



**Many Public Space Management permits can be transferred from the current permit owner to a new permit owner. The permit transfer process is faster, requires less documentation/submittal materials and lower permit fees than the process to obtain a new permit. Permits that may be eligible for transfer include the following categories of use:**

- Building encroachments such as garages, canopies, overhangs, facades, loading docks, etc.
- Stairs
- Retaining walls and rockeries
- Fences
- Benches and seating
- Material storage
- Docks, floats, moorage and other structures in underwater streets and waterways
- Private utility installations and building appurtenances
- Areaways
- Public amenities such as planters, pedestrian lighting, art, etc.

**Certain Public Space Permits are not eligible for transfer. Permits not eligible for transfer include the following categories and circumstances:**

- Sidewalk café permits
- Merchandise display permits
- Vending permits
- Special activities/temporary street and sidewalk closure permits
- Any permit that includes work in the right of way (for example a sign permit that includes changing the sign copy or a rockery that is being re-built)
- When the new owner requests an additional structure be added to the existing permit

Contact the Public Space Management group with any questions:

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