|  |
| --- |
|  |
| **Seattle Youth Employment Program (SYEP) ELIGIBILITY VERIFICATION CHECKLIST 2023** |

You must provide proof for each of the three categories: household income, age, and current address. ***Legible copies of original documents are accepted and preferred.***

**Some documents can cover two requirements!** For example, free/reduced lunch letter can prove income **AND** address. State ID can prove age AND address. Review your documents carefully!

|  |  |
| --- | --- |
| **Proof of Income or Public Assistance (must show parent/guardian name on document if living with them)** | |
| **Public Assistance:** | |
| 2022 or 2023 Free and Reduced Lunch Award Letter ***OR*** |  |
| 2022 or 2023 DSHS Letter for TANF or SNAP Benefits ***OR*** |  |
| 2022 or 2023 Washington Apple Health Benefit Letter (or Apple Health Card – Molina, United, etc.) ***OR*** |  |
| 2022 or 2023 SCL/SPU bill with utility discount applied |  |
| **Household Income (all adult household members must provide proof of income):** | |
| Household 2021 or 2022 Income Tax Return ***OR*** |  |
| 2022 or 2023 Pension Letter ***OR*** |  |
| 2022 or 2023 Social Security Administration Benefits Letter ***OR*** |  |
| 2022 or 2023 1 month of paystubs *(must show dates paid, payee’s name and gross income)* ***OR*** |  |
| Unemployment Benefits Document dated within the last six months ***OR*** |  |
| Letter from School Counselor or Agency case manager stating knowledge of household income ***OR*** |  |
| SYEP Declaration of No Income form |  |

|  |  |
| --- | --- |
| **Proof of Age (no expired proof of age allowed)** | |
| State ID or Driver’s License ***OR*** |  |
| Valid U.S. Passport ***OR*** |  |
| Permanent Resident Card (aka green card) ***OR*** |  |
| Birth Certificate |  |

|  |  |
| --- | --- |
| **Proof of Address (must show parent/guardian name if living with them)** | |
| Home Utility Bill ***OR*** |  |
| Copy of Lease or Mortgage ***OR*** |  |
| Current Cable Bill ***OR*** |  |
| Official Mail from Federal, State, or City Agency ***OR*** |  |
| Unofficial school transcript with address listed ***OR*** |  |
| Other proof you are attending Seattle Public Schools or a Seattle College (North, Central, South) |  |