## **Amy Yee Tennis Center Policies and Procedures**

Knowledge of and adherence to Tennis Center policies are your responsibility. The Tennis Center appreciates your cooperation.

- Reservations will be taken between the hours of 7:15am and 9:00pm (closing times change seasonally), seven days a week. The Tennis Center operates on a 6-day advance reservation system. For example, if today were Monday, you could reserve a maximum of one court per day for yourself only through next Sunday.
- Reservations may be made in person using proper identification and phone number, or over the phone with the purchase of an annual reservation number. You May Purchas A Reservations Card For \$60 a reservation card is good for 1 calendar year. Reservation made without a valid reservations card will not be honored.
- Only 1 reservation per person per day may be made.
- Anyone who has made a reservation and fails to appear shall pay a penalty equal to the current singles rate, or future play will be denied.
- Anyone who cancels a court reservation less than 24 hours prior to their starting time will be charged the current singles rate for that court if it is not sold. No-shows or canceled reservations for private or semi-private lessons without 24 hours advance notice will be billed at the current private lesson rate.
- All court and private lesson fees must be paid PRIOR to taking the court. Reserved courts that have not been claimed and paid for 10 minutes after the scheduled playing time will be released to waiting parties.
- Three players using a court will be charged the doubles usage price.
- Only Amy Yee Tennis Center instructors are authorized to teach at the facility. Outside instructors will be asked to leave the facility, and reservation cardholders may have their privileges revoked.
- The maximum number of balls used on any court, other than Tennis Center programs, will be SIX.
- Unattended children under age 8 are not permitted to remain courtside or in the lounge & lobby areas.
- All tournament players and spectators are expected to follow the USTA Code of Conduct; if anyone at any time behaves disrespectfully toward others, they will be asked to leave the facility. Depending on the severity of the behavior, individuals may be banned from any future use of the facility. Spectating is only allowed on courts 6 or 10 if applicable.