



# FLOATING RESIDENCE CHANGE OF OWNERSHIP FORM

CITY OF SEATTLE

Department of Construction and Inspections

700 Fifth Ave., Suite 2000 P.O. Box 34019

Seattle, WA 98124-4019

Phone: (206) 615-0808

[www.seattle.gov/sdci](http://www.seattle.gov/sdci)

SDCI Floating Residence  
Verification Number  
(required)

**This form and fee of \$77.96 (2025 fee + 5% technology fee) must be submitted to SDCI when a floating residence changes ownership. Failure to update verification records is a violation of 23.60A but does not forfeit the owner's right to maintain a verified floating residence. It is a violation of SMC 23.90 to misrepresent any material fact in any application to obtain any land use authorization. All fields are required unless otherwise specified.**

**Please submit your application by one of the three ways below**

- 1) **Email** your form and required photos to [amy.groesbeck@seattle.gov](mailto:amy.groesbeck@seattle.gov) After which you will be assessed the application fee and pay with a credit card online.
- 2) **Mail** your form, required photos, and a check made out to the City of Seattle to: City of Seattle SDCI, Attn: Land Use Routing Coordinator, PO Box 34234, Seattle, WA 98124
- 3) **Email & Mail**: Mail the check to the address above & email your form and required photos to [amy.groesbeck@seattle.gov](mailto:amy.groesbeck@seattle.gov)

**\*Emailing is the preferred method.** Please note that this procedure may change within 2024. Always ensure you are using the most current SDCI forms by downloading forms posted online at: <https://www.seattle.gov/sdci/permits/forms>

## CURRENT OWNER #1 INFORMATION

Last Name:	First:	Middle:	Email Address:
Mailing Address:			Home Phone No. (REQUIRED): ( )
			Alternate Phone No: ( )
City:			State:
			ZIP Code:

## CURRENT OWNER #2 INFORMATION (OPTIONAL)

☐ NOT THE OWNER? RELATIONSHIP TO  
PROPERTY: \_\_\_\_\_

Last Name:	First:	Middle:	Email Address:
Mailing Address:			Home Phone No. (REQUIRED): ( )
			Alternate Phone No.: ( )
City:			State:
			ZIP Code:

## PREVIOUS OWNER INFORMATION

Last Name:	First:	Middle:	Email Address:
Mailing Address:			Home Phone No.: ( )
			Alternate Phone No: ( )
City:			State
			ZIP Code:

**TRANSFERABILITY:** Verification is transferable between owners but is not transferable to another floating residence, except for a replaced floating residence subject to a SDCI shoreline authorization (SMC 23.60A.203.D, 23.60A.204.B.4, 23.60A.214.D.4). Failure to update records is a violation of Chapter 23.60A.

**FORM CONTINUES ON NEXT PAGE**

FLOATING RESIDENCE LOCATION INFORMATION		
Name of marina where moored:		
Address of marina where moored:		Slip number (or not applicable):
<b>RELOCATION:</b> Floating residences may be moved between marinas or to a new slip within the same marina. Marinas are required to comply with the marina standards in 23.60A.200 and 23.60A.202 of the Seattle Municipal Code. Please notify SDCI within 60 days of relocating to update your verification records. Failure to update relocation is a violation of Chapter 23.60A.		
ADDITIONAL REQUIRED INFORMATION		
<input type="checkbox"/> Attach at least four current photographs showing the front (bow), rear (stern), and full side views of the floating residence. At least one photo must show the location of the verification plaque displayed in accordance with SMC 23.60A.202.G, 23.60A.203.D., 23.60A.204.B., 23.60A.214.D.		
<b>I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF WASHINGTON THAT THE FOREGOING IS TRUE AND CORRECT</b>		
Printed Name:	Signature:	Date:
Relationship to Property:		