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# Minutes

Seattle Youth Commission

Saturday, October 19, 2024

10:00 AM PST – 2:00 PM PST

## In-Person Meeting Location

Seattle City Hall 600 4<sup>th</sup> Ave, Seattle, WA 98104

Bertha Knight Landes Room

[Instructions for visiting Seattle City Hall \(bus access, parking, & building access\)](#)

## Members Present

Max Tagsip, Catherine Enriquez, Harrison Sumner, Penelope Harrington, Aicha Sinha-Khan, Sabi Yoon, Sienna Roggeveen, Bill Chen, Caleb Goldberg, Mohini Kaplan, Daniel Le, Anya Peterson, Lila Fu, Juliana Ariza, and Saniata Salva

## Members Excused

Not applicable

## Meeting Guests

Director Jenifer Chao, Department of Neighborhoods

## Items

Number	Topic	Time
1	<b>Welcoming Remarks</b> <ul style="list-style-type: none"><li>Director Jenifer Chao of the Department of Neighborhoods welcomed youth commissioners to Seattle City Hall and provided an overview of the role of Department of Neighborhoods in supporting the Seattle Youth Commission. Director Chao shared words of encouragement to youth commissioners for their interest and commitment to public service.</li><li>Staff shared a video recording of Seattle City Councilmember Martiza Rivera sharing words of encouragement with youth commissioners.</li></ul>	<b>20 min</b>
2	<b>Agenda Overview</b> <ul style="list-style-type: none"><li>Staff provided an overview of the agenda and explained the process that commissions use to approve agendas.</li><li>Agenda approved without changes.</li></ul>	<b>10 min</b>
3	<b>Commissioner Introductions and Activity</b>	<b>60 min</b>

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	<ul style="list-style-type: none"> <li>Commissioners participated in an activity to share about their journey in civic engagement through the story of an object of importance to them.</li> </ul>	
4	<b>City of Seattle and SYC Overview</b> <ul style="list-style-type: none"> <li>Staff provided an overview of the structure and roles of the City of Seattle including the executive, legislative, and judicial branches of governments. Staff shared an overview of the legislative and budget processes of the City of Seattle. Commissioners and staff discussed which topics and issues that are in the jurisdiction of local government and which topics and issues are under the jurisdiction of the state and federal government.</li> <li>Staff reviewed the roles and responsibilities of the Seattle Youth Commission to advise the Mayor, Seattle City Council, and city departments on issues that may impact young people in Seattle.</li> </ul>	30 min
5	<b>Administrative Tasks</b> <ul style="list-style-type: none"> <li>All commissioners completed the online <a href="#">City of Seattle Boards and Commissions Orientation Training</a> modules on the City of Seattle Race and Social Justice Initiative, Washington State Public Records Act, Managing and Retaining Public Records, and Open Public Meetings Act.</li> <li>Ethic training will be provided at a future meeting.</li> </ul>	15 min
6	<b>Preview of Formation Tasks</b> <ul style="list-style-type: none"> <li>Commissioners discussed options for meeting frequency, length, location, format. There was group consensus to hold regular meetings on Saturdays at Seattle City Hall. A re-occurring meeting time will be identified by January 2025. The remaining 2024 meeting times will be determined through member polling.</li> <li>Staff shared several examples of group values, bylaws, strategic plans, and work plans created by public commissions. Commissioners will review and discuss these documents at the November 2024 meeting.</li> <li>Staff reviewed the four initial committee interest areas submitted with commissioner applications. Commissioners will discuss committee topics and scope at the November 2024 meeting.</li> </ul>	40 min
7	<b>Commissioner Announcements</b> <ul style="list-style-type: none"> <li>No commissioner announcements.</li> </ul>	Up to 5 min
8	<b>In-person Public Comment</b> <ul style="list-style-type: none"> <li>No request for public comment.</li> </ul>	Up to 10 min
9	<b>Closing &amp; Next Steps</b>	

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- Commissioners and a guest are invited to a citywide Boards and Commissioner Appreciation Reception on Friday, December 6, 5-7pm.
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