



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Stacy Connoles

Commissioner Dorothy Y. Leggett

Commissioner Joel A. Nark

Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Executive Assistant

AGENDA

PUBLIC SAFETY CIVIL SERVICE COMMISSION

The Agenda is subject to change to address immediate Commission concerns.

DATE: Wednesday, April 21, 2021

TIME: 10:00 am

LOCATION: WebEx

Join from the meeting link:

<https://seattle.webex.com/seattle/j.php?MTID=m3302b82f1f56234a4583c697111ea443>

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City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729

Tel (206) 233-7118, Fax: (206) 684-0755, <http://www.seattle.gov/CivilServiceCommissions/>

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AGENDA

Public Safety Civil Service Commission

April 21, 2021

Meeting documents will be posted to the commission website the day of the meeting.

<http://www.seattle.gov/public-safety-civil-service-commission/monthly-meetings>

AUDIO/VIDEO TECH CHECK

CALL TO ORDER-INTRODUCTIONS-PUBLIC COMMENT

1. APPROVAL OF MEETING MINUTES
 - March 24, 2021
2. FIRE AND POLICE EXAM UNIT
 - Yoshiko Grace Matsui, Fire Exams Analyst
 - Rachael Schade, Police Exams Analyst
3. PSCSC ADMINISTRATION
 - Financial Interest Statements
4. EXECUTIVE DIRECTOR REPORT
 - Departmental Work Update
 - Budget
5. CASE STATUS REPORT
 - Jones v. SPD-PSCSC No. 20-01-019-Update
 - Novisedlak v. SPD-PSCSC No. 20-01-011-Update
 - Crawford-Writ of Review-KCSC-Update
8. EXECUTIVE SESSION (MAY BE CANCELLED IF NOT NEEDED)

ADJOURN

NEXT MEETING: MAY 19, 2021 @ 10:00 AM

1. APPROVAL OF MEETING MINUTES

- **March 24, 2021**

2. FIRE AND POLICE EXAM UNIT

- **Yoshiko Grace Matsui, Fire Exams Analyst**
- **Rachael Schade, Police Exams Analyst**

3. PSCSC ADMINISTRATION

- **Financial Interest Statements**

4. EXECUTIVE DIRECTOR REPORT

- Departmental Work Update
- Budget

- **Budget**

CIV
Budget
April 2021

ACCOUNT_DESCR	Adopted Budget	Actuals	Balance before Encumbrances	Available Balance	% Spent	% Available (After Encumbrances)
531030 - Supplies-Office Supplies	2,700.00	46.15	2,653.85	2,653.85	1.7%	98.3%
549020 - Isf-Fas Alloc	108,285.00	36,094.84	72,190.16	72,190.16	33.3%	66.7%
541310 - Services-Legal Notices	500.00		500.00	500.00	0.0%	100.0%
541320 - Services-Court Reporters	500.00		500.00	500.00	0.0%	100.0%
541550 - Services-Parking	500.00		500.00	500.00	0.0%	100.0%
542900 - Rentals-Other	2,000.00	395.08	1,604.92	1,604.92	19.8%	80.2%
544050 - Reimburse-Meetin Refresh&Meals	200.00		200.00	200.00	0.0%	100.0%
545010 - Travel Costs-Out-Of-City	1,500.00		1,500.00	1,500.00	0.0%	100.0%
545030 - Travel Costs-Conf, Conv, Sem	1,533.00		1,533.00	1,533.00	0.0%	100.0%
546010 - Fees-Dues & Memberships	1,000.00	87.50	912.50	912.50	8.8%	91.3%
549070 - Isf-ltd Alloc	20,698.00	6,908.00	13,790.00	13,790.00	33.4%	66.6%
549080 - Isf-ltd Billed	353.00	440.10	(87.10)	(87.10)	124.7%	-24.7%
549100 - SDHR Allocation	10,287.00	2,571.75	7,715.25	7,715.25	25.0%	75.0%
542020 - Rentals-Parking	600.00		600.00	600.00	0.0%	100.0%
541120 - Services-Technology		769.60	(769.60)	(769.60)		
532020 - Equipment-Software Purchases	1,000.00		1,000.00	1,000.00	0.0%	100.0%
533900 - Inventory-Other		115.83	(115.83)	(115.83)		
545040 - Travel Costs-In City	600.00		600.00	600.00	0.0%	100.0%
541280 - Services-Courier And Delivery	500.00		500.00	500.00	0.0%	100.0%
541380 - Services-Admin Charges	1,550.00		1,550.00	1,550.00	0.0%	100.0%
541140 - Services-Legal Services		35.00	(35.00)	(35.00)		
531010 - Supplies-Subscrips/Pubs/Books		891.82	(891.82)	(891.82)		
544010 - Reimburse-Conf,Seminar,Reg Fee		275.00	(275.00)	(275.00)		
541250 - Services-Recycling	50.00		50.00	50.00	0.0%	100.0%
541260 - Services-Disposal Of Materials	50.00		50.00	50.00	0.0%	100.0%
	154,406.00	48,630.67	105,775.33	105,775.33	31.5%	68.5%

510010 - Salaries & Wages	248,874.00		248,874.00		0.0%	100.0%
510020 - Holiday		2,813.28	(2,813.28)	(2,813.28)		
520010 - Fica	19,409.00	297.70	19,111.30	19,111.30	1.5%	98.5%
520020 - Medicare	4,857.00	69.62	4,787.38	4,787.38	1.4%	98.6%
520070 - Insurance Prem-Health & Dental	12,876.00	12,080.00	796.00	796.00	93.8%	6.2%
520090 - Insurance-Group Fund Life	263.00	3.64	259.36	259.36	1.4%	98.6%
520100 - Insurance-Longterm Disability	50.00	0.60	49.40	49.40	1.2%	98.8%
520300 - Pension-City Retirement Sys		802.93	(802.93)	(802.93)		
520080 - Insurance-Wash St FML	379.00	7.25	371.75	371.75	1.9%	98.1%
520110 - Insurance-Death Benefit Pay	24.00	3.15	20.85	20.85	13.1%	86.9%
520320 - Employee Assistance Premium	48.00	44.88	3.12	3.12	93.5%	6.5%
510030 - Sick Leave		1,254.95	(1,254.95)	(1,254.95)		
520011 - Fica Fsa Dcap & Health		125.46	(125.46)	(125.46)		
510040 - Vacation		296.00	(296.00)	(296.00)		
510240 - Executive Leave Used		592.00	(592.00)	(592.00)		
510010 - Salaries & Wages		55,197.30	(55,197.30)	(55,197.30)		
510070 - Part Time-Salaries & Wages	34,057.00	10,800.00	23,257.00	23,257.00	31.7%	68.3%
520010 - Fica		3,999.25	(3,999.25)	(3,999.25)		
520020 - Medicare		935.33	(935.33)	(935.33)		
520090 - Insurance-Group Fund Life		30.44	(30.44)	(30.44)		
520100 - Insurance-Longterm Disability		5.10	(5.10)	(5.10)		
520300 - Pension-City Retirement Sys	46,322.00	9,001.24	37,320.76	37,320.76	19.4%	80.6%
520080 - Insurance-Wash St FML		97.19	(97.19)	(97.19)		
510110 - Salaries & Wages-Temp/Intermit	1,166.00		1,166.00	1,166.00	0.0%	100.0%
520110 - Insurance-Death Benefit Pay		20.85	(20.85)	(20.85)		
510040 - Vacation		365.92	(365.92)	(365.92)		
	368,325.00	98,844.08	269,480.92	269,480.92	26.8%	73.2%
	522,731.00	147,474.75	375,256.25	375,256.25	28.2%	71.8%
	522,731.00	147,474.75	375,256.25	375,256.25	28.2%	71.8%

5. CASE STATUS REPORT

- Jones v. SPD-PSCSC No. 20-01-019-Update
- Novisedlak v. SPD-PSCSC No. 20-01-011-Update
- Crawford-Writ of Review-KCSC-Update

PUBLIC SAFETY CIVIL SERVICE COMMISSION

CASE STATUS REPORT

APRIL 2021

OPEN APPEAL/EXAM PROTEST/REQUEST FOR DECISION:

Type	CASE NUMBER	APPELLANT	RESPONDENT DEPARTMENT	DATE FILED	ISSUE	Register/Exam/ Position	Issue/Requested Outcome/Status	PRESIDING
A	20-01-019	Jones	Police	10-14-2020	Discharge		Hearing Postponed 2 nd Prehearing Scheduled April 29	PSCSC
A	20-01-011	Novisedlak	Police	2-21-2020	Discharge		Pending Decision of the Commission	PSCSC
RFD	20-03-014	Crawford	Fire	7-1-2020	Veteran's Preference	Captain	Appellant filed a Writ with KCSC	PSCSC

DISMISSED/CLOSED:

Type	CASE NUMBER	APPELLANT	RESPONDENT DEPARTMENT	DATE FILED	APPEAL	ISSUE/REQUESTED OUTCOME	DECISION/DATE DISMISSED	PRESIDING
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A=Appeal

E=Exam Protest

RFD=Request for Decision