



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission
Commission Chair Stacy Connoles
Commissioner Dorothy Y. Leggett
Commissioner Joel A. Nark

Staff
Andrea Scheele, Executive Director
Teresa Jacobs, Executive Assistant

Special **AGENDA**

PUBLIC SAFETY CIVIL SERVICE COMMISSION

The Agenda is subject to change to address immediate Commission concerns.

DATE: Wednesday, September 22, 2021

TIME: 10:00 am

LOCATION: WebEx

Join from the meeting link

<https://seattle.webex.com/seattle/j.php?MTID=m5f5629fcd20d741e31dbbb9e39e3c523>

Join by meeting number

Meeting number (access code): 1461 02 2794 Meeting password: zMjSSQgb869

Tap to join from a mobile device (attendees only)

+1-206-207-1700,,1461022794## United States Toll (Seattle)

+1-408-418-9388,,1461022794## United States Toll

Join by phone

+1-206-207-1700 United States Toll (Seattle)

+1-408-418-9388 United States Toll

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Join from a video system or application

Dial [1461022794@seattle.webex.com](https://seattle.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

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**SPECIAL
AGENDA
Public Safety Civil Service Commission
September 22, 2021**

AUDIO/VIDEO TECH CHECK

CHAIR (PSCSC 2.04)

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. PUBLIC COMMENT**

4. APPROVAL OF MEETING MINUTES

- July 21, 2021

5. FIRE AND POLICE EXAM UNIT

- Fire Update-Yoshiko Grace Matsui, Fire Exams Analyst
- Police Update-Rachael Schade, Police Exams Analyst
- Mini Training: Public Safety Exam Development

6. EXECUTIVE DIRECTOR REPORT

- Departmental Work
- Budget
- Vaccine Mandate

7. CASE STATUS REPORT

- Christopher Gregorio v. SPD, PSCSC No. 21-01-031
- N. Jones v. SPD, PSCSC No. 20-01-019

8. EXECUTIVE SESSION (MAY BE CANCELLED IF NOT NEEDED)

9. ADJOURN

NEXT MEETING: October 20 @ 10:00 a.m.

City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729

Tel (206) 233-7118, Fax: (206) 684-0755, <http://www.seattle.gov/CivilServiceCommissions/>

An equal employment opportunity employer. Accommodations for people with disabilities provided upon request

CHAIR (PSCSC 2.04)

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. PUBLIC COMMENT**

4. APPROVAL OF MEETING MINUTES

- **July 21, 2021**



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Stacy Connoles

Commissioner Dorothy Y. Leggett

Commissioner Joel A. Nark

Staff

Andrea Scheele, Executive Director

Teresa R. Jacobs, Executive Assistant

Public Safety Civil Service Commission July 21, 2021-Special Meeting Approved: September 22, 2021

1. **Call to Order:** Commission Chair Stacy Connoles called the July 21, 2021, Public Safety Civil Service Commission Special Meeting to order at 10:01 a.m. The meeting was held via WebEx.
2. **Introductions (In Attendance)**

Commission Chair Stacy Connoles	Yoshiko Grace Matsui, Fire Exams Analyst
Commissioner Dorothy Leggett	Rachael Schade, Police Exams Analyst
Commissioner Joel Nark	Adelaide Alderks, F&P Exams Analyst
Andrea Scheele, Executive Director	Randy Moser, Battalion Chief, SFD
Teresa Chen, Assistant City Attorney	B. Bauer, Firefighter, SFD
Teresa R. Jacobs, Executive Assistant	Kwang Kim, Fire and Police Exams, Administrative Specialist
3. **PUBLIC COMMENT**

No members of the public requested to give public comment.
4. **APPROVAL OF MINUTES**

Approval of Minutes June 23, 2021, Special Meeting

The Commission reviewed the minutes of the June 23, 2021, special meeting. Commissioner Connoles moved to amend the minutes re the Case Status Report/Moss Rivera Update, to state that "Officer Moss already acknowledged that the issue pending is moot and is giving Officer Rivera an opportunity to respond." Commissioner Nark seconded the motion. The minutes were approved with the stated amendment and will be signed by the chair.

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5. REQUESTS FOR REVIEW OR MODIFICATION OF THE EXECUTIVE DIRECTOR'S DECISION

- **Lt. Moss- PSCSC NO. 21-05-012 – Case disposition memo to be entered into record**
- **Lt. Rivera- PSCSC NO. 21-05-013- Case disposition memo to be entered into record**

The commission entered into the record a memo and files of the appellants which states:

Because Captain Moss and Captain Rivera have withdrawn their requests for review of the Executive Director's decision, the above referenced cases are closed.

Although the cases did not proceed to review by the Public Safety Civil Service Commission, the Commission affirms the Executive Director's decision and requests that the Executive Director explore potential amendment to the PSCSC Rules to further clarify that certifications will be issued only in the case of an actual vacancy or vacancies at the rank for which the certification is requested.

6. FIREBOAT ENGINEER EXAMS PROTEST APPEAL(S)

- **FF B. Bauer PSCSC No. 21-04-028**

The Commission considered the exam protest appeal filed by Firefighter B. Bauer regarding the Fireboat Engineer Exam held June 16, 2021. Firefighter Bauer addressed the commission on Questions 18 and 122, the subject of the protest appeal.

Yoshiko Grace Matsui, Fire Exams Analyst, Fireboat Engineer Jose Parra, and Chair of the Development Committee Battalion Chief Randy Moser represented the exam development committee. The committee recommended denying question 18 and 122. See section 10. Executive Session for the vote and decision on this item.

7. FIRE AND POLICE EXAM UNIT

Fire and Police Updates-Yoshiko Grace Matsui, Fire Exams Analyst & Rachael Schade, Police Exams Analyst:

- **Fire Update:** Ms. Matsui provided a Fire exam update, reporting that the assessment week for Fire Lieutenant has been completed. There were assessors from other jurisdictions to evaluate 52 candidates who had 2 interviews each. The committee is currently in development for the Fire Engineer practical component. The practical will be held the week of September 13. A memo has been sent to Fire requesting members to apply to be a part of the development committee.
- **Police Update:** Ms. Schade provided a Police exam update, reporting that the Lateral Police Officer oral boards was administered on July 10. Four (4) candidates successfully passed the NTN process, two (2) were invited for oral boards, three (3) of the four (4) passed the oral boards and were placed on the register and are being evaluated by the background investigators. July 19 began training for the captain exams. The first three (3) exam exercises took place. There were nine (9) out of state assessors participating in mock orals and familiarizing themselves with scoring criteria. Seven (7) candidates went through exam process on July 20. The writing

exercise will begin on July 21st, and the remainder of the week will be facilitation of two (2) in person assessments and scoring. The register for this exam will be published on August 27th it will take effect August 29th and will be in effect for two years. Exams for 2022 are currently in development, beginning with the Police Sergeant exams.

- **Honoring SFD Battalion Chief Rick Verlinda:** The commission honored SFD Battalion Chief Rick Verlinda who passed away in June. BC Verlinda served on the fire department for 30 years. He retired from the department in 2013 and continued to serve the city as a consultant on the Fire Promotional Exams. Ms. Scheele read a statement submitted by Colleen Lafferty, former Fire Exams Analyst for the City. Rachael Schade and Amy Emerson honored Battalion Chief Verlinda with remarks. A Resolution was read by Commission Chair Connole on behalf of the PSCSC, Exams Analysts, and the employees of the City of Seattle.

8. EXECUTIVE DIRECTOR REPORT

Departmental Work Update: The Executive Director reported on the following- **Budget:** We are on target for yearly spending. The department submitted change requests for consideration for the 2022 budget. Increases for the salaries to the two positions reclassified in 2020 and increases in available spending for subscriptions were granted. A third full time position for a Strategic Advisor 2 has been requested. No decision has been made on the position request. **Community Service Preference:** Director Scheele reported that an August 18 meeting will be held with the shareholder group on Community Service Preference. A draft for the proposed rule is targeted for October, public comment on the proposed rule will be in November, and ready to adopt in December. Ms. Scheele stated clean up of the rules will also take place during this rule making process. **Work from Home and Return to Work:** Staff continues to work from home and is continuing to track the governor's proclamation on open public meetings.

9. CASE STATUS REPORT

Jones v. SPD-PSCSC No. 20-01-019-Update-Discovery is in progress. The hearing will be held in September.

Crawford-Writ of Review-KCSC-Update-Lt. Crawford filed an appeal with the Washington State Court of Appeals of the Superior Court dismissal of his writ of appeal. Ms. Scheele will provide further information as it becomes available.

10. EXECUTIVE SESSION: The commission went into Executive Session at 10:51 a.m. The Executive Session ended at 11:12 a.m.

- **Fireboat Engineer exam protest appeal (continued from 6):** Commissioner Nark moved to deny the appeal of Firefighter Bauer's appeal for questions 18 and 122. Commissioner Leggett seconded the motion. The motion passed 3-0. The appeal was denied.

11. ADJOURN: All other business before the Commission having been considered, Commission Chair Connole adjourned the meeting at 11:16 a.m.

X

Stacy Connole
PSCSC Chair

X

Teresa R. Jacobs
Executive Assistant

*Request for public records, including audio recording of meetings can be made through the City Public Records Request Center <http://www.seattle.gov/public-records>

6. FIRE AND POLICE EXAM UNIT

- **Fire Update-Yoshiko Grace Matsui, Fire Exams Analyst**
- **Police Update-Rachael Schade, Police Exams Analyst**
- **Mini Training: Public Safety Exam Development**

7. EXECUTIVE DIRECTOR REPORT

- **Departmental Work**
- **Budget**
- **Vaccine Mandate**

TRANS_TYPE									
						Balance before		% Available	
EXPENSE_CATEGORY	PROJECT_DESCR	ACCOUNT_DESCR	Adopted Budget	Actuals	Supplemental Budget	Encumbrances	Available Balance	(After Encumbrances)	
Nonpersonnel Svcs	VCADMIN - Leadersh	531030 - Supplies-Office Supplies	2,700.00	117.47		2,582.53	2,582.53	4.4%	95.6%
		549020 - Isf-Fas Alloc	108,285.00	81,213.39		27,071.61	27,071.61	75.0%	25.0%
		541310 - Services-Legal Notices	500.00			500.00	500.00	0.0%	100.0%
		541320 - Services-Court Reporters	500.00			500.00	500.00	0.0%	100.0%
		541550 - Services-Parking	500.00			500.00	500.00	0.0%	100.0%
		542900 - Rentals-Other	2,000.00	1,393.56		606.44	606.44	69.7%	30.3%
		544050 - Reimburse-Meetin Refresh&Meals	200.00			200.00	200.00	0.0%	100.0%
		545010 - Travel Costs-Out-Of-City	1,500.00			1,500.00	1,500.00	0.0%	100.0%
		545030 - Travel Costs-Conf, Conv, Sem	1,533.00			1,533.00	1,533.00	0.0%	100.0%
		546010 - Fees-Dues & Memberships	1,000.00	87.50		912.50	912.50	8.8%	91.3%
		549070 - Isf-ltd Alloc	20,698.00	15,543.00		5,155.00	5,155.00	75.1%	24.9%
		549080 - Isf-ltd Billed	353.00	1,688.78		(1,335.78)	(1,335.78)	478.4%	-378.4%
		549100 - SDHR Allocation	10,287.00	6,858.00		3,429.00	3,429.00	66.7%	33.3%
		542020 - Rentals-Parking	600.00			600.00	600.00	0.0%	100.0%
		541120 - Services-Technology		1,059.01		(1,059.01)	(1,059.01)		
		532020 - Equipment-Software Purchases	1,000.00			1,000.00	1,000.00	0.0%	100.0%
		533900 - Inventory-Other		115.83		(115.83)	(115.83)		
		545040 - Travel Costs-In City	600.00			600.00	600.00	0.0%	100.0%
		541280 - Services-Courier And Delivery	500.00			500.00	500.00	0.0%	100.0%
		541380 - Services-Admin Charges	1,550.00			1,550.00	1,550.00	0.0%	100.0%
		541140 - Services-Legal Services		35.00		(35.00)	(35.00)		
		531010 - Supplies-Subscrips/Pubs/Books		2,677.27		(2,677.27)	(2,677.27)		
		544010 - Reimburse-Conf,Seminar,Reg Fee		275.00		(275.00)	(275.00)		
	VCCIVILSV - Civil Serv	541250 - Services-Recycling	50.00			50.00	50.00	0.0%	100.0%
		541260 - Services-Disposal Of Materials	50.00			50.00	50.00	0.0%	100.0%
Nonpersonnel Svcs Total			154,406.00	111,063.81		43,342.19	43,342.19	71.9%	28.1%
Personnel Svcs	VCADMIN - Leadersh	510010 - Salaries & Wages	248,874.00		27,935.00	276,809.00	276,809.00	0.0%	100.0%

Personnel Svcs	VCADMIN - Leadersh	510020 - Holiday		5,181.28		(5,181.28)	(5,181.28)		
		520010 - Fica	19,409.00	813.56		18,595.44	18,595.44	4.2%	95.8%
		520020 - Medicare	4,857.00	190.29		4,666.71	4,666.71	3.9%	96.1%
		520070 - Insurance Prem-Health & Dental	12,876.00	27,180.00		(14,304.00)	(14,304.00)	211.1%	-111.1%
		520090 - Insurance-Group Fund Life	263.00	6.86		256.14	256.14	2.6%	97.4%
		520100 - Insurance-Longterm Disability	50.00	1.02		48.98	48.98	2.0%	98.0%
		520300 - Pension-City Retirement Sys		2,265.53		(2,265.53)	(2,265.53)		
		520080 - Insurance-Wash St FML	379.00	20.51		358.49	358.49	5.4%	94.6%
		520110 - Insurance-Death Benefit Pay	24.00	15.15		8.85	8.85	63.1%	36.9%
		520320 - Employee Assistance Premium	48.00	44.88		3.12	3.12	93.5%	6.5%
		510030 - Sick Leave		1,624.95		(1,624.95)	(1,624.95)		
		520011 - Fica Fsa Dcap & Health		504.32		(504.32)	(504.32)		
		510040 - Vacation		1,850.00		(1,850.00)	(1,850.00)		
		510240 - Executive Leave Used		5,328.00		(5,328.00)	(5,328.00)		
		520120 - Allowances-Special		1,584.00		(1,584.00)	(1,584.00)		
	VCCIVILSV - Civil Serv	510010 - Salaries & Wages		147,124.57		(147,124.57)	(147,124.57)		
		510020 - Holiday		761.44		(761.44)	(761.44)		
		510070 - Part Time-Salaries & Wages	34,057.00	24,800.00		9,257.00	9,257.00	72.8%	27.2%
		520010 - Fica		10,728.01		(10,728.01)	(10,728.01)		
		520020 - Medicare		2,508.94		(2,508.94)	(2,508.94)		
		520090 - Insurance-Group Fund Life		84.62		(84.62)	(84.62)		
		520100 - Insurance-Longterm Disability		14.18		(14.18)	(14.18)		
		520300 - Pension-City Retirement Sys	46,322.00	24,872.55		21,449.45	21,449.45	53.7%	46.3%
		520080 - Insurance-Wash St FML		261.56		(261.56)	(261.56)		
		510110 - Salaries & Wages-Temp/Intermit	1,166.00			1,166.00	1,166.00	0.0%	100.0%
		520110 - Insurance-Death Benefit Pay		20.85		(20.85)	(20.85)		
		510030 - Sick Leave		1,665.65		(1,665.65)	(1,665.65)		
		510040 - Vacation		3,602.04		(3,602.04)	(3,602.04)		
		510240 - Executive Leave Used		380.72		(380.72)	(380.72)		
	Personnel Svcs Total		368,325.00	263,435.48	27,935.00	132,824.52	132,824.52	66.5%	33.5%
			522,731.00	374,499.29	27,935.00	176,166.71	176,166.71	68.0%	32.0%
			522,731.00	374,499.29	27,935.00	176,166.71	176,166.71	68.0%	32.0%

From: [Durkan, Jenny](#)
To: [Durkan, Jenny](#)
Subject: Protecting the Safety of Employees and Their Families
Date: Monday, August 09, 2021 1:12:01 PM

Dear City Family,

As the initial epicenter of COVID-19, our city workforce embarked upon a monumental endeavor to serve our community. Throughout the past 17 months, we have all had to adapt to a changing “new normal” as we worked together to reduce the spread of COVID-19 in our communities. Our collective work together has led Seattle to be the safest major city in the country with the lowest number of cases, hospitalizations, and deaths.

But our work to protect our families, community, and employees must also match a virus that is constantly evolving. Soon, I’ll be joining Governor Inslee and County Executive Dow Constantine to announce that we will be requiring City of Seattle executive branch employees to be fully vaccinated by October 18, 2021.

Seattle is already leading the country on our vaccination rates: over 82.5% of residents 12 and older have received at least one dose of the vaccine. There is no doubt that vaccines work, and that they are our best defense against the highly contagious Delta variant. In our city and countywide data, we see how vaccines are preventing serious illness, hospitalizations, and deaths even as we have lifted most capacity restrictions at all businesses in the state and more than 60% employees have returned to their work sites.

There has not been a reported death of a Seattle resident since July 11, and Seattle has averaged some of its lowest hospitalizations of the entire pandemic. Of the 1.45 million residents fully vaccinated in King County, 0.1% have had a positive test result following vaccination, 0.004% have been hospitalized for COVID-19 and 0.001% have died due to COVID-19.

The spread of the Delta variant has required that we continue to ensure we are making decisions that our safe for our employees and their families. We cannot forget the basics of keeping ourselves and our families safe: vaccines, testing, distancing and face coverings. With that, I wanted to provide a few updates:

- **Starting Monday, October 18, 2021, City workers will be required to be fully vaccinated as a condition of employment.** This applies to all City workers in executive departments, regardless of whether or not you are reporting to the office, unless you have a religious or medical exemption. Employees will be required to verify and submit proof of vaccination by Monday, October 18. In the coming weeks, we will be creating a new system for verifying employee vaccination status, and we will have more to share on that soon. Employees who applied and are verified to have a medical or religious exemption will be required to undergo COVID-19 testing weekly and be required to distance. All employees will continue to be required to wear face coverings in indoor public settings. [You can find more information in our COVID-19 FAQs.](#)
- **Teleworking employees can continue teleworking through at least mid-October unless**

there is a business need for their return. Over the next two months, the City will be returning employees to reopen public facing counters and community centers and will continue to open library branches. We believe this can be done safely. In addition, teleworking employees can continue to have the option to work from their office. All employees will continue to be required to wear face coverings in indoor public settings. The City will continue issuing the temporary COVID-19 telework allowance and downtown City parking garages will remain \$7 per day.

- **New Alternative Work Arrangements will be available after mid-October, subject to supervisor approval.** We know that while some of you have grown accustomed to teleworking during this time, in-person interactions are important to our work culture and employees' wellbeing by creating opportunities for relationship building, collaboration, and creativity. We must deliver on services for our residents, communities and businesses. Seattle HR will begin rolling out a new AWA process later this week.

Make no mistake, this is the right decision to save lives and protect city workers. Vaccines protect not only vaccinated people but also those who come into contact with them. It is crucial that in our workplaces where we work, eat, have meetings, and laugh together, we make sure we are doing what we can to keep ourselves and our colleagues, our children and families, customers, and members of the public safe from serious illness, hospitalization, or death from this virus. That is why I am implementing this vaccine mandate, and every step of the way, we will continue to make decisions based on the science and public health guidance to save lives.

This has been one of the most consequential times in the history of our City – and every step of the way, City of Seattle employees have been there on the front lines, delivering for our residents and working to keep our communities safe.

As always, thank you for your hard work and dedication to the people of Seattle at a time that is immensely challenging for all of us personally. Continue to take care of one another. We have shown that collective, positive action works.

Sincerely,

Jenny

8. CASE STATUS REPORT

- **Christopher Gregorio v. SPD, PSCSC No. 21-01-031**
- **Jones v. SPD-PSCSC No. 21-01-019**

PUBLIC SAFETY CIVIL SERVICE COMMISSION
CASE STATUS REPORT
SEPTEMBER 2021

OPEN APPEAL/EXAM PROTEST/REQUEST FOR DECISION:

Type	CASE NUMBER	APPELLANT	RESPONDENT DEPARTMENT	DATE FILED	ISSUE	Register/Exam/ Position	Issue/Requested Outcome/Status	PRESIDING
RRM	20-03-014	Crawford	Fire	7-1-2020	Veteran's Preference	Captain	June 11 King County Superior Court Judge Spector issued an order denying the Writ of Review. Appeal filed with the WA State Court of Appeals	PSCSC

DISMISSED/CLOSED:

Type	CASE NUMBER	APPELLANT	RESPONDENT DEPARTMENT	DATE FILED	APPEAL	ISSUE/REQUESTED OUTCOME	DECISION/DATE DISMISSED	PRESIDING
RRM	21-05-012	Moss	Police	4-20-2021	Certification	Captain Promotional	Director did not issue certifications for rank of captain/Case Disposition entered into record 7-21-21	PSCSC

A=Appeal

E=Exam Protest

RRM=Request to Review or Modify (PSCSC 2.13.b)

**PUBLIC SAFETY CIVIL SERVICE COMMISSION
CASE STATUS REPORT
SEPTEMBER 2021**

RRM	21-05-013	Rivera	Police	4-20-2021	Certification	Captain Promotional	Director did not issue certifications for rank of captain/Case Disposition entered into record 7-21-21	PSCSC
A	21-01-031	Gregorio	Police	8-17-2021	Suspension		Appellant withdrew his appeal September 13, 2021	PSCSC
A	20-01-019	Jones	Police	10-14-2020	Discharge		Appeal withdrew Appeal August 16, 2021	PSCSC

A	20-01-011	Novisedlak	Police	2-21-2020	Discharge		The commission issued Findings of Fact, Decision and Order on May 5, 2021.	PSCSC
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A=Appeal

E=Exam Protest

RRM=Request to Review or Modify (PSCSC 2.13.b)

1 **BEFORE THE CITY OF SEATTLE**
2 **PUBLIC SAFETY CIVIL SERVICE COMMISSION**

3 In the matter of the appeal of

4 **Christopher Gregorio,**

5 Appellant

6 V.

7 **Seattle Police Department,**

8 Respondent

AMENDED DISMISSAL ORDER

PSCSC No. 21-01-031

9
10 On August 17, 2021, the Appellant filed a timely appeal with the Public Safety Civil Service
11 Commission regarding his August 9, 2021 suspension from his position as a Police Officer in the
12 Seattle Police Department.

13 On September 13, 2021, the Appellant submitted via email a signed request to voluntarily
14 withdraw his appeal. A copy of his withdrawal request is attached to this Dismissal Order.

15 Based on Mr. Gregorio's request to withdraw the appeal and in accordance with PSCSC
16 Rule 6.07, this appeal is hereby dismissed.

17
18 Dated this 20th day of September 2021,

19 FOR THE CITY OF SEATTLE PUBLIC SAFETY CIVIL SERVICE COMMISSION

20 

21 Andrea Scheele, Executive Director
22
23



CITY OF SEATTLE CIVIL SERVICE COMMISSIONS

REQUEST TO WITHDRAW APPEAL

INSTRUCTIONS: *Submit an original copy of this form and send to:*

Andrea Scheele, Executive Director

Civil Service Commissions

700 5th Avenue, Suite 1670, PO Box 94729,

Seattle, WA 98124-4729

Andrea.Scheele@seattle.gov

This request is to withdraw an appeal filed with:

☐ **PUBLIC SAFETY CIVIL SERVICE COMMISSION (PSCSC Rule 6.07)**

☐ **CIVIL SERVICE COMMISSION (CSC Rule 5.22)**

Appeal Number: 21-01-031

☐ I no longer wish to pursue this matter.

☒ I wish to pursue this matter through my union under the rights in the collective bargaining agreement.

☐ I wish to pursue private legal action against the Respondent.

☐ Respondent and I have entered into a settlement agreement which resolves the appeal to my satisfaction.

SIGNATURE of Appellant or Representative

DATE

9-12-21

A Dismissal Order will be issued by the Presiding Officer or Executive Director.

BEFORE THE PUBLIC SAFETY CIVIL SERVICE COMMISSION
OF THE CITY OF SEATTLE

CHRISTOPHER GREGORIO

Appellant,

vs.

SEATTLE POLICE DEPARTMENT

CITY OF SEATTLE

Respondent

DECLARATION OF SERVICE

CSC No. 21-01-031

I, Teresa R. Jacob, Executive Assistant of City of Seattle Civil Service Commissions, declare under penalty of perjury under the laws of the State of Washington, that on the date below, I caused to be served upon the below-listed parties, via the method of service listed below, a true and correct copy of the foregoing document: **Dismissal Order (Amended)**

Party	Method of Service
Appellant: Christopher Gregorio [REDACTED]	<input checked="" type="checkbox"/> E-Mail
Respondent: Seattle Police Department Chief Adrian Diaz, SPD c/o Amy Lowen, Assistant City Attorney Amy.Lowen@seattle.gov	<input checked="" type="checkbox"/> E-Mail
Cc: Rebecca Boatright, Executive Director, Legal Affairs Rebecca.Boatright@seattle.gov Mike Fields, Executive Director, Human Resources MichaelR.Fields@seattle.gov	<input checked="" type="checkbox"/> E-Mail

DATED: September 20, 2021 at Seattle, Washington.

For the Public Safety Civil Service Commission

Teresa R. Jacobs

Teresa R. Jacobs

Executive Assistant

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**BEFORE THE CITY OF SEATTLE
PUBLIC SAFETY CIVIL SERVICE COMMISSION**

In the matter of the appeal of

NINA JONES

Appellant

V.

SEATTLE POLICE DEPARTMENT

Respondent

DISMISSAL ORDER

PSCSC No. 20-01-019

On October 14, 2020, the Appellant filed a timely appeal with the Public Safety Civil Service Commission regarding her October 6, 2020 termination from her position as a Detective in the Seattle Police Department. The hearing was scheduled to occur over three dates, which were September 14, September 20, and September 21, 2021.

On August 16, 2021, the Appellant submitted via email a signed request to voluntarily withdraw her appeal. A copy of her withdrawal request is attached to this Dismissal Order.

Based on Ms. Jones' request to withdraw her appeal and in accordance with PSCSC Rule 6.07, this appeal is hereby dismissed.

Dated this 17th day of August, 2021

FOR THE CITY OF SEATTLE PUBLIC SAFETY CIVIL SERVICE
COMMISSION



Andrea Scheele, Executive Director
Public Safety Civil Service Commission



City of Seattle
Civil Service Commissions

REQUEST TO WITHDRAW APPEAL

This matter was before the: ☒ **Public Safety Civil Service Commission** ☐ **Civil Service Commission**

¹ Appellant Name: Nina Jones		¹ CSC/PSCSC Case No: 20-01-019	¹ Date: 8/16/21
¹ Respondent: City of Seattle		Appellant's Authorized Representative:	

¹ Denotes required field

Please select the appropriate action below:

☒ I am the above-named **Appellant**, and hereby withdraw my appeal in the above-referenced matter.

☐ I am the above-named **Authorized Representative** of the Appellant, and hereby withdraw the appeal in the above-referenced matter on the Appellant's behalf.

☐ I am the above-named **Appellant**. Respondent and I have entered into a settlement agreement which resolves the appeal to my satisfaction. (See: CSC Rule 5.22E 1-3). The settlement agreement is attached for the record.

☐ I am the **Authorized Representative** of the Appellant. Respondent and Appellant have entered into a settlement agreement which resolves the appeal to the satisfaction of the Appellant. (See: CSC Rule 5.22E 1-3). The settlement agreement is attached for the record.

By signing and dating below, I certify that the information on this form is correct.

Signature: PSCSC has the form that is digitally signed by the appellant.

Date: 8/16/21

Please submit this completed form via email to andrea.scheele@seattle.gov. This form may also be submitted via regular mail to **City of Seattle Civil Service Commission, 700 5th Avenue, Suite 1670-P.O. Box 94729, Seattle, WA 98124-4729** or by fax to (206) 684-0755. If you are sending via regular mail, please notify staff that you are mailing in the document.

A Dismissal Order will be issued by the Presiding Officer or Executive Director.

BEFORE THE PUBLIC SAFETY CIVIL SERVICE COMMISSION
OF THE CITY OF SEATTLE

NINA JONES

Appellant,

vs.

SEATTLE POLICE DEPARTMENT

CITY OF SEATTLE

Respondent

DECLARATION OF SERVICE

CSC No. 20-01-019

I, Teresa R. Jacobs, Executive Assistant of City of Seattle Civil Service Commissions, declare under penalty of perjury under the laws of the State of Washington, that on the date below, I caused to be served upon the below-listed parties, via the method of service listed below, a true and correct copy of the foregoing document: **Dismissal Order**

Party	Method of Service
Appellant: Nina Jones [REDACTED]	<input checked="" type="checkbox"/> E-Mail
Respondent: Seattle Police Department c/o Sarah L. Lee, Assistant City Attorney Sarah.Lee@seattle.gov	<input checked="" type="checkbox"/> E-Mail
Cc: Brian Strobel, Paralegal Brian.Strobel@seattle.gov Kim Fabel, Legal Assistant Kim.Fabel@seattle.gov Bibi Shairulla Legal Assistant Bibi.Shairulla@seattle.gov	<input checked="" type="checkbox"/> E-Mail

DATED: August 17, 2021 at Seattle, Washington.

For the Public Safety Civil Service Commission

Teresa R. Jacobs

Teresa R. Jacobs, Executive Assistant