**DRAFT MEETING NOTES – PENDING CAC REVIEW/APPROVAL**

**True Hope Village: Community Advisory Committee Meeting Notes**

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| CAC Name: | True Hope Village |
| Date: | 10/17/2018, Wed. |
| Meeting Location: | New Hope Missionary Baptist Church |
| CAC members present: | Jenifer Haner, Tre Argerious, Natalie Bicknell, Bernie Creaven, Ben Curtis, Sohroosh Hashemi, Ursula White-Oliver |
| LIHI members present: | John Brown (Special Projects Manager), Sasha Koeberling (case manager), Sharon Lee (executive director) |
| City of Seattle staff present:  | Lisa Gustaveson (Unsheltered Crisis Response, Homeless Strategy and Investment Division), Sit in for Karen Ko (Dept. of Neighborhoods)  |
| Members of the public present:  | Wendy (LIHI volunteer), Robert Jeffrey (New Hope Pastor)  |
| True Hope residents present:  | None  |
| Note taker: | Sasha Koeberling and John Brown  |

**Introductions**

1. Welcome by Reverend Robert Jeffrey
2. CAC members introduce themselves, names and engagement in the community
3. John Brown, Special Projects Manager
	1. Role to ensure village is running smoothly.
4. Sasha Koeberling, Case Manager
	1. Role to connect residents to local resources and to get them into housing

**Role of the CAC, Lisa Gustaveson**

1. Community stakeholders and liaisons between neighbors and the village
2. Help to address any ideas, concerns, or questions from the community
3. CAC meetings are usually led by the members – lead the discussion and take notes. Notes will be posted on the Seattle government webpage. Whoever takes notes will create a draft, then all CAC members will need to approve, and the notes will be posted within 2 weeks after the meeting. Members will determine how they would like to take notes and lead the discussion.
4. We will be inviting True Hope residents to future meetings.

**The Village**

1. Village phone: (206) 247-9538
2. Facilities
	1. Three full bathrooms, one washer and dryer
		1. Request for a barrier to block the view of the facilities from the townhomes. For now, ensure doors are kept shut. It has been ordered.
	2. 2 crock pots, 1 griddle, toaster, microwave, coffee pot, pots and pans, one stovetop.
		1. CAC member expressed concern that we do not have enough appliances for the size of the village – we get food/meal donations that do not require prep and we have not had any complaints yet. We do plan on getting more appliances.
3. Quiet hours
	1. 9pm to 7am
4. Chores/trash
	1. Each unit is assigned a chore they must do each day. They will notify staff when their chore is done for the day and staff will sign off. Chores change every week.
	2. Trash and recycling picked up once a week. Staff and residents pick up trash in and surrounding the village.
5. Animals
	1. All animals must be on a leash. We have dog bags available in the back by the “dog run” and in the security office.
	2. No cats on site at the moment.
	3. One household has ferrets. Must also be either on leash or in crate.
6. Sign in
	1. Residents must sign in every day. 3 days without signing in is considered abandonment of their house.

**Security**

1. 24 hour staffing
	1. Sasha and John typically Monday to Friday 9am-5pm
	2. Village organizers (security) every other shift
		1. Monday to Friday, 5pm-1am Demetrius. 1am-9am Allen.
		2. Weekends, 9am-9pm Leon. 9pm-9am Linda.
2. Doorbell and locked gate
	1. Residents can go as they please. To enter, residents must ring doorbell and staff will let them in.
3. Cameras
	1. In the process of setting up cameras. One facing the front gate, one facing the family section, one facing the back gate, and one in the kitchen.

**Residents**

1. 33 houses for residents – 27 full, 6 empty
	* 1. 50 residents in total
		2. 17 men
		3. 19 women
		4. 5 couples
		5. 8 families
		6. 14 children
		7. 1 pregnant mom
2. Demographics
	1. 52% Black/African American
	2. 18% White/Caucasian
	3. 14 % U.S. Indian/Alaskan Native
	4. 10% Asian
	5. 4% other (Hispanic)
	6. 2% Native Hawaiian/Pacific Islander
3. Employed: 17 out of 36 adults
4. Student: one full time adult student
5. Move outs
	1. 5 exits by Friday, 6 on Monday
		1. One family abandoned their home (not signing in for 3 days), but we were aware they were waiting on their housing in Renton. Made call attempt to check in after exit.
		2. Two households were exited due to abandoning their home (not signing in for 3 days).
		3. One household was exited due to not following the code of conduct.
		4. One household is moving Friday 10/19 into LIHI permanent housing
		5. One household is moving Monday 10/22 into LIHI transitional housing
6. True Hope staff – track how long families are staying at the village

**Referrals**

1. The only way to get into True Hope is through a referral. 7 agencies provide referrals to True Hope. Each agency has a certain number of houses allocated to them:
	1. Navigation Team (9 houses)
	2. Urban League (5 houses)
	3. Seattle Indian Center (5 houses)
	4. Seattle Vocational Institute (5 houses)
	5. Low Income Housing Institute (5 houses)
	6. New Hope Missionary Baptist Church (2 houses)
	7. Truevine of Holiness Missionary Baptist Church (2 houses)
2. The case manager has one representative at each agency that provides the referral. To fill up the village, we contacted the agencies with their number of houses and asked for 4-5 intakes per week. This gave staff time to complete intakes and get to know the residents. Moving forward, as people move out, the referral agency will be notified when one of their houses becomes available and we are ready for the next referral.
3. The agencies providing the referral provide extra support for the residents. Checking in. Helping the residents meet their goals.
4. Some agencies have services of their own that all clients benefit from (ex. Urban League has the Career Bridge Program to assist with getting employment. Urban League referrals have already made that connection, but residents from other agencies can be connected to Career Bridge).

**Food**

1. Operation Sack Lunch
	1. Hot meal every day between 3pm and 5pm
2. Byrd Barr
	1. Food donations on Friday. Produce, grains, not perishable items, sweets
3. Humble Pie Pizza
	1. Provides 8 pizzas every Tuesday
4. New Hope Missionary Church Feeding Program
	1. Starting October 25th. Was going to be every Thursday at the church at 6pm. Now it is every other Thursday and at the village.
5. Meal calendar
	1. Provided with a meal calendar to see when we get our food donations. Anyone is welcome to provide a meal large enough to feed the village. Connect with staff to schedule a time.

**Extra Support**

1. Nurses on site – Carolyn Downs Family Medical
	1. Bernie Creaven and Laurie Dempsey come to the village every Tuesday to connect with resident. Provide hands on nursing services, such as blood pressure checks, basic physical exam, and illness triage. Assistance with medical/dental resources and providing referrals. Referral for assistance with insurance enrollment.
2. Weekly meetings
	1. Every Monday community meetings at 3pm. Announcements. Guests have come and shared information about their services
3. Volunteers
	1. Volunteers helping with sorting donations, leading activities.
4. True Hope wish list

**Future Endeavors**

1. Thanksgiving
	1. After Thanksgiving Feeding at New Hope Church 11am-1pm
	2. In the process of determining what other Thanksgiving events there are
		1. As of November 7th, meals are being provided by:
			1. Monday: Goodwill Baptist Church
			2. Tuesday: Good Shepherd
			3. Wednesday: Seattle Youth Violence Prevention Initiative (SYVPI)
			4. Friday: After Thanksgiving Feeding
2. Christmas
	1. Get holiday wish list. Christmas tree at the church.

**Open Discussion and Questions**

1. Welcome BBQ from the community for the residents. Quarterly? At Langston Hughes?
2. Rainbow townhomes are having Halloween festivities.
3. Parking. Housing is being built, taking away available parking in the area. Where are the residents going to be parking?
4. Employee Giving Program, City of Seattle – 3 days sick time for volunteering. LIHI is a partner. Equity and Social Justice.
5. Have a donation policy. “Bring donations between…”
6. When in a shelter, birthdays are often overlooked. Birthday cards. Monthly cake.
7. Discussion of a giant tent to house 200+ homeless individuals, as opposed to tiny houses. Tent in Tacoma and discussion in Sacramento. Not sanitary for hygiene purposes, high exposure to diseases, no safe space for belongings, no space of one’s own.

Next CAC meeting: TBD. True Hope staff will send out doodle poll to determine the best time for future meetings.