

PUBLIC SAFETY CIVIL SERVICE COMMISSION

MEETING AGENDA

The agenda is subject to change to address immediate Commission concerns.

DATE: Thursday, May 15, 2025

<u>TIME:</u> 10:00 a.m.

LOCATION: In person @ SMT Room 1679 and Remote Attendance via Teams

Directions to SMT 1679-Seattle Municipal Tower, 700 5th Ave, Seattle, WA 98104.

In person attendance: Call (206) 233-7118 or (206) 586-1991 to be escorted to the 16th floor from the 4th floor lobby.

Teams Meeting Public Login:

<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting_NTJjYTBINjctNDBiZi00NGIwLTg0MmEtYzA5NDdiODBjNmJl%40thread.v2/0?context=%7b %22Tid%22%3a%2278e61e45-6beb-4009-8f99-359d8b54f41b%22%2c%22Oid%22%3a%220cc67185-726d-44dc-b9dc-4e989f1dfbad%22%7d

Commissioners, staff, and guest presenters Login:

Please JOIN via the Teams invitation.

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https://www.seattle.gov/public-safety-civil-service-commission

Public Safety Civil Service Commission

Monthly Meeting Agenda

May 15, 2025 @ 10:00 a.m.

Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER LAND ACKNOWLEDGEMENT	Commission Chair (PSCSC 2.04)
2.	COMMISSIONER AND STAFF INTRODUCTIONS	
3.	PUBLIC COMMENT	
4.	APPROVAL OF MINUTES	April 18, 2025, PSCSC Monthly Meeting (Pages 1-3)
5.	UPDATES/DISCUSSION	 A. FIRE AND POLICE EXAM UNIT UPDATES Police Exams (Rachael Schade, Police Exams Administrator) Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator) Fire and Police Staffing (Hiring/Attrition Numbers) B. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES Department Update Budget Update (Page 4) Staffing Update, Mike Nelson, Public Safety Exams Manager C. CASE STATUS REPORT/APPEAL UPDATES (Pages 5-7 CSR) Hill v. SPD-PSCSC No. 24-01-004A Englund v. SPD-PSCSC No. 24-01-006A
6.	ACTION ITEMS	D. POSSIBLE EXAM PROTEST REVIEWS There were no Police Captain or Police Lieutenant protests submitted.
7.	EXECUTIVE SESSION	May be cancelled if not needed
8.	OLD/NEW BUSINESS	
9.	ADJOURNMENT	Next Meeting Date: Thursday, June 12, 2025-Monthly Meeting at <u>SMT 1679</u> (Possible Fire Lieutenant Oral Board Protest Review) This meeting will no longer be held at City Hall Boards and Commission Room L280.



Public Safety Civil Service Commission Monthly Meeting Minutes April 18, 2025 @ 10:00 a.m.

Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER	Commissioner Greene called the meeting to order at				
	Commission Chair (PSCSC 2.04)	10:00 am.				
	LAND ACKNOWLEDGEMENT					
2.	COMMISSIONER AND STAFF	Commissioner Greene gave attendees an opportunity to				
Ζ.	INTRODUCTIONS					
		introduce themselves. The following people were present:				
		PSCSC Commissioners: Tom Applegate and Queniya Mays.				
		Commission Staff: Andrea Scheele, Executive Director; Mike				
		Nelson, Public Safety Exams Manager; Staff of the Public				
		Safety Exams Unit; and Teresa Jacobs, Executive Assistant.				
		Joe Levan and Anne Vold, Assistant City				
		Attorneys/Commission Counsel. Seattle Fire HR: Sarah Lee,				
		Director and Dori Towler, Personnel Manager. Seattle Police				
		HR: Allen McKenzie, Labor and Employment Advisor.				
		Members of the public were also present. Not in				
		Attendance: Sarah Butler, Operations & Policy Advisor				
2		Contain Davis Jahrasen Conttle Fire Department sous public				
3.	PUBLIC COMMENT (GENERAL)	Captain Doug Johnson, Seattle Fire Department, gave public comment.				
		connicite.				
		There was no other public comment in person or in writing.				
4.	PUBLIC RECORDS ACT TRAINING	Aaron Valla, Assistant City Attorney				
5.	APPROVAL OF MINUTES	March 19, 2025, PSCSC Monthly Meeting: Commissioner				
_		Greene moved to accept the minutes as written.				
		Commissioner Mayes seconded the motion. The minutes				
		were approved by acclamation.				
6.	UPDATES/DISCUSSION	A. FIRE AND POLICE EXAM UNIT UPDATES				
		1. Police Exams (Rachael Schade, Police Exams				
		Administrator)				
		2. Fire Exams (Yoshiko Grace Matsui, Fire Exams				
		Administrator)				
		3. Fire and Police Staffing (Hiring/Attrition Numbers)				

UPDATES 4. April 2025 Rulemaking 5. Budget Update 6. Department Update 7. PUBLIC COMMENT ON PROPOSED RULEMAKING DISCUSSION POTENTIAL VOTE POTENTIAL VOTE RULE 8.07 Admission to Examination RUL 8.07 Admissioner Greene moved to accept rule 8.07 as amended. Commissioner Mays seconded the motion. The was approved by acclamation. Rule 9.19 Promotional Development Committee: Commissioner Greene moved to accept rule 9.09 amended. Commissioner Mays seconded the motion. The was approved by acclamation. Rule 9.15 Military Personnel and Promotional Exams: Commissioner Greene moved to accept rule 9.09 amended. Commissioner Mays seconded the motion. The was approved by acclamation. Rule 9.15 Military Personnel and Promotional Exams: Commissioner Mays seconded the motion. The was approved by acclamation. Rule 9.15 Military Personnel and Promotional Exams: Commissioner Greene moved to accept rule 9.09 amended. Commissioner Mays seconded the motion. The was approved by acclamation. Rule 9.15 Military Personnel and Promotional Exams: Commissioner Greene moved to accept rule 9.09 amended. Commissioner Mays seconded the motion. The was approved by acclamation. Rule 9.10 Preference for Multilingual Candidates.			В.	EXI	ECUTIVE DIRECTOR BUDGET & DEPARTMENTAL
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August 21, 2025, Retreat/Hearing Prep Training					
				11.	Discussion and Possible Vote
8. EXECUTIVE SESSION [The commission did not go into Executive Session.				-	
	8.	EXECUTIVE SESSION	The	e coi	mmission did not go into Executive Session.

9.	OLD/NEW BUSINESS	There was no Old/New Business.
10.	ADJOURNMENT	Commission Chair Green adjourned the meeting at 11:16 a.m.

Minutes submitted May 15, 2025, by: Teresa Jacobs

Minutes Approved Amended May 15, 2025, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Monthly meetings are recorded, they can be found at: <u>https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ</u>

Previous recordings may be requested via the public records portal at <u>https://www.seattle.gov/public-records</u>

CIV Department 2025 Monthly Expenditures

2025 VC000 - Civil Service Commissions Dept All

All

	Values																	
Account Grouping Level	Adopted	Revised	01 -	02 -	03 -	04 -	05 -	06 - Expens	07 - Expen	08 - Evnen	09 - Evnen	10 - Expen	11 - Expen					
Two	Budget	Budget			Expenses			•	•	•	•	•	•	•		Encumbranc(Ava	ailabla Balanca	Percent Used
		244801	Expenses	Expenses	=np en e e e	Expenses	скрепаеа	65	ses	ses	ses	ses	ses	ses	FID Expenses	ElicumpraticeAve	allable balance	reicent oseu
Labor	2,098,041	2,098,041	151,145	167,261	154,104	159,235	19,780	-	-	-	-	-	-	-	651,524	-	1,446,516	31.1%
Labor Non-Labor					•			-	-	-	-	-	-	- -		- 14,405		

#REF!

PUBLIC SAFETY CIVIL SERVICE COMMISSION CASE STATUS REPORT

May 2025

			OPE	N APPEAL/EXA DECIS				
Туре	CASE NUMBER	APPELLANT	RESPONDENT DEPARTMENT	DATE FILED	ISSUE	Register/Exam/ Position	Issue/Requested Outcome/Status	PRESIDING
A	24-01-004A	Hill	SPD	5-21-2024	Discharge		1 st Prehearing was held October 24, 2024. Hearing scheduled for September 22-26, 2025.	PSCSC
A	24-01-006A	Englund	SPD	9-23-2024	Suspension		1 st Prehearing was held February 10. Hearing TBD.	PSCSC

A=Appeal (PSCSC 6) E=Exam Protest (PSCSC 9.22) C=Complaint RRM=Request to Review or Modify (PSCSC 2.13.b) RPro=Register-Promotional

			CLOSED APP	EAL/EXAM P	ROTEST/REQUES			
Туре	CASE NUMBER	APPELLANT/ REQUESTOR	RESPONDENT DEPARTMENT	DATE FILED	ISSUE	Register/Exam/ Position	Issue/Requested Outcome/Status	PRESIDED
A	25-01-004A	Allen	SPD	2-11-2025	Suspension		Appellant requested to withdraw the appeal on 3-5-2025.	
A	25-01-001A	Dave	SPD	1-10-2025	Discharge		Appellant requested to withdraw the appeal on 3-11-2025.	

R	25-05-	Schenkelberg	Fire	1-31-2025	Eligible Register	Fire Captain	Dismissed for lack of	Executive Director
	002RPro				Expired		timeliness. Dismissal	
							Order issued 2-21-2025	
А	24-01-007A	Willis	SPD	10-1-2024	Suspension		Appellant requested to	Executive Director
							withdraw the appeal,	
							because the parties	
							reached a settlement. A	
							dismissal order was	
							issued 1-4-2025.	

		REQUESTS FOR REINSTATEMENT TO ELIGIBLE REGISTER RFR=Request for Reinstatement (PSCSC 10.03)						
CASE NUMBER	DEPT	DATE REQUESTED	POSITION/RANK	DECISION				
25-05-002RFR	Police	1-30-2025	Officer	Requester Withdrew				
25-05-004RFR	Police	3-7-2025	Officer	Approved				
25-05-008RFR	Police	3-11-2025	Officer	Approved				
25-05-010RFR	Police	3-27-2025	Officer	Approved				
25-05-011RFR	Fire	4-2-2025	Firefighter	TBD				
25-05-012RFR	Fire	4-11-2025	Firefighter	TBD				
25-05-013RFR	Police	4-16-2025	Lieutenant	Approved at Rank of Police Officer				
25-05-014RFR	Fire	4-19-2025	Firefighter	TBD				
25-05-015RFR	Police	4-28-2025	Sergeant	Approved at Rank of Police Officer				

	REQUESTS FOR PROE		
	RPE= Request for Probationa	ry Extension (PSCSC Rule 12.0)	
DEPT	DATE REQUESTED	APPROVED/DENIED	
Fire	1-10-2025	Approved	

Fire	1-10-2025	Lieutenant	Approved
Fire	1-10-2025	Firefighter	Approved
Fire	2-3-2025	Firefighter	Approved
Police	2-18-2025	Officer	Approved
Police	2-24-2025	Officer	Approved
Police	4-14-2025	Officer	Approved
Fire	4-27-2025	Firefighter	Approved
Police	4-29-2025	Sergeant	Approved
Police	5-5-2025	Police	TBD