

# EMERGENCY COORDINATION TECHNICAL FORUM (ECTF)

## Meeting Minutes

December 3, 2009

12:45 – 2:15

**Mercer Island Council Chambers**

**Attendance:** Tom Hoffman, Joe Horvath, Mark Parsons, Terry Smith, John Thompson, Steve Moye, Jean Shaffer, Ted Stonebridge, Dan Swenson, Terri Gregg and Ned Worcester

### ➤ Incidents

➤ Woodinville WD reported that during one of this season storms a power line broke and the stray currents broke the District's watermain. Woodinville had to wait for PSE to make repairs before they could repair their watermain.

➤ Portland, Oregon – An E-coli outbreak was reported by Portland requiring them to issue a first ever boiled water notice to more than 50,000 residents in the general Portland area. Reason behind outbreak is still unknown, however; this incident showed areas that were in need of improvement from the timing of public communication notices, revisiting reservoir covering and the timing of the 2<sup>nd</sup> WQ samples taken.

### ➤ ICS 300/400 Training Course

➤ Reminder: Next ICS 300/400 training course will be held **January 20<sup>th</sup> – 22<sup>nd</sup> at Woodinville WD**. 22 attendees have signed up to date.

➤ The PSCNW proposal to Create, Train and Exercise SPU Purveyors All Hazard Response Plan Framework was approved. **Ned Worcester will be contacting Mike DeCapua to work out all the details and look into process of cost sharing.**

### ➤ Complex Incident Command

➤ Ned to work on more details of the CIC. One item discussed was specific incident training of teams. This training could be done by Regional/State or Federal agencies.

### ➤ Interties

➤ All intertie information given to SPU by Purveyors was mapped and shared with attendees. Discussion about the need to include "temporary" interties was discussed and it was decided to include them. **The map of all interties will be e-mailed to all customers for feedback along with the request to include "temporary" interties.**

- **Incident Action Plans**
  - Dave Hilmoe to ***come back in the spring of 2010*** to give another update on the 5 Incident Actions Plans listed below:
    - Major River Flooding
    - Cedar Failure Exercise
    - Tolt Failure Exercise
    - Water Main Break – Boil Water Requirements
    - Water Quality Emergency
  
- **Mutual Aid Agreement Update**
  - Ned informed the group that the WA WARN has received approximately 60 signatories State wide. The group is currently working on an Operating Plan and governance language. ***Ned will e-mail the latest status report and the list of signatories.*** Discussion over the need for an additional MAA's among the Purveyor it was decided that SPU & the Purveyor's will use the WA WARN MAA for now and move to create another if deemed necessary.
  
- **Resource Typing Update**
  - Ned reported that the group is working on naming conventions outside the standard NIMS language for police and fire. SPU will hold onto existing data collected until further notice.
  
- **Review of 2009 Work Plan**
  - Review of the 2009 work plan. For 2010 it was decided that the group would finish what was not completed in 2009 for the 2010 work plan. ***Terry Smith requested to include a list of all employees within the entire region who could be called upon to assist the areas in which they live in the event of a major catastrophe.***
  - ***Meetings will continue to be held every other month on the same day as the scheduled OB meetings (first Thursday of every month) and at the same time.***
  
- **Good of the Order:**
  - No updates.
  
- **Next Meeting**
  - **February 4, 2009**