



# Seattle Office of Inspector General

**To:** Gino Betts, OPA Director  
**CC:** Mary Opler, OPA Investigations Supervisor  
**From:** Nicolette Lattanzio, OIG Public Safety Audit and Investigation Specialist  
**Date:** June 26, 2023  
**Re:** Partial Expedited Certification Memo for Case Number: 2023OPA-0146

---

## **Partial Expedited Certification Memo**

OIG has reviewed the investigation for case number 2023OPA-0146. OIG can certify this case as thorough and objective. This case cannot be certified as timely.

Under Article 3.6 (A) of the SPOG CBA, "OPA shall notify the named employee of the receipt of a complaint, including the basic details of the complaint, within five (5) business days after receipt of the complaint by OPA. The OPA shall furnish the employee and the Guild with a classification report no later than thirty (30) days after receipt of the complaint by the OPA."

This case was routed to OIG for review on May 1, 2023. According to the submission, the named employee (NE) was listed as both unknown and identified. Once identified, NE did not receive appropriate notice. OIG requested that the 5-day notice and 30-day notice be provided to NE.

OPA sent the notifications, although the notifications were not sent timely. This untimeliness, which according to SPOG, is taken into consideration in cases where discipline is being considered, cannot be certified by OIG.

Respectfully,

A handwritten signature in blue ink that reads "Nicolette Lattanzio". The signature is written in a cursive style and is positioned above a horizontal line.

Nicolette Lattanzio, OIG Public Safety and Investigation Specialist