



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Stacy Connole

Commissioner Dorothy Y. Leggett

Commissioner Joel A. Nark

Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Executive Assistant

PUBLIC SAFETY CIVIL SERVICE COMMISSION SPECIAL MEETING AGENDA

The agenda is subject to change to address immediate Commission concerns.

DATE: Wednesday, October 19, 2022

TIME: 10:00 a.m.

LOCATION: Hybrid meeting- Attendance via WebEx or in person at Commission offices, Seattle Municipal Tower, 700 5th Ave #1670, Seattle, WA 98104. To attend in person, request **access to the 16th floor from SMT security at building entry and follow the signs on 16.**

Join from the meeting link

<https://seattle.webex.com/seattle/j.php?MTID=med678db5f48f25cf7d7c1d2b7246475e>

Join by meeting number

Meeting number (access code): **2482 590 8219** Meeting password: **iNZdjkrj632**

Tap to join from a mobile device (attendees only)

+1-206-207-1700,,24825908219## United States Toll (Seattle)

+1-408-418-9388,,24825908219## United States Toll

Join by phone

+1-206-207-1700 United States Toll (Seattle)

+1-408-418-9388 United States Toll

Global call-in numbers

Join from a video system or application

Dial [24825908219@seattle.webex.com](tel:24825908219)

You can also dial [173.243.2.68](tel:173243268) and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business

Dial [24825908219.seattle@lync.webex.com](tel:24825908219)

Need help? Go to <https://help.webex.com>

City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, W98124-4729

Tel (206) 233-7118, Fax: (206) 684-0755 <http://www.seattle.gov/CivilServiceCommissions/>

The City of Seattle encourages everyone to participate. For disability accommodations or accessibility information, contact Teresa.jacobs@seattle.com

**PUBLIC SAFETY CIVIL SERVICE COMMISSION
MEETING AGENDA
October 19, 2022 @ 10:00 a.m.**

Meeting materials will be posted to the PSCSC website prior to the scheduled meeting time.

AUDIO/VIDEO TECH CHECK

CHAIR (PSCSC 2.04)

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. INTRODUCTIONS
4. PUBLIC COMMENT

DISCUSSION ITEMS

5. APPROVAL OF MINUTES
 - April 19, 2022 • June 8, 2022 • June 27, 2022
6. FIRE AND POLICE EXAM UNIT
 - Fire Update-Yoshiko Grace Matsui, Fire Exams Administrator
 - Police Update-Rachael Schade, Police Exams Administrator
7. EXECUTIVE DIRECTOR REPORT
 - PSCSC Rulemaking update
 - Departmental Work and Budget
8. CASE STATUS REPORT
 - *Constantin v. SPD* No. 22-01-003-New Appeal
 - *Allen v. SPD*-PSCSC No. 22-01-002- Appeal Update
9. EXECUTIVE SESSION- To discuss Pending, Potential, or Actual Litigation (*May be cancelled if not needed*)
10. ADJOURN

**SPECIAL JOINT MEETING OF CSC AND PSCSC
November 7, 2022 @ 2 p.m.**

**NEXT REGULAR PSCSC MEETING
November 16, 2022 @ 10:00 a.m.
END OF AGENDA**



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

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Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Executive Assistant

Public Safety Civil Service Commission

April 19, 2022-Special Meeting

Approved: October 19, 2022

Some topics were addressed out of order

1. **CALL TO ORDER:** Commission Chair Stacy Connoles called the April 19, 2022, Public Safety Civil Service Commission Special Meeting to order at 9:01 a.m. The meeting was held via WebEx.
2. **LAND ACKNOWLEDGEMENT:** Chair Connoles read the commission's land acknowledgement.
3. **INTRODUCTIONS (In Attendance)**

Commission: Commission Chair Stacy Connoles; Commissioner Dorothy Leggett,
Commissioner Joel Nark

Staff & Counsel: Andrea Scheele, Executive Director; Teresa Chen, Assistant City Attorney

Fire & Police Exams Unit: Yoshiko Grace Matsui, Fire Exams Analyst; Colleen Lafferty, Fire & Police Exams Unit

Fire/Police/Guests: Anne Vold, Assistant City Attorney, Hannah Kosten, SFD HR, Sarah Lee, SFD HR, Alyssa Pulliam, SPD HR, John Park, SFD HR, Lt. Crosser, SFD Engine 2, Captain Michael Frediani, Battalion Chief Moser

4. **PUBLIC COMMENT:** No members of the public requested to give public comment.

ACTION ITEMS

5. **APPROVAL OF MEETING MINUTES**

March 30, 2022: The Commission reviewed the minutes of the March 30, 2022, monthly meeting. Commissioner Nark moved to accept the minutes as written. Commissioner Connoles seconded the motion. The minutes were approved and will be signed by the chair.

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6. 2022 FIRE CAPTAIN WRITTEN EXAM PROTEST APPEALS

- **Q 4-**The appellant was present to address the commission on his protest to the commission regarding question 4. The appellant requested the question be thrown out. The Development Committee's recommendation was to deny the request.
- **Q 47-** The appellant was present to address the commission on his protest to the commission regarding question 47. The appellant requested the question be thrown out. The Development Committee's recommendation was to deny the request.
- **Q 187-** The appellant was present to address the commission on his protest to the commission regarding question 187. The appellant requested the question be thrown out or accept answers A or B. The Development Committee's recommendation was to deny the request.
- **Q 205-** The appellant was present to address the commission on his protest to the commission regarding question 205. The appellant requested the question be thrown out. The Development Committee's recommendation was to deny the request.

- 11. EXECUTIVE SESSION:** The commission went into Executive Session at 10:40 am. The Executive Session ended at 10:51 am. After executive session, the PSCSC voted as follows:

2022 FIRE CAPTAIN WRITTEN EXAM PROTEST APPEALS

(Commissioner Nark was not present after the Executive Session. Chair Connole read his votes into the record.)

- **Q 4 :** Commissioners Nark and Leggett voted to deny the request, Chair Connole Abstained. The request was denied, and the question stands.
- **Q 47:** The appellants remedy to eliminate the question was denied unanimously by the commission. The question stands.
- **Q 187** Commissioner Nark voted to deny the request that the question be removed or accept answers A or B. Commissioner Leggett and Chair Connole voted to accept answers A or B. By a vote of 2 to 1 the appellants remedy to accept answers A or B was granted.
- **Q 205:** Commissioners Nark and Leggett voted to deny the request. Commission Chair Connole voted to approve. By a vote of 2 to 1 the appellants request was denied.

7. FIRE AND POLICE EXAM UNIT:

- **Fire Update-Yoshiko Grace Matsui, Fire Exams Administrator:** Ms. Grace Matsui gave an update on completion of the Fire Captain and Battalion Chief written exams. The scoring will be completed in a week. The development for Fire Boat Pilot is underway. The written exam is scheduled for July 13. Today is the last day for applications for Firefighter.

- **Police Update-Rachael Schade, Police Exams Administrator:** Ms. Schade notified the commission that entry level police officer exam is underway with 167 candidates who applied. The lateral entry police position is currently open. There are six individuals who qualified, two of the six have tested. Part two of Police Sergeant is taking place, out of 81, 71 passed and 1 withdrew. The exam will be held on April 23rd in SMT.

8. **UPDATE ON OPMA AND CONTINUANCE OF PROCLAMATION 20-28:** ACA Teresa Chen updated the commission on the governor's proclamation that requires that a physical location for meetings is required. The commissioners can still attend remotely. Public Comment is also a requirement. It must be via written or in person.

9. **EXECUTIVE DIRECTOR REPORT**

Departmental Work and Budget Update: Ms. Scheele updated the commission on the current work that is being done in CIV. **Exams:** Ms. Scheele reported that the department is currently underway with exams. **Appeals:** The department is dealing with appeals as they come in. **Special Election:** The voting for the employee elected position for the CSC begins on Monday, April 25. **New CSC Commissioner:** The CSC welcomed Commissioner Evan Chinn who was appointed by the Council to serve a three-year term. **Budget:** The commission reviewed the Budget to Actual report. The supplemental budget is awaiting the council to legislate those changes.

10. **CASE STATUS REPORT:** The commission reviewed the Case Status Report.

Arbogast v. SPD: Ms. Scheele reported that an appeal was filed on April 12, the appeal was timely, and Officer Arbogast requested her Union take the matter through the grievance process into arbitration. The appeal will be held in abeyance until a decision is made by the union.

12. **OLD/NEW BUSINESS:** There was no Old/New Business

13. **ADJOURN:** All other business before the Commission having been considered, Commission Chair Connoles adjourned the meeting at 11:12 a.m.

Respectfully Submitted on October 21, 2022, for the PSCSC

Teresa Jacobs. Executive Assistant

Approved for Publishing: _____
Stacy Connoles, Chair

*Request for public records, including audio recording of meetings can be made through the City Public Records Request Center <http://www.seattle.gov/public-records>.



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Public Safety Civil Service Commission

Commission Chair Stacy Connoles

Commissioner Dorothy Y. Leggett

Commissioner Joel A. Nark

Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Executive Assistant

Public Safety Civil Service Commission

June 8, 2022-Special Meeting

Approved: October 19, 2022

1. **CALL TO ORDER:** Commission Chair Stacy Connoles called the June 8, 2022, Public Safety Civil Service Commission Special Meeting to order at 10:03 a.m. The meeting was held via WebEx.
2. **LAND ACKNOWLEDGEMENT:** Chair Connoles read the commission's land acknowledgement.
3. **INTRODUCTIONS (In Attendance)**

Commission: Commission Chair Stacy Connoles; Commissioner Dorothy Leggett,
Commissioner Joel Nark

Staff & Counsel: Andrea Scheele, Executive Director; Teresa Chen, Assistant City Attorney

Not in Attendance: Teresa R. Jacobs, Executive Assistant

Fire & Police Exams Unit: Rachael Schade, Police Exams Analyst; Yoshiko Grace Matsui, Fire Exams Analyst Colleen Lafferty, F & P Exams Unit, Adelaide Alderks, F&P Exams Analyst;

Fire/Police/Guests: Hannah Kosten, SFD HR, Sarah Lee, SFD HR

4. **PUBLIC COMMENT:** No members of the public requested to give public comment.

DISCUSSION ITEMS

5. **FIRE AND POLICE EXAM UNIT TRAINING:** Yoshiko Grace Matsui and Rachael Schade of the Fire and Police Exams Unit provided training to the commission on the many components of the administration of the Police and Fire exams. Ms. Grace Matsui and Ms. Schade covered the development of the exams, with the Development Committee, written and oral board exams, the protest period, and the appeal of exams to the Commissions.
6. **EXECUTIVE SESSION** (May be cancelled if not needed): The commission went into Executive Session to discuss potential litigation. The Executive Session began at 12:07 pm. The Executive Session ended at 12:28 pm.

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7. **OLD/NEW BUSINESS:** There was no old or new business.

8. **ADJOURN:** All other business before the Commission having been considered, Commission Chair Connole adjourned the meeting at 12:30 pm

Respectfully Submitted on October 19, 2022, for the PSCSC

Teresa Jacobs. Executive Assistant

Approved for Publishing: _____

Stacy Connole, Chair

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Public Safety Civil Service Commission

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Commissioner Dorothy Y. Leggett

Commissioner Joel A. Nark

Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Executive Assistant

Public Safety Civil Service Commission

June 27, 2022-Special Meeting

Approved: October 19, 2022

1. **CALL TO ORDER:** Commissioner Joel Nark chaired and called the June 27, 2022, Public Safety Civil Service Commission Special Meeting to order at 10:03 a.m. The meeting was held via WebEx.
2. **LAND ACKNOWLEDGEMENT:** Executive Director Andrea Scheele read the commission's land acknowledgement.

3. **INTRODUCTIONS**

Commission: Commissioner Joel Nark, Commissioner Dorothy Leggett

Not in Attendance: Commissioner Stacy Connoles, Chair

Staff & Counsel: Andrea Scheele, Executive Director; Teresa Chen, Assistant City Attorney, Anne Vold, Assistant City Attorney

Not in Attendance: Teresa Jacobs, Executive Assistant

Fire & Police Exams Unit: Rachael Schade, Police Exams Analyst; Yoshiko Grace Matsui, Fire Exams Analyst; Adelaide Alderks, F&P Exams Analyst;

Fire/Police/Guests: Chief Harold Scoggins, SFD; Hannah Kosten, SFD HR; Sarah Lee, SFD HR, Battalion Chief Randy Moser, John Park (SFD), Lieutenant Nicholas Crosser, Assistant Chief Willie Barrington

4. **PUBLIC COMMENT:** **Battalion Chief/Captain Register (See PSCSC Rules of Practice and Procedure-10 Registers and Eligibility):** Chief Harold Scoggins was present to give comment regarding item 5-PSCSC Advisory Opinion 22-01. Chief Scoggins described his perspective, which was that the commission should not approve the Advisory Opinion in its current form, and requested that the commission authorize the Executive Director to issue a certification for promotional consideration even though there were not actual vacancies at the rank of Fire Captain, and which will expire in August 2022. Ms. Scheele stated that the

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Commission intends to do a rulemaking. Ms. Scheele recommends the commission adopt this advisory opinion. Ms. Scheele stated the commission cannot delegate to her more authority than it was delegated to her by the Seattle Municipal Code and the city council, and the commission does not have the authority to issue such a certification when there is no vacancy. Yoshiko Grace Matsui, Fire Exams Analyst and Rachael Schaade, Police Exams Analyst were present to provide clarification on vacancies, promotions, and over fills.

ACTION ITEMS

5. **PSCSC ADVISORY OPINION 22-01:** *This Advisory Opinion states the conditions under which the PSCSC may issue a certification for promotional consideration.* (The advisory opinion is located on the PSCSC website in the June 27 meeting documents):

- **Determination**-The PSCSC concludes that, pursuant to PSCSC Rule 11, the Executive Director is authorized to issue a certification if: (a) the Fire Chief or Chief of Police makes a Request for Certification to fill a vacancy or new position, **and** (b) the Request includes information supporting the existence of a vacancy at the rank for which the certification is requested, which is an existing or newly created position which is not occupied, and for which funds are budgeted to the employing department.
- **Vote on Advisory Opinion:** Commissioner Leggett moved to adopt the advisory opinion as written. Commissioner Nark seconded the motion. The motion passed unanimously.

6. **2022 FIRE CAPTAIN ORAL BOARD PROTEST APPEALS:** (See 9-53 of meeting materials): The Fire Captain Oral Boards were administered the week of May 16, 2022. There were 37 Lieutenants who participated in the exam. The three (3) day protest period was May 23 to 25. There were six (6) protests filed. The Development Committee reviewed these protests all six were denied. Two (2) candidates timely filed the appeals the commission will take into consideration.

- **Appeal 1, Board C, Rating 4:** The appellant requested remedy-Remove Board C, Rating 4 from the Examination.

The Development Committee's recommendation is to deny appellant's request.
- **Appeal 2, Boards A, B, and C :** The appellant requested remedy- Remove entire Oral Board process, Boards A, B, and C.

The Development Committee's recommendation is to deny appellant's request.

7. **FIRE AND POLICE EXAM UNIT:**

- **Fire Update-Yoshiko Grace Matsui, Fire Exams Administrator:** Ms. Grace Matsui updated the commission on the completion of the Battalion Chief oral boards. There were no protests submitted by candidates. Ms. Grace Matsui commended staff in the HR unit and PSCSC who helped administer the boards while she was ill and unable to attend. Ms. Grace Matsui reported she is awaiting the calculation of service credit for

Battalion Chief and Captain to publish the registers on August 15, 2022. Fireboat Pilot review of questions is currently taking place for inclusion to the written exam July 13 and practical exams in September. Ms. Grace Matsui reported the 2022 Firefighter exam is closed. The exam was administered as an off cycle in Spring 2022. The final register has 1624 eligible candidates and will be published June 27 at 5 p.m.

- **Police Update-Rachael Schade, Police Exams Administrator:** Ms. Schade updated the commission that the Sergeants Exam has completed, and the register will be released on July 13 at 5:00 pm. There were 66 individuals who participated. The entry level process completed there were 439 applicants who tested. Ms. Schade is awaiting test results. Lateral Oral boards took place on Saturday, June 25. There were 13 applicants, 5 tested, one withdrew, four continued on to the interview process. Ms. Schade reported there are over 200 openings in SPD.

8. EXECUTIVE DIRECTOR REPORT:

Department Work and Budget Update: Entry Level Police Officer: Ms. Scheele stated she is very excited to have the registers ready to publish for Fire and Police. **Civil Service Commission:** Ms. Scheele announced there is a newly employee elected commissioner, Joshua Werner, who works in SPU. Commissioner Werner will attend his first CSC meeting today. **Budget:** Ms. Scheele reported she submitted the department's budget request for 2023-2024 Biennium, and she will be working closely with the department's Budget Analyst in its development. **B2A:** The commission reviewed the B2A. Scheele pointed out the carryover for legal assistance appears on the report.

9. CASE STATUS REPORT:

The commission reviewed the Case Status Report.

- There were no new appeals for PSCSC. Ms. Scheele reported there are several Requests for Reinstatement by former Police Officers and Firefighters.

10. EXECUTIVE SESSION: The commission went into executive session at 12:03 p.m. and ended at 12:27 p.m.. After executive session, the PSCSC voted as follows:

- **2022 FIRE CAPTAIN ORAL BOARD PROTEST APPEALS:**
 - **Appeal 1, Board C, Rating 4:** The appellant's appeal and the requested remedy to eliminate the question was denied by a unanimous vote of the commission. Commissioner Leggett moved to deny the appeal. Commissioner Nark seconded the motion.
 - **Appeal 2, Boards A, B, and C:** The appellants appeal and requested remedy to eliminate the question was denied by a unanimous vote of the commission. Commissioner Leggett moved to deny the motion. Commissioner Nark seconded the motion.

11. OLD/NEW BUSINESS: There was no Old/New Business

12. ADJOURN: All other business before the Commission having been considered, Commission

Chair Nark adjourned the meeting at 12:30 pm.

Respectfully Submitted on October 19, 2022, for the PSCSC

Teresa Jacobs. Executive Assistant

Approved for Publishing:

Stacy Connole, Chair

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CIV Expenditures by Account and Month, as of 10/18/2022

Version 7.1

		January - February - September - November - December														Encumbrance	Available	Percentage	
Account Grouping I	Account Grouping L	Adopted Budget	Revised Budget	Expenses	Expenses	March - Expenses	April - Expenses	May - Expenses	June - Expenses	July - Expenses	August - Expenses	September - Expenses	October - Expenses	November - Expenses	December - Expenses	YTD Expenses	Encumbrance	Available Balance	Percentage Used
Expenditures	Labor	406,411	445,399	25,001	38,538	52,304	32,405	32,409	29,278	25,653	47,605	32,836	3,230	0	0	319,259	0	126,140	71.7 %
	Non-Labor	195,146	286,783	11,295	15,051	17,626	14,930	15,700	14,834	16,672	15,515	14,245	11,505	0	0	147,373	0	139,410	51.4 %
Grand Total		601,557	732,182	36,296	53,590	69,930	47,335	48,109	44,112	42,325	63,119	47,081	14,735	0	0	466,632	0	265,550	63.7 %



City of Seattle
CIVIL SERVICE COMMISSION

700 5th Avenue, Suite 1670

PO Box 94729

Seattle, WA 98124-4729

Office: 206-233-7118

Fax: 206-684-0755

APPEAL TO THE CIVIL SERVICE COMMISSION (DISCIPLINARY)
INSTRUCTIONS

Disciplinary appeals to the Commission must be filed within twenty (20) calendar days of delivery of the Step Three grievance response. See [Personnel Rule 1.4-Employee Grievance Procedure](#).

INSTRUCTIONS:

Complete all three pages and attach any related documents or correspondence that is related to your appeal. **Commission staff is teleworking until further notice and temporarily unable to accept appeals in person or through the commission mail slot at SMT.** We will accept a signed .pdf sent via email to the Executive Director Andrea.Scheele@seattle.gov and Cc: Executive Assistant Teresa.Jacobs@seattle.gov. If you are unable to email a .pdf, please send your appeal via US Postal or fax and notify staff by email that you mailed your appeal to the commission office.

Upon receipt of your appeal, the Executive Director will review the appeal. If the appeal is deemed to be timely and within the Commission's jurisdiction, it will be reviewed at the Commission's next regularly scheduled meeting. You and the employing department will be notified of the time and date of the meeting. If your appeal is accepted, staff will follow up with both parties to schedule the first prehearing conference. If you intend to be represented by an attorney, please have the attorney submit a [Notice of Appearance](#). **If you are appealing a disciplinary decision, you are required to complete the Employee Grievance Process before your appeal will be accepted by the Civil Service Commission. See [Personnel Rule 1.4](#) for more information about this exhaustion requirement.** For more information about appeal rights and deadlines, please review the Civil Service Rules of Practice and Procedure [Rules of Practice and Procedure](#)

Use additional page(s) if necessary.

APPEAL TO THE CIVIL SERVICE COMMISSION (DISCIPLINARY)

Appeal No. <u>22-01-003</u>	
Date Filed <u>October 3, 2022</u>	

Full Name of Appellant	Work Address
Andrei Constantin	500 5 Av
Residence Address	Work Telephone
[REDACTED]	2067023560
City State Zip	Employee ID
[REDACTED]	[REDACTED]
Home/Cell Phone:	Department
[REDACTED]	Police Department
Email:	Job Title
[REDACTED]	Police Officer

1. <u>WHAT ACTION IS BEING APPEALED?</u> (CHECK ONE)	<div><input type="checkbox"/> Demotion (5.01A)</div> <div><input type="checkbox"/> Suspension <input type="checkbox"/> Probation <input checked="" type="checkbox"/> Discharge (5.01B)</div> <div><input type="checkbox"/> City of Seattle Personnel Ordinance or Rule(s) Violation (5.01C.):</div>
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What Personnel rule, regulation, or provision, do you believe was violated? _____

<p>Reason for this appeal _____</p> <p>Failure meet the just cause standard per SPOG CBA.</p> <p>_____</p> <p>_____</p>	<p>Remedy Sought (What do you want?):</p> <p>I would like to be reinstated with back pay.</p> <p>_____</p> <p>_____</p>
<p>2. <u>UNION:</u></p> <p>If you are a member of a union, what is the name of your union?</p> <p>SPOG</p> <p>Local Number: <u>2067671150</u></p>	<p><input checked="" type="checkbox"/> I HAVE <input type="checkbox"/> I HAVE NOT</p> <p>filed a grievance on the same issues that I identified in this appeal, with my union or bargaining unit.</p> <p>This matter <input checked="" type="checkbox"/> IS <input type="checkbox"/> IS NOT the subject of arbitration pursuant to a collective bargaining agreement.</p>
<p>3. <u>EMPLOYEE GRIEVANCE PROCEDURE:</u></p> <p>Did you receive notification of your right to a timely resolution of this grievance from your Department?</p> <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (SMC 4.04.070)</p>	<p>If you filed a grievance through the Employee Grievance Procedure, what was the outcome?</p> <p>Unknown</p> <p>_____</p>
<p><input checked="" type="checkbox"/> I HAVE <input type="checkbox"/> I HAVE NOT</p> <p>filed a grievance on the issues that are identified in this appeal, through the Employee Grievance Procedure. (Personnel Rule 1.4.2)</p>	<p>_____</p> <p>_____</p> <p>_____</p>

Please include with your appeal form the **Step 3 Grievance decision** of your employing department and **Investigatory Report from SDHR**, and any documents or correspondence that you have received from the Department related to your appeal. To meet timely filing of your appeal, these documents can be sent after filing this document.

City of Seattle Civil Service Commissions

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Tel (206) 437-5425, Fax: (206) 684-0755, <http://www.seattle.gov/CivilServiceCommissions/>

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4. **ATTORNEY/AUTHORIZED REPRESENTATIVE:**

An attorney or a representative is **NOT** required for the appeal process.

Do you have an attorney or another person representing you for this appeal? ☐ YES ☒ NO

If yes, please have your attorney submit a **NOTICE OF APPEARANCE** to the Commission Office and the Department.

All documents and information related to the appeal will go to the attorney or representative.

Name: _____ Firm: _____

Address: _____ Email: _____

5. **APPELLANT:**

If you **do not** have an attorney or a representative, please enter the address where documents related to this appeal should be sent:

Mailing Address: _____

Personal Email: _____

Home/Cell Phone: _____

SIGNATURE OF APPELLANT

Andrei Constantin

DATE

10/03/2022

SIGNATURE OF ATTORNEY OR REPRESENTATIVE:
(IF FILLING OUT THIS FORM):

DATE

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CITY OF SEATTLE CIVIL SERVICE COMMISSIONS

APPEAL NO. PSCSC no. 22-01-002FILED: July 21, 2022**NOTICE OF APPEAL TO THE PUBLIC SAFETY CIVIL SERVICE COMMISSION**

The appeal must be received by the Executive Director within 10 (ten) days, following the received date or the postmarked date of the final notice from the department to the appellant.

INSTRUCTIONS: Complete all the pages, sign and attach any documents or correspondence that you have received from the Department related to your appeal. Send by postal or hand deliver to the Executive Director, Civil Service Commissions 700 5th Avenue, Suite 1670, PO Box 94729, Seattle, WA 98124-472 or email to Andrea.Scheele@seattle.gov or Teresa.Jacobs@seattle.gov

An original signature of the appellant or authorized representative is required for appeals.

I. Jeffrey D Allen 2300 SW Webster St. 206-775-8196
Seattle, WA 98106

Appellant's Full Name	Work Address	Work Telephone
Residence Address	City /State/Zip	Home Telephone/Email
<u>Police Officer / Patrol</u>	<u>13253T</u>	<u>Sgt Ron Hytton</u>
Job Title/Position	Department/Unit	Immediate Supervisor
<u>10/17/2017</u>	<u>10/17/2017</u>	
Start Date in Position	City Employee Since, Month/Date/Year	Employee ID #

II. ACTION BEING APPEALED: (check one)

☒ Suspension

☐ Discharge

☐ Demotion

☐ Violation of Article XVI of the Charter of the City of Seattle, PSCSC Ordinance or PSCSC Rules
(Please list the rule): _____

☒ Other Personnel Related Issue: (Please briefly state the issue): 9 day Suspension

If needed, you may provide the following information on an additional sheet of paper and attach any documents or correspondence that you have received from the Department related to your appeal.

Reason for this appeal (Please include dates, location and action): Please see
attached.

Remedy Sought (What do you want?): Lessing and or removal of
my suspension days.

III. UNION:

WHAT IS THE NAME OF YOUR UNION ASSOCIATION OR GUILD?

SPOG Local Number: 206-767-1150

☒ I HAVE / ☐ I HAVE NOT filed a grievance on the same issues that I identified in this appeal, with my union or bargaining unit.

- This matter ☐ IS / ☒ IS NOT the subject of arbitration pursuant to a collective bargaining agreement.

IV. ATTORNEY/AUTHORIZED REPRESENTATIVE:

An Attorney or a representative is NOT required for the appeal process.

- Do you have an attorney or another person representing you for this appeal? ☐ YES ☒ NO
If yes, please have your attorney submit a NOTICE OF APPEARANCE to the Commission Office and Department. All documents and information related to the appeal will go to the attorney or representative.

Name: _____

Firm: _____

Address: _____

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Email: _____

Signature of Attorney/Representative: (If filling out this form):

Date

A. APPELLANT:

If you **do not** have an attorney or a representative, please enter the address where All documents related to this appeal should be sent:

Mailing Address: _____

Personal Email: _____

Home/Cell Phone (Include Area Code): _____

Jeffrey D Allen
APPELLANT'S NAME (PLEASE PRINT)

[Signature]
SIGNATURE OF APPELLANT

7/24/22
DATE

City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729

Tel (206) 233-7118, Fax: (206) 684-0755, <http://www.seattle.gov/CivilServiceCommissions/>

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