



City of Seattle

Mike McGinn, Mayor

City of Seattle Online Privacy and Security Policy – Summary

This document summarizes the collection, use and security of information on Seattle.Gov, the City of Seattle public web site. The full policy can be found in English at:

<http://www.seattle.gov/pan/privacypol.htm>

The information presented here is not meant to be a contract and is provided for informational purposes only.

Information Collected and How it is Used

The City of Seattle gathers certain information automatically when you visit the Seattle.Gov web site, such as your Internet Protocol (IP) address, domain name, browser and operating system types, date and time of site visit, web services or pages visited, and web site visited prior to visiting our web site. This information is collected for statistical purposes only to help the City of Seattle manage the Seattle.Gov web site.

Except for authorized law enforcement investigations and web site security purposes, no other attempts are made to identify individual users.

Personal Information

We collect no personal information about you unless you voluntarily provide it to us by sending us an e-mail, participating in a survey, hosted mailing-list, or discussion board, completing an online form, or doing some other type of online transaction on Seattle.Gov and with the City of Seattle.

Information provided for a transaction is used only for completing and recording the transaction.

The City does not sell, rent or give out visitor information, including e-mail addresses, to any outside company or organization, unless legally required to do so.

Public Access to Information

The Public Records Act requires the disclosure of all public records unless a particular record is specifically exempt under the Public Records Act or other applicable law.

Use of Cookies

The City's policy is to limit the use of cookies, but some cookies are used to confirm the integrity of online transactions. Cookies used in this way do not contain personally identifiable information.

Contact Information

You can contact a City staff member to review any personally identifiable information we collect about you by using the Contact Information section of the full Online Privacy and Security web site at

<http://www.seattle.gov/pan/privacypol.htm#contact>.

If you have questions about this document, call the Dept of Information Technology at 206-684-0600. We will provide assistance in your own language with an interpreter upon request.

Security

The City safeguards the integrity of its data and prevents unauthorized access to information it maintains.

Electronic Commerce

Electronic payment transactions are allowed only where there are technological and other safeguards in place to protect financial and other sensitive data.

Avoiding Internet Fraud

It is the City's policy never to request confidential personal or financial information from our customers via an unsolicited e-mail, or to send you an unsolicited e-mail containing a link to a City website where confidential personal or financial information is requested.

Other Websites

When you link to another web site, you are no longer on the City's web site and this Privacy Notice will not apply.