

# EMERGENCY COORDINATION TECHNICAL FORUM (ECTF)

## Meeting Minutes

April 1, 2010

1:00 – 2:30

Mercer Island Council Chambers  
9611 SE 36th Street  
Mercer Island, WA 98040  
Phone: (206) 236-5300

**Attendance:** Roger Eberhart, Steve Dunphy, Jean Shaffer, Dave Hilmoe, Mark Parson, John Thompson, Carl Lunak, Terri Divers, Jerry Thornton, Sr. Ken VandenBergh, Walt Canter, Ron Sheadel, Ron Speer, Dan Swenson, Terry Smith, Ned Worcester, Terri Gregg

- **Incidents**  
SPU broke a 2” gas line during a wm repair and needed PSE and Fire Dept to respond before repairs could be made which slowed down response to repair wm. Repair took 20hrs to complete. SPU is looking for ways to streamline repair process and coordination between other agencies to avoid long term emergency shutdown to customers.
- **Interties –**
  - Final intertie map to be sent out prior to next ECTF meeting.
- **Communication**
  - Discussion over messaging. Some have a binder with all messaging examples included. Request was made to put communication examples on OB website regarding all types of incidents. Encouraged yearly meeting with PIO’s. Send out a request for examples of written communication during an incident. Include on web examples written in multiple languages. Look at EPA website tool kit for examples. Terri to follow up.
- **System Redundancy**
  - Ron Sheadel gave a response to system redundancy. After much discussion it was determined this issue will be handled at a higher level (between Tacoma/Seattle/Everett) for further discussions. Currently, redundancy between Cities and Districts is already mapped through the Interties. Each City/District needs to ensure manage their own needs are being met for redundancy.

- **SPU - Drinking Water Line of Business**
  - Dave Hilmoie discussed coming back to group to share specific scenarios regarding SPU's model of getting water from point X to point Y through optimization. He recommended bringing Eugene Mantchev and/or Jon Ford to the June meeting to share some of this information.
  
- **Low Band Radio**
  - Ned to follow up and report on 2010 low band radio roll call results at June ECTF meeting.
  
- **Good of the Order:**
  - No updates.
  
- **Next Meeting**
  - ? August 5th, 2010