C**ity of Seattle Request for Proposal #DIT 130002**

**Consultant Services for Development of Data Center Strategy,**

**Conceptual Design Options and High Level Implementation Plan**

**Addendum Six**

**02/14/13**

The following is additional information regarding Request for Proposal DIT 130002 released on January 25, 2013. This addendum includes both questions from prospective proposers and the City’s answers, and revisions, if any, to the RFP. This addendum is hereby made part of the RFP and therefore the information contained herein shall be taken into consideration when preparing and submitting a proposal.

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| Item # | Date Received | Date Answered | Vendor’s Question | City’s Answer | RFP Revisions |
| 1 | 2/12/13 | 2/14/13 | Is the City of Seattle working with a Broker to assist with possible building options? | No. |  |
| 2 | 2/12/13 | 2/14/13 | Is the City of Seattle looking at land or properties outside of the City of Seattle?  Outside of the King County?  If so, please provide possible locations. | No, the City is not in the process of looking. The Successful Consultant will include recommendations for locations in the Options.  |  |
| 3 | 2/12/13 | 2/14/13 | Of the minimum two options for development of conceptual design (Section 7.7) should we assume one option would be a new ground-up building, or are we to only look at renovations or interior architectural upgrades? | The Successful Consultant will include recommendations for physical facility in the Options.  |  |

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| 4 | 2/12/13 | 2/14/13 | Please clarify the following. Paragraph 4 says the fee is a fixed amount, with fixed percentage allocations among the different deliverables.  Paragraph 5 has the consultant billing hours worked, presumable not to exceed the amount stated in paragraph 4. If we are under on the hours for a specific deliverable, as written we could not "transfer" that time to another deliverable that to another deliverable that might take more time (fee) than what has been allocated to the deliverable in paragraph 4. Is this accurate? | See Revision to RFP, Consultant Agreement, Section 5, Paragraph 2. | Consultant Agreement, Section 5, Paragraph 2 is amended by deleting the paragraph in its entirety. |
| 5 | 2/12/13 | 2/14/13 | For scope item 7.1 – With approximately 720 identified business applications (Per Appendix B), what level of analysis is expected for the applications layer?   | The City’s objective in Phase One is for a Consultant to provide a data center strategy, conceptual design options and high-level implementation plan. The City’s objective is not a detailed design. It is expected the Successful Consultant will work to a level that meets the objective and timeframes. |  |
| 6 | 2/12/13 | 2/14/13 | For scope item 7.1 – Should the basis of the environments to be updated and/or relocated be currently installed computer, network and storage infrastructure? Should a future hardware roadmap be considered in this analysis?  | Yes. Yes. |  |

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| 7 | 2/12/13 | 2/14/13 | For scope item 7.1 – The RFP requires that we identify the interdependencies among the applications/computing components/departments. With 720 business applications, please clarify the requirement. Are these interdependencies known and understood by the Department of Information Technology?  | The City does not know the interdependencies. (As a reminder, a City Business Analyst will be assigned full time to SOHIP.) |  |
| 8 | 2/12/13 | 2/14/13 | For scope item 7.2 – Are we to evaluate an existing BIA and provide input, or is the intent of this scope item to fully develop a BIA and Business Continuity Plan?  | See Addendum Five, Answer #1 through #5. A comprehensive, City-wide BIA has not been completed. It is expected the Successful Consultant will work to a level that meets the objective and timeframe.  |  |
| 9 | 2/12/13 | 2/14/13 | For scope item 7.3 – Are we to assume 20 individual interviews to accommodate the stated 20 City department executives? How many interview / workshops should we plan for?  | The City is not requiring a particular approach to information gathering. Each Proposer should describe its proposed methodology in the Written Proposal Response, Question 5. |  |
| 10 | 2/12/13 | 2/14/13 | For scope item 7.3 – Do all interviews need to be conducted in person?  | See this Addendum Six, Answer #9. |  |

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| 11 | 2/12/13 | 2/14/13 | For scope item 7.4 – Are the City department IT Directors and Managers in addition to the 20 executives referred to in section 7.3? Does this imply 40+ individual interviews?  | The City requires information to be gathered from at least 20 executives and at least 20 IT Directors/Managers. See also this Addendum Six, Answer #9. |  |
| 12 | 2/12/13 | 2/14/13 | For scope item 7.4 – The RFP requires that we identify the interdependencies among the applications/computing components/departments. How is this scope different from section 7.1? With 720 business applications, please clarify the requirement. Are these interdependencies known and understood by the Department of Information Technology?  | The topic of Section 7.1 is “Current Environment.” The topic of Section 7.4 is “Future Technical Requirements.” See also this Addendum 6, Answer #7.  |  |
| 13 | 2/12/13 | 2/14/13 | For section 7.5.1 – Does the City already have a DCiM solution for technology system management and automation tools? Is this scope intended to identify a DCiM solution?  | The City does not have a DCiM solution. The Successful Consultant may identify a DCiM tool. |  |
| 14 | 2/12/13 | 2/14/13 | For section 7.5.1 – Is the intent to document the existing standards for Backup and Disaster Recovery platforms, or to define new standards for these platforms? Please clarify requirement.  | Guiding principles are any principles or assumptions that guide the Project throughout its life in all circumstances. The Consultant, based on its expertise, will lead the City in developing the set of guiding principles.  |  |

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| 15 | 2/12/13 | 2/14/13 | For section 7.5.2 – Is the intent for us to make recommendations for IaaS, PaaS and SaaS to establish an internal Cloud platform? Please clarify requirement.  | See this Addendum Six, Answer #14. |  |
| 16 | 2/12/13 | 2/14/13 | For section 7.5.3 – Is the intent for us to recommend public cloud service alternatives? Please clarify requirement.  | See this Addendum Six, Answer #14. |  |
| 17 | 2/12/13 | 2/14/13 | For section 7.5.4 – Are we to document current security strategies or develop a security strategy? Does this include applications, data, network or physical security?  | See this Addendum Six, Answer #14. |  |
| 18 | 2/12/13 | 2/14/13 | For section 7.5.6 – Have Service Level Agreements for RTO, RPO, etc. been defined or is that the intent with this scope of work?  | See this Addendum Six, Answer #14. |  |
| 19 | 2/12/13 | 2/14/13 | For section 7.6 – What elements is the Data Center Strategy expected to include? Data Center Strategies can be very comprehensive and can address many aspects of the business, IT and Facilities infrastructure. Please clarify what the Data Center strategy is expected to include.  | The Successful Consultant will assist the City in identifying the elements to include.  |  |

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| 20 | 2/12/13 | 2/14/13 | For section 7.7.3 – Would a migration strategy assume a physical relocation of existing equipment or a refresh strategy? This will depend greatly on the redundancy for each platform/application and the level of acceptable downtime for each application. For this to be a meaningful estimate, it is important that we understand these expectations.   | The Successful Consultant will assist the City in identifying the migration strategy. At this time the City anticipates some level of relocation will be required.  |  |
| 21 | 2/12/13 | 2/14/13 | For section 7.7.4 – Should cost estimates be for the construction of the data center itself or are they expected to also include IT compute, network and storage seed equipment?  | The high level estimated costs should include all costs associated with implementing the options. |  |