

BURKE-GILMAN TRAIL MISSING LINK

Design Advisory Committee (DAC) – Work Plan



Seattle
Department of
Transportation

UPDATED – October 17, 2017

Assumes the following 2017 design milestones: 30% design in mid-July, 60% design in mid-September, 90% design in early November, and 100% design in late December. Dates tentative and subject to change.

Meeting/Date	Topic/Outcome/Materials
DAC Meeting #1 <i>May 4, 2017</i>	Topic: Preliminary discussion with previous stakeholders on DAC expectations, draft charter, proposed workplan and proposed membership; update on securing expert design advisor for the DAC process Outcome: Gather preliminary feedback on DAC membership, purpose, process and structure Materials: Draft charter and workplan
DAC Meeting #2 <i>May 25, 2017</i>	Topic: Project overview presentation; review DAC membership and recruitment status, updated charter and work plan, and process for providing materials to the DAC Outcome: Continue project introduction and preliminarily confirm DAC process with members in attendance Materials: Presentation, DAC membership list, DAC charter and DAC work plan
DAC Corridor Walking Tour <i>June 14, 2017</i>	Topic: Walking tour of the Missing Link corridor; identify local conditions, highlight potential challenge areas, and share local knowledge about onsite conditions; meet with property owners along the corridor to hear their concerns and understand local issues; key members of the SDOT and consultant design team to join tour with DAC members
DAC Meeting #3 <i>June 15, 2017</i>	Topic: Debrief walking tour and use preferred alignment to further discuss corridor concerns; SDOT to share known project constraints, parameters and guidelines, and commitments already made; discuss additional information needs to guide and inform the corridor design Outcome: Further understand local knowledge, existing design information, parameters and guidelines, and determine if additional information is needed to inform DAC discussions Materials: Map of preferred alternative, existing design commitments (i.e., EIS mitigation), established design parameters and guidelines
Segment #1 Workshop <i>June 27, 2017</i>	Topic: DAC and SDOT meet with businesses and property owners along the NW 54 th / NW Market segment to identify localized design concerns and aspirations
Segment #2 Workshop <i>June 29, 2017</i>	Topic: DAC and SDOT meet with businesses and property owners along the Shilshole Avenue NW segment to identify localized design concerns and aspirations
Segment #3 Workshop <i>July 11, 2017</i>	Topic: DAC and SDOT meet with businesses and property owners along the NW 45 th Street segment to identify localized design concerns and aspirations
Public Event <i>July 13, 2017</i>	Topic: Public input on conceptual design options for the preferred alignment Outcome: Gather input from greater community on conceptual design and design options Materials: Display boards, maps, comment cards

Concept Design

Schematic Design	<p>DAC Meeting #4 July 27, 2017</p>	<p>Topic: Discuss findings from segment workshops and public event; discuss corridor-wide concerns (i.e., parking, safety, etc.); present a suite of design treatment options for addressing identified corridor conflicts; present concept design (i.e. 30% design)</p> <p>Outcome: DAC feedback on potential options to address segment-specific and corridor-wide concerns to guide next steps to refine the corridor design</p> <p>Materials: Alignment map, segment maps, data, options graphics</p>
	<p>DAC Meeting #5 August 17, 2017</p>	<p>Topic: DAC meeting to review and provide additional feedback on the schematic design status and continue discussion of key site-specific or corridor issues; learn about options for parking management; one-on-one conversations with DAC members will also occur in August, as needed</p> <p>Outcome: Feedback on the schematic design and input on key design issues</p> <p>Materials: Alignment map, segment maps, data</p>
Design Development	<p>DAC Meeting #6 September 28, 2017</p> <p><i>Joint with:</i></p>	<p>DAC Meeting #6</p> <p>Topic: SDOT presents schematic design (i.e. 60% design) and how information obtained from business and property owners and the public has been incorporated and solicits DAC feedback; learn about Public Art process; discuss on/off-route private/public parking options; plan for All-segment workshop and public event #2 and public walking tour and DAC role;</p> <p>Outcome: DAC provides additional feedback on refined schematic design</p> <p>Materials: Alignment map, detailed design drawings, data (e.g., parking, collision, etc.)</p>
	<p>All-Segment Workshop September 28, 2017</p>	<p>All-Segment Workshop</p> <p>Topic: DAC and SDOT report back to segment participants how SDOT used their feedback to refine the project design; share design (i.e. 60% design)</p>
	<p>Public Event #2 October 12, 2017</p>	<p>Topic: DAC members and project staff share update on DAC process and schematic design (i.e. 60% design) refinements and how information obtained from business and property owners and the public has been incorporated and solicits public feedback. Provide public with map of self-guided corridor walking tour.</p>
	<p>Self-Guided Walking Tour October 14, 2017</p>	<p>Topic: Self-guided walking tour of the corridor to share latest design (i.e. 60% design)</p> <p>Outcome: Public gets an up-close view of the project corridor</p> <p>Materials: Tour map, station displays, segment maps of design, comment cards</p>
	<p>DAC Meeting #7 October 26, 2017</p>	<p>Topic: Debrief from All-segment workshop, Public Event #2 and Public Corridor tour. Hear from project team on progress on design development (i.e. 90% design) and provide additional feedback.</p> <p>Outcome: DAC reviews updated design and stakeholder and public comments and provides additional feedback</p> <p>Materials: Summary of input from All-segment workshop, Public Event #2 and Public Walking Tour</p>

DAC Meeting #8 <i>December 15, 2017</i>	<i>(Meeting originally scheduled for November 16, 2017)</i> Topic: SDOT presents latest design (i.e. 90% design); discuss outstanding design concerns; initial construction impacts discussion Outcome: DAC offers additional feedback on design and construction mitigation Materials: Refined design development documents, standard construction practices
DAC Meeting #9 <i>January 11, 2018</i>	Topic: Preview construction; share impact mitigation plans; preview public event plan Outcome: DAC offers additional feedback on design and construction mitigation Materials: Design documents
Public Event #3 <i>January 18, 2018</i>	Topic: SDOT presents final design (i.e. 100% design) to public; cues up construction Outcome: Gather public concerns about construction Materials: Display boards, maps, comment cards
DAC Meeting #10 <i>February 1, 2018</i>	Topic: Debrief from public event and discuss feedback; discuss plans for construction outreach and continuing lines of communication; close DAC process and thank members Outcome: Gather final DAC thoughts and celebrate process and final design