

Privacy: Data Collection Notification Language

Use Case	Description	Notification
Telephone call recording	For use in all stances of telephone session recording, including call centers.	For customer services purposes, this call may be recorded.
Paper and electronic forms	For use on all paper or electronic forms, applications, surveys or other modes of information collection.	To learn more about how this information is managed please see our Privacy Statement [PROVIDE LINK]
Email communications	For use on email signature lines for communication with the public.	Public Disclosure/Disclaimer Statement: Consistent with state law, all City email communications may be subject to public disclosure. To learn more please see our Privacy Statement [PROVIDE LINK]
Video recording	To be posted in City-owned buildings using security cameras or added to existing "rules of conduct" notices.	Security cameras are in use in this facility for the protection of our staff and visitors.
Public events image and audio recording	For use at public events where digital images or recordings are made.	Cameras and video recording devices are in use for this event.
Website Redirect	For use in web redirects and links to non-City webpages	You are now leaving a City of Seattle website. We do not control the privacy policy of the website you are about to visit. We recommend that you check the new website's privacy policy for details about information collection and use.
Opt-out	For use when information requested is not required to deliver a particular service (surveys, volunteer info, etc.)	We are asking for this information to improve our services. You may choose to opt out of providing it. For more about how information is managed see our Privacy Statement [PROVIDE LINK]