**Whittier Heights CAC Agenda/Meeting Notes**

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| CAC Name: | Whittier Heights Village |
| Date: | **August 26, 2019** |
| Meeting Location:  | United Evangelical Free Church |
| Call to Order (time):  | 6:00pm |
| CAC Members in Attendance:  | John Lederer, Michelle Wicks, Jean Darsie |
| Permitted Encampment Members in Attendance:  | None |
| Operator Representatives in Attendance:  | Theresa Hohman, Renata Bryant, Becca Finkes, Josh Castle |
| Community Members in Attendance:  | None |
| City of Seattle Staff in Attendance:  | None |
| Recorder/ Note Taker:  | Theresa Hohman |
| Previous Meeting Notes Approved:  | Yes |
| Previous Meeting Notes Poted:  | Will be soon at <http://www.seattle.gov/homelessness/city-permitted-villages#whittierheightsvillage>  |

Meeting called to order at 6:00p by Michelle Wick

**July Meeting Minutes**

 The July meeting minutes taken in July by John Lederer and were approved.

**Village Management Report SAFETY**

 It was reported that a resident’s male partner entered the Village. The resident was told that if it happens again, she will be asked to leave.

 Mary Amberg from the Seattle Police Department visited the Village on August 14th to assess the safety and made recommendations for the Village. She suggested that we make sure all doors have deadbolts and 3 to 4 inch screws into each deadbolt security strike plate. She also thought we should increase the height of the fence at least 2 feet, install a permanent metal barrier in between fence gap at the north east corner of village, add window dowels or window locks to the window next to the door, add motion sensor lights on the rear of the houses on the north and the east side houses to illuminate the alley and the Home Street Bank parking lot. She thought motion sensor lights added to the back of the houses on the north and east side houses would illuminate the alley and the Home Street Bank parking lot. Finally, she suggested installing a permanent metal barrier in the fence gap at the north east corner of village.

**SAFETY Follow up**

 City Wide Fence Company - the company installing the extra barbed wire at Whittier Heights will be at the Village on Thursday, September 5th to estimate the materials needed and set a date for installation. We are taking a second bid from All City Fence on Friday.

**Village Management Report CITY INSPECTION**

 The city of Seattle will be coming to inspect WH on September 30, 2019. The community has been working to ensure all documentation is in order. We have been sprucing things up and just did a dump run which enabled the residents to get rid of items they no longer had use for.

**Village Management Report MOVE OUTS / MOVE INS**

 Last month, one of our residents moved into permanent housing. After painting the interior of the house, a new resident moved in with a cat and a dog. The Village now has 1 dog and three cats. We had a resident abandon and another move in to take her place.

**Village Management Report VILLAGE NEEDS AND DONATIONS**

 Right now, we could use about six heaters. The radiating heat ones are not the favorite but tend to be the safest. We have a second desire for hanging baskets for 13 of the 15 houses. We are hoping to have them before our September 30th city inspection.

**RECENT DONATIONS:**

 Seattle Seahawk Bobby Wagner made a donation of hygiene products for the residents of Whittier Heights (as well as other tiny house villages. He gave two of our residents an autographed Tee shirt. One resident was interviewed by Kiro 7 news when they did a story on his generous LIHI donation.

 Six planters and flowers were also donated by a staff member and planted. They brighten up the courtyard! Two ottomans were also donated by friends and family of staff members to complement dining rooms chairs we purchased for a TV viewing area. A flat screen TV and DVDs were donated as well.

 Lifelong is going to be receiving a donation of linens from the Marriot hotel in the next couple of months and they plan to share part of the donation with Whittier.

**Case Management Report**

 Lifelong has a chemical dependency professional starting this week who in the coming weeks will be arranging meetings for some of the Whittier clients who need ongoing engagement regarding substance use. Lifelong is now fully staffed and we expect LI to also be fully staffed in the next two weeks.

 Five residents are employed cleaning up the stadium during and after events – Seahawks games, Sounders games and concerts. Lifelong provided black shoes and pants for those that needed them – a requirement of the job.

 Lifelong is looking at having more conversations with residents on domestic abuse/violence as that seems to be an ongoing issue. We want to work with residents on navigating DV relationships and exiting when possible.

 Two residents are going to be interviewed by Pam Burton who produces stories for KBFG.org, a local radio station at 107.3

**Open Discussion**

 **F**ree Letters Home – Sustainable Ballard comes to Whittier Heights twice a month following the Community Meeting to help residents who want to write letters to loved ones. They have visited the Village three times.

 The idea of compiling positive information about the WH Village was discussed again. Theresa, Josh and Becca said that they would work together on this project. It was agreed that posting it outside of the Village would be good PR. Places to post this information might include a WH Facebook page and the LIHI website. Also – a one year article for My Ballard. Theresa, Becca and Josh to work on stats and anecdotes as well as examples of success stories. Crown Hill Neighborhood Association might be another good place. We want to take this opportunity to thank all of those who helped – listing major donors and their donations.

 Josh reported that we have two more Volunteers starting at LIHI in addition to two others new volunteers Spencer and Allatecia. One is a Vista volunteer, one is a Jesuit volunteer. They can organize work parties, projects, etc. (Josh can you please correct this section if necessary – and the spellings and last names of these volunteer interns? Thanks!)

**Next Meeting:** Monday, September 30, United Evangelical Free Church.

**Adjournment:** 7:00pm