advise the City on its pruning of public trees to accommodate private views</b>					
<ul style="list-style-type: none"> <li>Issue recommendation on pruning for private views</li> </ul>	Leif/Tom	Parks, Council, MO	Q2	May	Recommendation
<b>Outreach and Engagement</b>					
<b>City Council and Mayor's Office interaction</b>					
<ul style="list-style-type: none"> <li>Hold quarterly meetings with City Council and OSE director</li> </ul>	John F/Sandra Others	Council, OSE	Quarterly	TBD	Speaking points
<ul style="list-style-type: none"> <li>Present 2012 Annual Report and 2013 work plan to City Council and Mayor</li> </ul>	John F/Sandra	Council, OSE	Q1	February	Presentation
<ul style="list-style-type: none"> <li>Participate in urban forestry outreach and engagement events such as Arbor Day and Green Seattle Day</li> </ul>	All	UF IDT	Ongoing	Ongoing	Commissioners' presence at events
<b>Conduct Internal Engagement</b>					
<ul style="list-style-type: none"> <li>Develop annual calendar for invited speakers, guests and topics (to include inviting industrial groups to visit with UFC)</li> </ul>	John F/Sandra	OSE	Feb/Mar	February	Calendar
<ul style="list-style-type: none"> <li>Review outreach efforts and create strategy (including using new stadium as catalyst to explore tree planting in industrial areas)</li> </ul>	Erik	OSE	Q3	Q3	Memo
<b>Align Urban Forest IDT and Urban Forestry Commission's work plan</b>					
<ul style="list-style-type: none"> <li>Hold annual joint UFC/UF IDT meeting</li> </ul>	John F/Sandra	OSE	Q2	June	
<b>Internal Operations</b>					
<ul style="list-style-type: none"> <li>Issue 2013 Annual Report</li> </ul>	John F/Sandra	OSE	Dec/Jan	December	Annual report
<ul style="list-style-type: none"> <li>Review 2013 and create 2014 workplan</li> </ul>	John F/Sandra	OSE	Dec/Jan	December	Annual workplan
<ul style="list-style-type: none"> <li>Hold Chair and co-chair elections</li> </ul>	John F/Sandra	OSE	Dec	December	New leadership