



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Terrence Carroll
Commissioner Christian M. Halliburton
Commissioner Joel A. Nark

July 20, 2012
Public Safety Civil Service Commission
Meeting Minutes
Approved August 17, 2012

Call to Order: Commission Chair Carroll called the Public Safety Civil Service Commission monthly Meeting to order at 10:00 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Terrence Carroll
Jennifer A. Greenlee, Executive Director
Teresa R. Jacobs, Administrative Staff Assistant
Jeff Slayton, Assistant City Attorney

In Attendance via Telephone:

Commissioner Christian Halliburton
Commissioner Joel Nark (present via phone until 10:18)

1. Approval of Minutes:

- **May 18, 2012:** Commissioner Halliburton moved to approve the minutes as written. Commissioner Carroll seconded the motion. The minutes were approved and signed.
- **June 18, 2012:** Commissioner Halliburton moved to approve the minutes as written. Commissioner Carroll seconded the motion. The minutes were approved and signed.

2. Monthly Case Status Report/Appeals Update:

- **Werner Discussion:** Ms. Greenlee updated the Commission on the status of the order from the Commission upholding Mr. Werner's termination from SPD. The majority opinion and dissent are drafted and awaiting the signature of Commissioner Halliburton.
- **Simmons Appeal:** The Commission reviewed the appeal filed by Ms. Simmons of the SFD and the response filed by the Assistant City Attorney assigned to represent the department. The Commissioners agreed to defer further discussion or action until its next meeting to provide the opportunity for the appellant to respond to the ACA's request for dismissal that a reprimand is not appealable.
- **Schmidt Appeal:** Ms. Greenlee stated a Prehearing Conference for Discovery is

scheduled for July 26 in the matter of Schmidt v. SPD.

3. **SFD**

- **Entry Level Firefighters Register Extension Request:** Colleen Lafferty, Fire Exams Analyst updated the Commission on the request for an extension to the register. The current rules only allow for an entry level register to remain in effect for one year. There is no mechanism in the rules to extend an entry level register.
- **Postponement of 2013 Fire Boat Engineer Promotional Exam:** Ms. Lafferty updated the Commission on the request to postpone the promotional exam for Fireboat Engineer and extend the current register another two years. The Personnel Department, Fire Department, and the Seattle Fire Fighters Union, Local 27, have all signed agreement to the two year extension.
- **Fireboat Pilot Written Exam Appeal:** A Fireboat Pilot Candidate addressed the Commission regarding his protest of a portion of the written exam.
- **Fire Captain Oral Board Appeal:** A Fire Captain Oral Board candidate, who could not be present, requested a colleague read her appeal statement before the Commission. Commissioner Carroll entered her statement into the record.

4. **SPD (this section was postponed)**

- **Introduction of Tim Collins, HR Director:** Tim Collins, newly appointed Human Resources Director of the Seattle Police Department was unable to attend. The Commission will look to meet with Mr. Collins in the future.
- **Exam Update-Entry Level & Sergeant: (this was postponed until the August meeting)**

5. **Executive Directors Report:**

- **Monthly Summit Budget Report:** Ms. Greenlee updated the Commission on the combined budgets of the Commissions and noted the Commissions are on track for the month.
- **November Joint Meeting Date:** Ms. Greenlee notified the Commission that she has spoken with the CSC and they are on board for a date in November to hold the joint meeting. Ms. Greenlee will coordinate the meeting date and time.
- **Former Executive Director Recognition:** Ms. Greenlee presented to the Commission for review, the resolution that will accompany the plaque that will be sent to the former PSCSC Executive Director, Mary Effertz. Commission Chair Terry Carroll signed the resolution on behalf of the Commission.

6. **Old Business/New Business:**

- **Veteran's Preference:** Pam Inch notified the Commission of the criteria that Personnel will be applying for veterans' scoring.

- **Executive Session:** The Executive Session began at 10:50 a.m. and ended at 11:00 a.m regarding the Fireboat Pilot Written Exam and Fire Captain Oral Board Appeals.
- **Return to Record: Fireboat Pilot Written Exam/Fire Captain Oral Board Appeal:** Commissioner Carroll stated the results of the written exam and oral board appeals that were under protest before the Commission.

Adjournment: All other business before the Commission having been considered, the meeting was adjourned at 10:34 a.m.

Respectfully Submitted By:

/s/ Teresa R. Jacobs 8/17/2012

/s/ Terry A. Carroll 8/17/2012

Teresa R. Jacobs
Administrative Staff Assistant

Terry A. Carroll
Commission Chair

Date: