

Encampment Response Team

SITE JOURNAL CONTENTS

Completed Site Journal

• Exhibit A: Site Inspection Photos

• Exhibit B: Site Posting Photos

• Exhibit C: Outreach Report

Exhibit D: Clean Up & Storage Photos

• Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the G:\FAC\Encampments\Encampment clean ups directory.

Site:	Poplar Pl S from Dear	born to Bush St		_ Date of Fire	st Inspection:	05/29/2018
Site Address:	Dearborn to I-90 Incl	uding On-ramp		_ Date of C	Clean-Up:	6/14-15/2018
Inspection By:	Christina Korpi, Laura	Beck		SERIS#	2912-02	
Referred By:	Community				Photos to F	AS? ⊠ Yes □ No
SITE OCCUPAN	ICY DATA					
Date of Inspection		Structures	Bed Rolls		Vehicles	TOTAL COUNT
05/29/2018	28	4	0		4	36
6/8/2018	37	11	0		0	48
CITE CHARAC	TERISIOS		U.S.A.I. T.U. 60	NDITION	_	
SITE CHARAC	TERISICS		HEALTH CO	NUITIONS	•	
Park		☐ Yes ⊠ No	Disorganized			⊠ Yes □ No
Sidewalk		☐ Yes ⊠ No	Garbage/Bagge	d		⊠ Yes □ No
Within 50ft of a w	ater body or wetland	□ Yes ⊠ No	Garbage/Loose			🛛 Yes 🗌 No
Roadway		⊠ Yes □ No	Garbage/Bulky	Items		oxtimes Yes $oxtimes$ No
Within 50ft of a G	uardrail	oxtimes Yes $oxtimes$ No	Garbage/Metal			⊠ Yes □ No
Heavy Traffic		⊠ Yes □ No	Human Waste			☐ Yes ⊠ No
Near Industrial Zo	ne	\square Yes \boxtimes No	Rats/Mice			☐ Yes ⊠ No
Forested Area		\square Yes \boxtimes No	Hazardous Mate	erials		☐ Yes ⊠ No
Play Area		□ Yes ⊠ No	Falling Tree or L	imbs		☐ Yes ⊠ No
Rented Area		□ Yes ⊠ No	Chemical Waste	<u> </u>		☐ Yes ☒ No
Slope		⊠ Yes □ No	Fires			☐ Yes ⊠ No
Slide Zone		□ Yes ⊠ No	Criminal Activity	y		⊠ Yes □ No
Fire		□ Yes ⊠ No	Weapons	•		□ Yes ⊠ No
Other:		□ Yes □ No	Open Alcohol			⊠ Yes □ No
Other:		□ Yes □ No	Sharps			⊠ Yes □ No
Other:		☐ Yes ☐ No	Property Damag	ge		⊠ Yes □ No
	TOTAL COUNT:	4			OTAL COUNT	9
	TOTAL COOKI.				OTAL COOM	•

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- General Photos of the Encampment
- Photos of Individual Tents
- Debris Fields

- Obstructions or Hazards
- Vehicles/RVs /License Plates



Encampment Response Team

	NAVIGATION TEAM ASSESSMENT							
☑ Full Encampment Clean Up	☐ Obstruction	on Ren	nova	I	☐ Hazard Removal	☐ Cleared by scheduled contractors- FAS		
	☐ Tent on s	side w	alk		☐ Safety of Occupant			
	☐ Blocking in facility	ntende	d us	e of	☐ Safety of other near ar around camp	nd Remand to SPU		
PRE-JOB SITE ASSESSME	NT & INSTRU	JCTIC	NS		Specifications/Notes			
Uneven Terrain (Fall Protection R	equired)	□ Yes	\boxtimes	☑ No				
Waste Hauling to Dump		⊠ Yes] No				
Waste Hauling to Other Location		⊠ Yes] No				
SPU ASSESSMENT & INST	RUCTIONS	Da	te			Requirements:		
☐ Litter removed -area more th						☐ Field Coordinator accessed		
active camp								
☐ Illegal Dumping -Encampmen	t Related Trash							
B. RESOURCE PLAN	NNING							
SITE CREW ASSESSMENT of FIELD	CONDITIONS							
_								
JOB SITE INSTRUCTIONS					Specifications/Notes			
Fall Protection Required] Yes	\boxtimes	No				
Waste Hauling to Dump		Yes		No				
Waste Hauling to Other Location		☑ Yes		No				
Vegetation Pruning		Yes	\boxtimes	No				
Biohazard Waste		Yes		No				
EXTERNAL CONTRACTORS	To	tal		Descrip	otion			
Number of Labor Crew Involved		1		-	ia 5 with trailer			
Number of Hazmat Crew Involved	·	0	_					
Number of Truck Drivers Approved	·	0	_					
Number of Full Time Days On-site A	pproved	1	_					
Number of Partial Days On-site App		0	_					
Total Hours Approved		16	_					
INTERNAL CLEAN UP TEAR	46 -							
INTERNAL CLEAN UP TEAN	/IS To	tal		Descrip				
Number of Heavy Teams		2	_		Γ & Parks			
Number of Light Teams	. —	1	_	Parks 2	light crews			
Number of Full Time Days On-site A		2	_					
Number of Partial Days On-site App	roved	0	_					
Total Hours Approved		16						
STACING LOCATION								
STAGING LOCATION	0000	1	 : - :		9 Danier			
Date: 6/14/2018 Time:	0900	Loca	สเเดม	. Bush	& Poplar			

C. PRE-CLEAN UP ACTIVITIES



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EXHIBIT E	B. CITE	DOSTING	DHOTO
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- ☑ Regular Encampment Clean-up: 72-hour Notice
- ☐ **Obstruction or Hazard Clean-up:** Notice of Immediate Removal
- Cross Street Signs

- Postings on Individual Tents
- General Photos of the Encampment
- Postings within the Vicinity
- Documentation of the Actual Obstruction or Hazard

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

EXHIBIT C: OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Date ↓1	Type	Location	Male Outreach	Female Outreach	Non-specific Gender	Total Number of People Contacted
6/11/2018	Outreach	Poplar and Dean	0	2	0	2

D. DAY OF CLEAN-UP

For **regular encampment clean-ups**, all checklist items must be marked "Yes" at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered "No" – **the Field Coordinator must immediately halt the clean-up activities.** Hazard and Obstruction clean-ups are excluded from this.

FIELD COORDINATOR	James Shepard, Laura Beck		
CHECKLIST for ENCAMPN	ΛΕΝΤ CLEAN UP		
Notice posting is 72 hours in adva	ance of cleanup (Date:)	6-8-2018	⊠ Yes □ No
Cleanup is occurring on date spec	ified in notice		
Outreach was provided before th	e cleanup (Date:)	6/11/2018	⊠ Yes □ No
Outreach team is present at clear	nup site		
Personnel are ready to identify ar	nd collect belongings		⊠ Yes □ No
SPD or WSP officers are present t	o support cleanup		⊠ Yes □ No
Crew is present and ready to sup	port cleanup		⊠ Yes □ No

EXHIBIT D: CLEAN-UP PHOTOS

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

• Cross Street Signs

- Photos of Tent ID Numbers
- Photos of Storage Bin Contents

- General Photos of the Encampment
- Individual Tent Contents
- After Photos

SITE OCCUPANCY DATA

Day of Clean-up	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
6/14/2018	28	4	0	4	31

STORAGE SUMMARY

Total should equal total in Occupancy Data

Total Should Equal total in Occupancy Butu					
TOTAL TENTS/STRUCTURES					
OWNER PRESENT	2	ABANDONED TENT	0		
Accepted Storage	2	Content Storable	U		
OWNER PRESENT	19	ABANDONED TENT	1		
Removed Tent	19	Content Not Storable	1		



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TOTAL TENTS/STRUCTURES			
OWNER PRESENT	2	ABANDONED TENT	0
Removed tent but stored contents	2	Storable	U
OWNER PRESENT	2	ABANDONED TENT	1
Asked FC to Discard Tent	3	Not Storable	1

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
3	5	0	1

EXHIBIT E: STORAGE INFO

Field Coordinators are responsible for ensuring that we log information about each tent/structure that is at the clean-up site. This includes regular, obstruction and hazard clean-ups.

Exh A - Inspection Photos











































































Exh B - Posting Photos





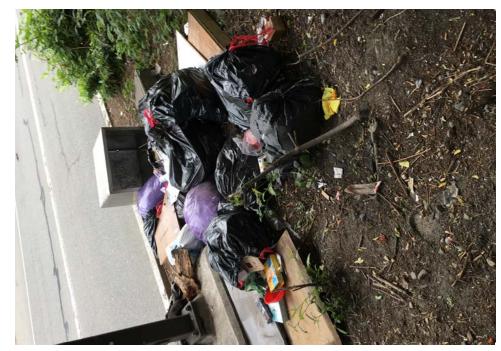




























































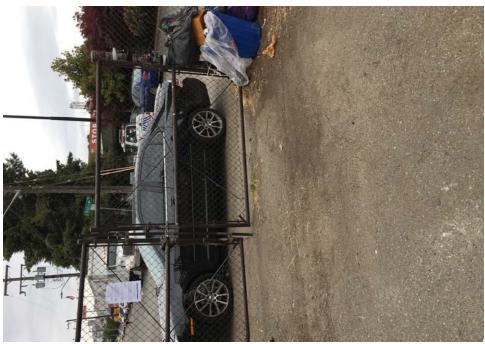








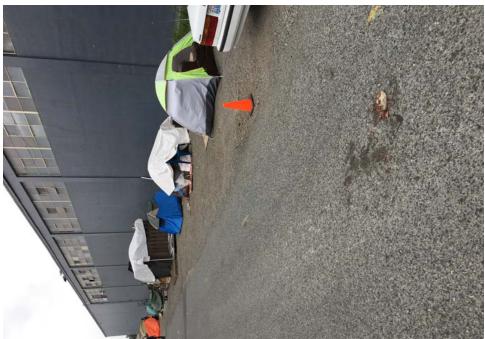










































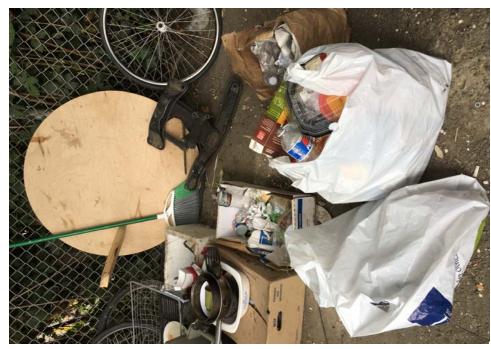












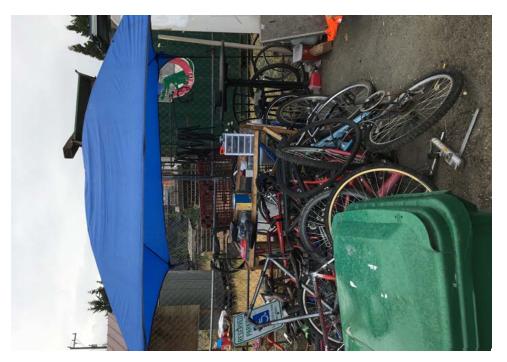














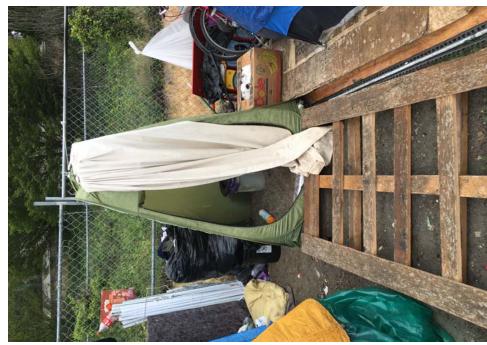


































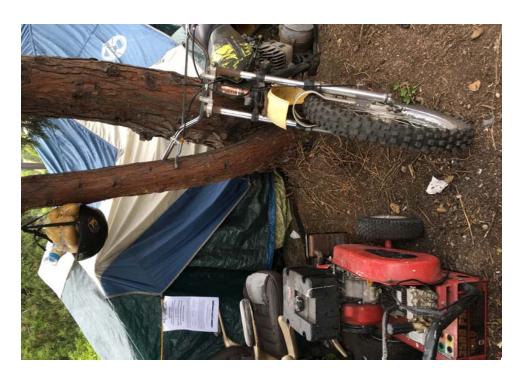






















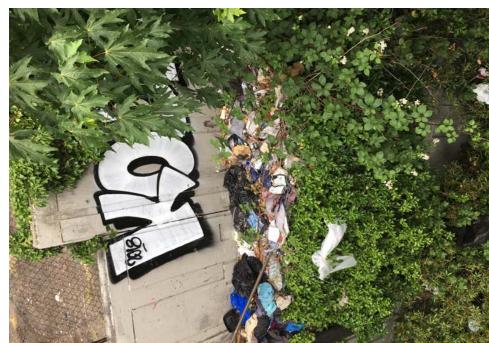




























Exh D - Clean Photos 061418













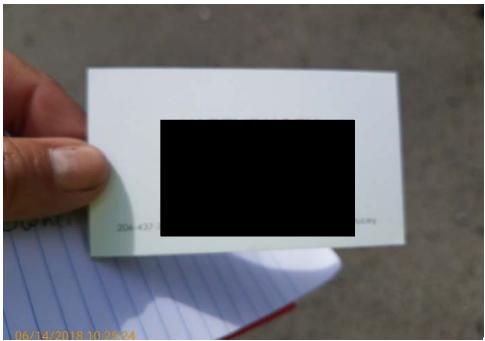














































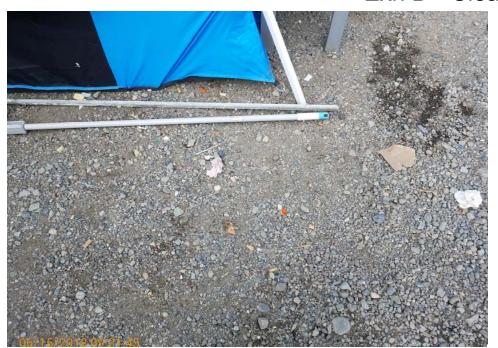








Exh D - Clean Photos 061518





















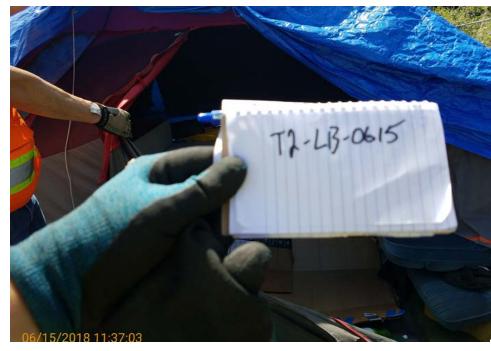












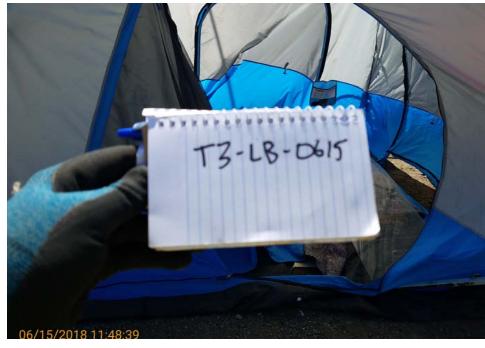
















































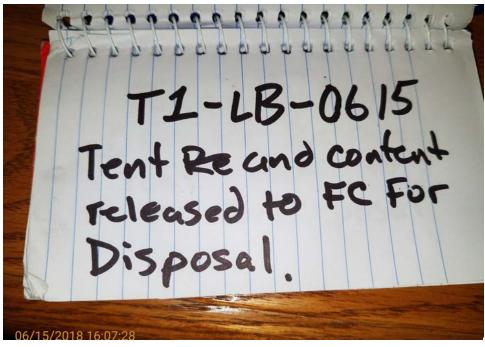






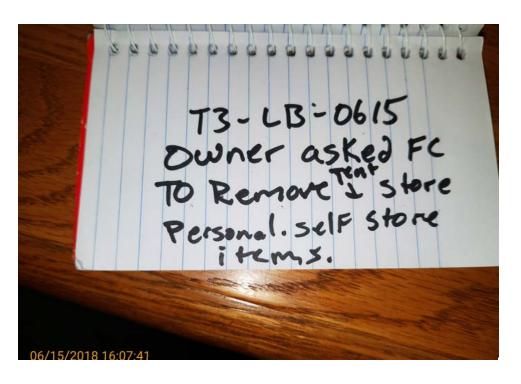




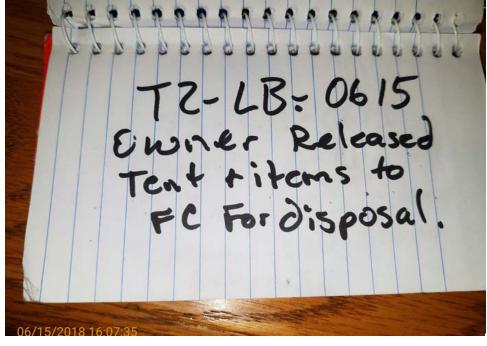










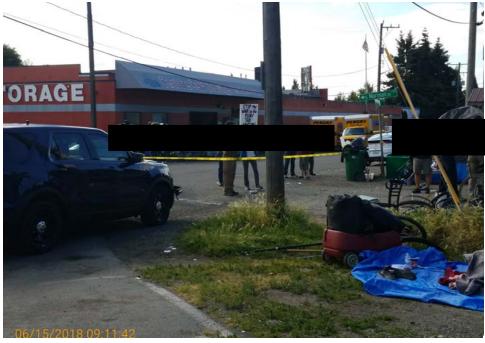












After Clean Photos









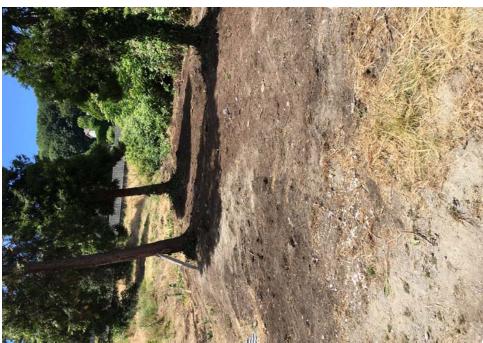








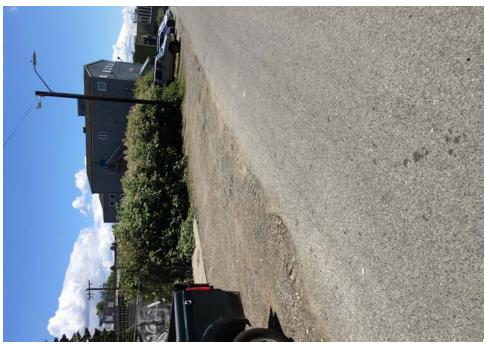




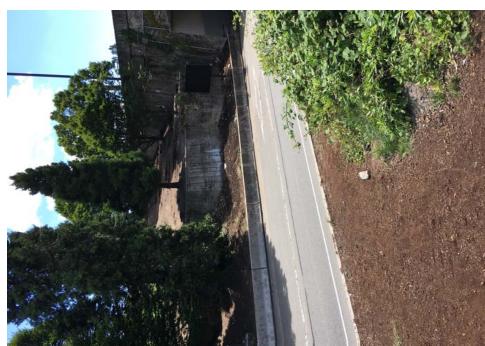












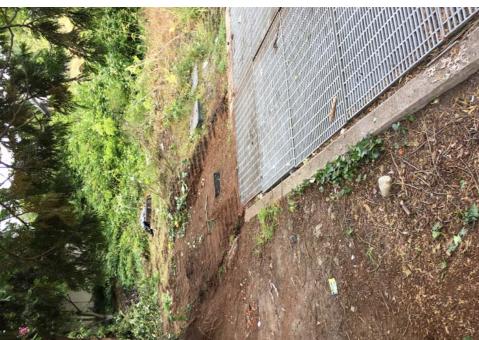














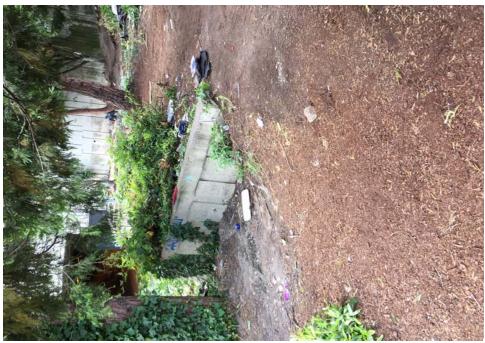


















EXHIBIT E: STORAGE INFO

Encampment Response Team

Poplar PI S & S Bush St including I-90 onramp from Rainier Ave S

|--|

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay **Example:** T1-JH-0428

Owner Name or Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-LB-0614	⊠ Yes □ No	☐ Accepted ☑ Declined ☐ N/A	☐ Hazardous Material ☑ Human Waste ☑ Damaged	0	0	0	0	Owner asked FC to dispose pf tent and remaining contents
Found in Debris	□ Yes ⊠ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	2	0	0	1 blue Trek bike, 1 silver & black Mongoose bike
T1-JS-06/15	⊠ Yes □ No	☐ Accepted ☑ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	0	0	0	Owner did not want storage
S1-JS-06/15	⊠ Yes □ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material ☐ Human Waste ☑ Damaged	0	0	0	0	Structure was picked apart and taken by owner. They asked FC to dispose.
T1-LB-0615	⊠ Yes □ No	☐ Accepted ☑ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	0	0	0	Owner asked FC to dispose of tent No storage wanted



EXHIBIT E: STORAGE INFO

Encampment Response Team

Owner Name or Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T2-LB-0615	⊠ Yes □ No	☐ Accepted ☑ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	0	0	0	Owner released tent to FC want asked that all remaining items be disposed of.
T3-LB-0615	⊠ Yes □ No	☐ Accepted☐ Declined☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	3	0	0	1	Owner released tent to FC and self-stored clothes, bedding and personal items and one large fan.