SDOT PUBLIC SPACE MANAGEMENT PERMIT CONTACT INFORMATION UPDATES

Thank you for helping prepare our files for migration to our new database in 2019. Please complete this form, save, then send as an attachment to [publicspace@seattle.gov.](mailto:publicspace@seattle.gov)

**PERMIT NUMBER: SITE ADDRESS:**

**CONTACT INFORMATION TABLES** (Please complete all three tables)

# Owner (Business or Property Owner and Primary Permit-Holder)

|  |  |
| --- | --- |
| First Name: | Last Name: |
| Company: | |
| Mailing Address: | |
| City, State: | Zip: |
| Email Address: | Phone #: |

**Financially Responsible Party (Who receives and remits payment on the annual invoices)**

|  |  |
| --- | --- |
| First Name: | Last Name: |
| Company: | |
| Mailing Address: | |
| City, State: | Zip: |
| Email Address: | Phone #: |

**On Site Contact (This might be the property manager, the business or residential tenant, etc.)**

|  |  |
| --- | --- |
| First Name: | Last Name: |
| Company: | |
| Mailing Address: | |
| City, State: | Zip: |
| Email Address: | Phone #: |

Personal information entered on this form is subject to the Washington Public Records Act, and may be subject to disclosure to a third-party requestor. At the City of Seattle, we are committed to protecting your privacy, and will ensure that any disclosures are done according to law.

