



# Water Service Application and Agreement

Any Property Owner seeking a new connection to Seattle's water supply system or to change an existing water service must fill out a Water Service Application and Agreement. Personal information entered on this form is subject to Washington Public Records Act and may be subject to disclosure to a third-party requestor. At the City of Seattle, we are committed to protecting your privacy and will ensure that any disclosures are done according to law. To learn more about how this information is managed please see our Privacy Statement.

## PREPARE A COMPLETE APPLICATION

- ☐ Obtain a valid Water Availability Certificate (WAC). See [Client Assistance Memo \(CAM\) 1201](#).
- ☐ Complete this Water Service Application and Agreement. If you have additional water services, typically associated with a short plat or unit lot subdivision, or plan to retire or reuse a water service, complete a [Request for Additional Water Services](#) for each assigned parcel address.
- ☐ Provide a site plan that meets the requirements of [CAM 1202](#).
- ☐ In the City of Seattle, list a Restoration Contractor below, such as a [Registered Side Sewer Contractor](#) or Registered Pavement Restoration Contractor. The Restoration Contractor is responsible for street restoration authorized by SPU's approved SDOT permit.

- ☐ In the City of Seattle, accept responsibility to pay all fees as the Financially Responsible Party (FRP) and perform the permanent restoration under SPU's approved SDOT permit by signing the "Acknowledgement" section of this form. If outside of Seattle, contact your local jurisdiction for paving restoration requirements.
- ☐ If outside of the City of Seattle, provide a copy of restoration permit.

**SUBMIT YOUR APPLICATION** – Use one of the following options:

- ☐ Email **signed** pdf application and site plan to: [SPU\\_DSO@seattle.gov](mailto:SPU_DSO@seattle.gov)
- ☐ Hand Deliver: Seattle Municipal Tower – 700 Fifth Ave, Suite 2748, Seattle, WA 98101
- ☐ Mail: Development Services Office, Seattle Public Utilities, PO Box 34018, Seattle, WA 98124

## WHAT HAPPENS NEXT

After you submit your application, a project lead will contact you with next steps. You will receive an invoice once the project lead determines the application is complete. For more information, please visit [www.seattle.gov/utilities/construction-and-development/dso/water-service](http://www.seattle.gov/utilities/construction-and-development/dso/water-service).

## APPLICANT & PROJECT INFORMATION

	FINANCIALLY RESPONSIBLE PARTY	PROPERTY OWNER (If different from Financially Responsible Party)	PROJECT CONTACT (If different from Financially Responsible Party)	RESTORATION CONTRACTOR
Company				
Name				
Mailing Address				
Telephone				
Email				

Project Address

Building/Land Use Permit #

King County Parcel #

WAC #

Onsite Contact Name

Email

Phone

**Water Service Parcel Address:****Service Type:** ☐ New Service ☐ Change to Existing Service ☐ Public Hydrant Work**Development Type:** ☐ Single Family ☐ Townhouses ☐ Apartments ☐ Condos  
☐ Commercial ☐ Mixed Use ☐ Live/Work ☐ Other (Describe): \_\_\_\_\_**Request Type:** ☐ Installation ☐ Retirement ☐ Re-Use [Backflow Required?](#) ☐ Yes ☐ No

Select Type	3/4"	1"	1 1/2"	2"	2" High Flow	4"	6"	8"	Other
Domestic									
Fire									
Irrigation									
Combination (Fire/Domestic)									

Complete a "[Request for Additional Water Services](#)" for each assigned water service parcel address

**DISCLOSURE OF ENVIRONMENTAL CONDITIONS**

Does the Property Owner or Authorized Agent have knowledge of any hazardous substance used, generated, stored, released and/or present at, on, about or under the Property or right-of-way?

**Check Appropriate Box:**

☐ **YES** – If yes, complete the "Disclosure of Environmental Conditions Addendum"

☐ **NO** – If no, review and initial below:

\_\_\_\_\_ Property Owner or Authorized Agent has no knowledge of use, generation, storage, or release at, on, about or under the property or right-of-way, of any hazardous substance (as defined in WAC 173-340-200) or allowed any other entity to do so.

**OBLIGATION TO RESTORE STREET UNDER SDOT PERMIT (Within Seattle City Limits)**

Upon SPU's completion of its work in the right-of-way to connect service to the property, the FRP will assume responsibility to perform the permanent restoration required by the SDOT Street Use permit per the requirements in the most current version of the ROW Opening and Restoration Rules. The FRP is responsible for updating the Street Use permit related to the permanent restoration work per SDOT's requirements. This may require a new Traffic Control Plan (TCP) to be submitted if the traffic control limits to perform the permanent restoration vary from the approved TCP issued to SPU for the installation and temporary restoration work.

**ACKNOWLEDGEMENT**

I, the undersigned Financially Responsible Party, agree to comply with all rules and regulations of Seattle Public Utilities and Seattle Department of Transportation relating to this water service and street restoration and to leave unobstructed access to all Seattle Public Utility owned assets.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Relationship to Financially Responsible Party