**የድርድር ጥያቄ ማቅረብ (RFP) እና የማመልከቻ ዎርክሽት**

**የዓላማው መግለጫ፡-** የሲያትል ከተማ ለወጣቶች መጪ ዕድል የገንዘብ ድጎማ በተመለከተ መግለጫ ሲያወጣ በጣም ደስ እያለው ነው። ያለውን ጠቅላላ መጠን በድምር $145,000 ነው። ይህ የገንዘብ ድጎማ ለወጣቶች ጠቃሚ የሆኑ የእድገት እንቅስቃሴዎች ለሚያዘጋጁ ኤጄንሶችን እገዛ የሚሆን እንደአስፈላጊነቱ የሚለዋወጥ ትናንሽ ድጎማዎች ይሰጣል። የድጎማው ዋና ዓላማ ወጣቶች ለአደጋ የሚያጋልጥ እና አደገኛ በሆኑ የወንጀል ድርጎቶች እንዲሳተፉ የሚገፋፉ የጥፋት እና ጎጂ የሆኑ ባህሪዎችን በመቃወም፡ ጠቃሚ ነሆነ የወጣቶች እድገት ለማስፋፋት ነው። ለዚህ ፕሮጀክት የሚመደብ የገንዘብ መጠን ከ $5,000-15,000 ነው። በዚህ መዋጮ የሚሳተፉ ተቋሞች ደግሞ፡ የኢኮኖሚክ እድገት ቢሮ፣ የሲያትል የፖሊስ ክፍል፣ የሲያትል የፓርክ እና መዝናኛ ክፍል፣ የትምህርትና የቅድመ ትምህርት ክፍል፣ የሲያትል የህዝብ ቤተ-መጻህፍት፣ የሲያትል-ኪንግ ካውንቲ የህዝብ ጤና ክፍል፣ የሰው አቅም አገልግሎቶች ክፍል፣ የሲያትል ማእከል፣ የመኖርያ ቤትቶች ቢሮ፣ የከተማ ባጀት ቢሮ፣ የሲያትል የህንጻ እና ቁጥጥር ክፍል፣ የሲያትል የሲቪል መብቶች ክፍል፣ እና የኪነ ጥበብ እና የባህል ቢሮ ናቸው። የገንዘብ ድጎማው ደግሞ በሰው አቅም አገልግሎቶች ክፍል እና በአከባቢ መንደር ክፍል ይተዳደራል።

**ስኬታማ ፕሮጀክት የሚያካትታቸው መሰረታዊ ነገሮች፡-** በኮሚኒቲ ደረጃ የሚሰጡ ሀሳቦች ወይም አስተያየት እንፈልጋለን፡ እንዲሁም አመልካቾች እንደ የኮሚኒቲ ሽርክና፣ የዓይነት እርዳታ፣ በወቅቱ የሚገኙ ሀብቶች እና አገልግሎቶች፣ የመሳሰሉት ሌሎች መንገዶች እንዲጠቀሙ እናበረታታለን። እንዲሁም ደግሞ ፕሮጀክቶቹ ቀጥሎ የተዘረዘሩትን ያካትታል፡-

* እድሜያቸው እስከ 24 ዓመት የሆኑት በሲያትል የሚኖሩ ወይም በሲያትል የሚማሩ ጥቁር ወጣቶችን ያካትታል።
* በሲያትል ከተማ ድንበር ውስጥ ይካሄዳል።
* በትምህርት፣ ስራ መቀጠር፣ ደህንነት፣ ጤና፣ እንዲሁም ጠቃሚ በሆኑ ግንኝነቶችን ያተኩራል።
* የተካፋዮች ባህል እና ቋንቋ በሚያውቁና በሚያሳዩ በፈቃደኛነት የሚሰሩ ሰዎች ይዘጋጃል ይካሄዳልም።

ተቀባይነት ያገኙ ማመልከቻዎች በመስከረም 1፡ 2017 ዓ.ም ጀምሮ በህዳር 30፡ 2017 ዓ.ም የሚያልቀው ኮንትራክት ወይም ውል ይጀምራሉ። ፕሮጀክቱ በተገለጸው የኮንትራት የጊዜ ገደብ ውስጥ ጀምሮ ማለቅ አለበት።

**ማስታወሻ፡- እያንዳንዱ አመልካች የግብር መታወቂያ ያለው የፊስካል ኤጄንሲ እንዲኖረው ያስፈልጋል።ሌሎች የመንግስት ኤጄንሶች ለድጎማው እንድያመክቱ አይፈቀድም። ኮንትራክቱ የሚጀምሩ ድርጅቶች በሙሉ የ W-9 ፎርም እንዲሰጡ እንዲሁም ደግሞ አስፈላጊውን ኢንሹራንስ እንዲያማሉ ይጠየቃሉ፡ ይህም በከተማው ውስጥ ተጨማሪ ኢንሹራንስ ያድፈልጋቸዋል። ድርጅቶቹም እስከ $1,000,000 ያህል የሚሸፍን አጠቃላይ የንግድ ኢንሹራንስ ማረጋገጫ ማቅረብ ይኖርባቸዋል። እነዚህ እርምጃዎች እንከሚሟኣሉ ድረስ ማንኛውም ዓይነት ድጎማ አይሰጥም።**

**እንዴት ማመልከት እንዳለባቹ ማወቅ፡-** አመልካቾች መረጃ የሚሰጥበት ክፍለ ጊዜ እንዲገኙ ያስፈልጋል፡ ይህንም የ RFP እና የማመልከቻው አሰራር በተመለከተ ማብራርያ እንዲሰሙ፣ ጥያቄዎችን እንዲጠይቁ፣ እና ስለ አሰራሩ ሂደት፣ ፍቃድን ስለመስጠት እና ስለ ኮንትራችት ይበልጥ እንዲማሩ ይረዳቸዋል።

ከማመልከቻው ጋር ተጨማሪ እርዳታ ለመስጠት የታቀዱ አራት (4) የእገዛ ትምህርት ክፍሎች ይኖራሉ። አመልካቾች ወደ DON\_Grants@seattle.gov ኢመይል በመላክ ወይም ደግሞ በስልክ ቁጥር (206) 256 – 5947 በመደወል በማንኛውም የተዘረዘሩት የትምህርቶች ክፍሎች ላይ ቀጠሮ ለመያዝ የሚሞሉት ቅጽ ይኖራል። እንዲሁም ደግሞ አመልካቾች ወደዚህ የትምህርት ክፍሎች ቀጠሮ ሳይዙ መምጣት ይችላሉ፤ ነገር ግን እዳታ ለመቀበል መጠበቅ ይኖርባቸዋል።

የድጎማ እርዳታ ለመቀበል በመረጃ ትምህርት ክፍል ወይም ደግሞ በእገዛ ትምህርት ክፍል ላይ መገኘት ግዴታ ባይሆንም፡ ነገር ግን በጣም መበረታታት ያለበት አሰራር ነው። በማንኛውም የድርጊቱ ዝግጅት ላይ ደግሞ ቀለል ያሉ ምግቦች እና መጠጦች ይቀርባሉ። ስለ የመረጃ ትምህርት ክፍል እና ስለ እርዳታ የትምህርት ክፍልን በተመለከተ የበለጠት መረጃ ለማግኘት እባክዎን [ድረገጹ](http://www.seattle.gov/neighborhoods/programs-and-services/youth-opportunity-fund) ላይ ይመለከቱ።

አንድ ማመልከቻ ተቀባይነት እንዲኖረው፡ የጥያቄዎችን በምሉ መልስ ያካተት እንዲሁም ደግሞ አስፈላጊ የሆነውን መረጃ በሙሉ ያቀረበ መሆን አለበት። ማንኛውም መረጃ ከጎደለ ወይም ካልተሟላ፡ ማመልከቻው እንዳልተፈጸመ ሆኖ ድጎማ ለመውሰጥ በቂ እንዳልሆነ ይቆጠራል።

ማመልከቻዎቹ ማስገባት ያለባቸው በ**ሰኔ 20 ከምሽቱ በ 5፡00 ሰዓት** ላይ ነው። እባክዎን ማመልከቻዎ ወደ የሲያትል በአከባቢ መንደር ክፍል በኢመይል **DON\_grants@seattle.gov** ይላኩት።

እንዲሁም ደግሞ ማመልከቻዎቹ እታች ወደተገለጸው አድራሻ በአካል በመምጣት ማስረከብ ይቻላል፡-

 የሲያትል የአከባቢ መንደር ክፍል

 ሲቲ ሆል፡ 4ኛ ፎቅ

 600 አራተኛው ጎዳና

 የትላከበት ሰው፡- ተረሳ ቡይ

**ለወጣቶች መጪ ዕድል የገንዘብ ድጎማ**

ማሳሰብያ፡- እባክዎ ከመጀመርዎ በፊት ይህንን ማመልከቻ በሙሉ ያንብቡት። አስቀድመው አስፈላጊውን መረጃ መሰብሰብ ይፈልጉ ይሆናል።

**የአመልካች መረጃ**

የፕሮጀክት ተጠሪ ሰው፡-

የድርጅት ወይም ኮሚኒቲ ብዱን ስም፡-

የተጠሪው ሰው አድራሻ እና ዚፕ ኮድ፡-

ስልክ ቁጥር፡-

የኢመይል አድራሻ፡-

**የፕሮጀክት መረጃ**

1. እድሜአቸው እስከ 24 ዓመት የሚደርሱ ጥቁር ወጣቶች ጋር ለመስራት ያልዎት የፕሮጀክት እቅድና ልምድ በተመለከተ ይግለጹ።
2. ፕሮጀክቶቹ ስለ ትምህርት ደረጃ፣ ስራ፣ ደህንነት፣ ጤና፣ እና መልካም ትስስር የተመለከተ ይጠይቃል።ፕሮጀክትዎ የትኛው ነው የሚያካትተው? የሚመለከተውን በሙሉ ያመለክቱ።

 ትምህርት የስራ ቅጥር ደህንነት

 ጤና ጠቃሚ ግንኝነቶች

1. ፕሮጀክቱ በተካፋዮቹ ላይ እና በሰፊው ኮሚኒቲው ላይ ምን ተጽኢኖ ይኖረዋል? ስኬታማነት የሚለኩት እንዴት ነው?
2. የእርስዎ ፕሮጀክት ለወጣቶች ጠቃሚ የሆነ የመጣቶች እድገት በምን መልኩ ይደግፋል?
3. የእርስዎ ፕሮጀክት አድራሻ የት ይሆናል?
4. ድጎማው ከተሰጥዎት፡ ኮንራክቱ በመስከረም 1፡ 2017 ዓ.ም ጀምሮ በሕዳር 30፡ 2017 ዓ.ም ያልቃል። የእርስዎ ፕሮጀት በተሰጠው የጊዜ ገደብ ውስጥ ጀምሮ ሊያልቅ ይችላል ወይ?

 አዎን አይ

**አስተዳደር እና የፊስካል ሀላፊነት**

1. ፕሮጀክቱ ስራው መቀጠሉ የሚያረጋግጡ እና የመጀመርያ ሀላፊነት ያላቸው ዋና ዋና ሰዎች እነማን ናቸው? የሚከፈላቸው ሰራተኞች ናቸውን ወይስ በፍቃደኝነት የሚሰሩ ናቸው? ግለሰቦቹ በስማቸው፣ በሚሰሩነት ድርጅት ወይም የኮሚኒቲ ብዱን ስም ለይተው ይጽፉ (አስፈላጊ ከሆነ)፤ እንዲሁም የአድራሻ መረጃ፡ እንደ የቤት/የመስሪያ ቤት ኣድረሻ፣ የኢመልይ አድራሻ፣ እና ስልክ ቁጥር።
2. ፕሮጀክትዎ ከከተማ ክፍል ማረጋገጫ ወይም ድጋፍ የሚያስፈልገው ከሆነ፡ እባክዎን ፕሮጀክትዎን ፕላን ያደረገ ክፍል እና ሰራተኞች ለይታችሁ ጻፉ።
3. የፕሮጀክትዎ የገንዘብ ድጎማው ወደ የኮሚኒቲ ድርጅት የሚላክ ከሆነ፡ እባክዎ ድርጅቱ ማን እንደሆነ ያስረዱ፡ እንዲሁም ደግሞ በፕሮጀክቱ ፕላን የተሳተፉ የተሳተፉ የድርጅቱ ሰራተኛ ስምና አድራሻ ይስጡ።

**የፊስካል ድጋፍ ሰጪ መረጃ**

(ማስታወሻ፡- ድርጅትዎ በቂ የሚያደርገውን ዋና መስፈርት ካሟላ ለፕሮጀክትዎ የፊስካል ድጋፍ ሰጪ ሊሆን ይችላል)

የፊስካል ድጋፍ ሰጪ

የድርጅት ስም፡-

|  |  |
| --- | --- |
| የፊስካል ድጋፍ ሰጪ አስዳሻ፡- | ከተማ፡ ስቴት ዚፕ ኮድ፡- |
| የፈደራል ግብር መታወቅያ ቁጥር |  |
| የፊስካል ድጋፍ ሰጪ የተጠሪ ስም፡- | የፊስካል ድጋፍ ሰጪ የተጠሪ ማእረግ፡- |
| የፊስካል ድጋፍ ሰጪ የባለፊርማው ስም፡- | የፊስካል ድጋፍ ሰጪየባለፊርማው ማእረግ፡- |
| የፕሮጀክት ድጋፍ ሰጪየባለፊርማው ስም፡- | የፕሮጀክት ድጋፍ ሰጪየባለፊርማው ማእረግ፡- |

**በምርጫ የሚወሰድ**

1. ፕሮጀክትዎ ሌሎች የአሰራር መንገዶች እንደ የኮሚኒቲ ሽርክነት፣ የዓይነት እገዛዎች፣ ያሉት መንገዶች እና አገልግሎቶች እና ወዘተ የመሳሰሉትን ይቆጣጠራል ወይ? እንደዛ ከሆነ፡ ይግለጹ።
2. ያቀረቡት ፕላን አካልዊ የሆነ የመሻሻል እድገት የሚታይበት ፕሮጀችት ለማቅረብ ከሆነ፡ የፕሮጀክቱ የወደፊት ጥገና ሀላፊነት ያለው ማን ነው? (እባክዎ የወደፊት ጥገና ሀላፊነት ካለው ድርጅት ወይም ኤጄንሲ ዶኲመንት ያካትቱ።)

**የፕሮጀክት ባጀት**

የፕሮጀክትዎ ባጀት በዝርዝር ይግለጹ።

**የገንዘብ ወጪዎች፡-**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | ዓይነት | መግለጫ | መጠን |
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|  |  |  ድምር |  |

 |  |  |

**የግል ወጪዎች፡-** በፕሮጀክቱ ላይ ተቀጥረው ለሚሰሩ ሰራተኞች፡ የሚከፈሉበት መጠን እና የሚሰሩበትን ሰዓቶች ቁጥር ይግለጹ።

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|  | ዓይነት | መግለጫ | መጠን |
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**የፕሮፈሽናል አገልግሎቶች ወጪዎች፡-** እነዚህ አገልግሎቶች እላይ በግል ወጪዎች ላይ የተዘረዘሩትን ተቀጥረው የሚሰሩት ሰራተኞች መስጠት የማይችሉት አገልግሎቶች ናቸው።

|  |  |  |  |
| --- | --- | --- | --- |
|  | ዓይነት | መግለጫ | መጠን |
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| 10 |  |  |  |
|  |  |  ድምር |  |

**የእቃ አቅርቦት እና ማተሪያል ወጪዎች፡-**

|  |  |  |  |
| --- | --- | --- | --- |
|  | ዓይነት | መግለጫ | መጠን |
| 1 |  |  |  |
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|  |  |  ድምር |  |

**ጠቅላላ ድምር ወጪዎች፡-**

**ጠቅላላ ድምር፡-**

እንኳን ደስ አልዎት! ማመልከቻውን አጠናቅቀዋል። ማመልከቻዎን የፕሮጀክትዎ የአርእስት ስም በመስጠት በደንብ ይስቀምጡት (ሴቭ አድርጉት)። የተጠናቀውን ማመልከቻ ደግሞ ወደ የሲያትል የአከባቢ መንደር ክፍል በኢመይል DON\_Grants@seattle.gov ይላኩት።

ማመልከቻዎች እታች ወደተገለጸው አድራሻ በአካል በመምጣት ማስረከብ ይቻላል፡-

የሲያትል የአከባቢ መንደር ክፍል

ሲቲ ሆል፡ 4ኛ ፎቅ

600 አራተኛው ጎዳና

የትላከበት ሰው፡- ተረሳ ቡይ

**ማመልከቻዎቹ በሰኔ 20 ከምሽቱ በ 5፡00 ሰዓት ላይ ማስገባት ይኖርብዎታል . Y FUND**

**REQUEST F**

**OR PROPOSALS (RFP) & APPLICATION WORKSHEET**

**Statement o**

**f P**

**urpose**

**:**

**Seattle**

**Department**

**of Neighborhoods**

**and Seattle**

**Human**

**Services**

**Department**

**are pleased**

**to announce**

**the Summer**

**Opportunity**

**Fund.**

**The total available**

**amount**

**is $75,000**

**to invest**

**in community-ba**

**sed summer**

**projects**

**.**

**Its goal is to support positive activities and opportunities for**

**youth**

**while reducing violence that disproportionately affects communities of color in Seattle.**

**Project**

**budget**

**requests**

**should range**

**from**

**$5,000-15**

**,000.**

**Elements of a Successful Pr**

**oject**

**:**

**We are looking for**

**community-based**

**ideas**

**and encourage**

**applicants**

**to leverage**

**other**

**resources**

**(e.g.,**

**community**

**partnerships,**

**in-k ind donations,**

**existing**

**resources and**

**services,**

**and more).**

**Projects**

**should**

**also:**

**•**

**Foc**

**us on engaging**

**East African and**

**Black/**

**African American young men ages 18**

**-24 living**

**in or**

**attending school in Seattle.**

**•**

**Take place within Seattle city limits.**

**•**

**Address**

**education, employment, justice, violence prevention and/or health.**

**•**

**Be culturally and linguistically appropriate**

**.**

**•**

**Be led by volunteers or staff that reflect the communities of the participants**

**.**

**Succ**

**essful applications will result in contract beginning on**

**July 22, 2016 and**

**ending on**

**October 31**

**,**

**2016.**

**Projects should clearly start and end within this**

**contract**

**time period.**

**NOTE**

**: Any**

**one may submit an application, but all applicants must have a fiscal agent with a Tax ID**

**number.**

**All contracting organizations will be required to submit a W-**

**9 and meet insurance**

**requirements that include naming the City as an additional insured. Organi**

**zations must be able to**

**provide proof of commercial general liability insurance up to $**

**1,000,000.**

**No funds will be disbursed**

**to successful applicants until these steps have been completed.**

**Support**

**and Instructions for H**

**ow to Submit**

**a Summer Opportunity**

**Fund**

**Application:**

**Applicants are**

**encouraged to attend**

**the I nformation**

**Session to**

**hear an overview of the RFP and the application,**

**ask**

**questions, and learn more about the process for review, approval and contracting.**

**There**

**will also be three Help Sessions, designed to provide additional assistance with the application.**

**Applicants may sign up for an appointment at any of these Help Sessions by emailing**

**DON\_Grants@seattle.gov**

**. Applicants may also come to these Help Sessions without an appointment,**

**but may**

**have to wait to receive assistance.**

**Atte**

**ndance at the Information Session or Help Sessions is not mandatory for funding consideration but**

**highly encouraged.**

**Infor**

**mation Session**

**Thursday,**

**May 26**

**from**

**3:00 PM**

**– 7:30 PM**

**Douglass**

**-Truth**

**Seattle Public**

**Library**

**2300 East Yesler Way**

**Seattle, WA 98122**

**Light refreshments will be provided**

**He**

**lp Sessions**

**Help Session 1**

**Thursday,**

**June 2**

**; 11:30 AM**

**– 5:00 PM**

**New Holly Seattle Public Library**

**7058 32**

**nd**

**Avenue South**

**Seattle, WA 98118**

**Help Session 3**

**Thursday,**

**June 9**

**; 4:00 PM**

**– 7:30 PM**

**Douglass**

**-Truth Seattle Public Library**

**2300 East Yesler Way**

**Seattle, WA 98122**

**Help Session 2**

**Wednesday,**

**June 8**

**; 4:00 PM**

**– 7:30 PM**

**Rainier Beach Community Center Teen Room**

**8825 Rainier Avenue South**

**Seattle, WA 98118**

**An**

**application must include responses to all of the questions and include all of the information**

**requested in order to be considered. If information is missing or not include**

**d, the application will be**

**considered incomplete and not eligible for funding.**

**Ap**

**plications are due**

**Monday, June 20th**

**at**

**12:00**

**PM**

**.**

**Late applications will not be accepted.**

**Please**

**email**

**your application**

**to Seattle Department**

**of Neighborhoods**

**at**

**DON\_grants@seattle.gov**

**.**

**Ap**

**plication**

**s can also be delivered in-**

**person**

**at:**

**Seattle Departm**

**ent of Neighborhoods**

**4**

**th**

**Floor City Hall**

**600 Fourth Avenue**

**Attention:**

**Tim Wolfe**

**SUMME**

**R OPPORTUNIT**

**Y FUND**

**REQUEST F**

**OR PROPOSALS (RFP) & APPLICATION WORKSHEET**

**Statement o**

**f P**

**urpose**

**:**

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**and Seattle**

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**(e.g.,**

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**•**

**Address**

**education, employment, justice, violence prevention and/or health.**

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**Be culturally and linguistically appropriate**

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**Infor**

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**Thursday,**

**May 26**

**from**

**3:00 PM**

**– 7:30 PM**

**Douglass**

**-Truth**

**Seattle Public**

**Library**

**2300 East Yesler Way**

**Seattle, WA 98122**

**Light refreshments will be provided**

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**lp Sessions**

**Help Session 1**

**Thursday,**

**June 2**

**; 11:30 AM**

**– 5:00 PM**

**New Holly Seattle Public Library**

**7058 32**

**nd**

**Avenue South**

**Seattle, WA 98118**

**Help Session 3**

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**Rainier Beach Community Center Teen Room**

**8825 Rainier Avenue South**

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**4**

**th**

**Floor City Hall**

**600 Fourth Avenue**

**Attention:**

**Tim Wolfe**

**SUMME**

**R OPPORTUNIT**

**Y FUND**

**REQUEST F**

**OR PROPOSALS (RFP) & APPLICATION WORKSHEET**

**Statement o**

**f P**

**urpose**

**:**

**Seattle**

**Department**

**of Neighborhoods**

**and Seattle**

**Human**

**Services**

**Department**

**are pleased**

**to announce**

**the Summer**

**Opportunity**

**Fund.**

**The total available**

**amount**

**is $75,000**

**to invest**

**in community-ba**

**sed summer**

**projects**

**.**

**Its goal is to support positive activities and opportunities for**

**youth**

**while reducing violence that disproportionately affects communities of color in Seattle.**

**Project**

**budget**

**requests**

**should range**

**from**

**$5,000-15**

**,000.**

**Elements of a Successful Pr**

**oject**

**:**

**We are looking for**

**community-based**

**ideas**

**and encourage**

**applicants**

**to leverage**

**other**

**resources**

**(e.g.,**

**community**

**partnerships,**

**in-k ind donations,**

**existing**

**resources and**

**services,**

**and more).**

**Projects**

**should**

**also:**

**•**

**Foc**

**us on engaging**

**East African and**

**Black/**

**African American young men ages 18**

**-24 living**

**in or**

**attending school in Seattle.**

**•**

**Take place within Seattle city limits.**

**•**

**Address**

**education, employment, justice, violence prevention and/or health.**

**•**

**Be culturally and linguistically appropriate**

**.**

**•**

**Be led by volunteers or staff that reflect the communities of the participants**

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