**DRAFT MEETING NOTES – CAC REVIEW/APPROVAL PENDING**

**Lake Union Village | Community Advisory Committee**

Tuesday 1/8/2019 1:00 P.M. - 2:30 P.M. | Courtyard by Marriott, 925 Westlake Ave N

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# Introductions

City of Seattle

* Lisa Gustaveson, Planning and Development Specialist, Human Services Department

Low Income Housing Institute (LIHI)

* Josh Castle, Director of Advocacy & Community Engagement
* Tazi Cooper-Cobert, Intern
* Shelby Henkel, Special Projects Manager
* Kayla Martinez, Volunteer Program Coordinator
* Shannon Noel, Tiny House Village Painting Director

Lifelong

* Eddy Matlock-Mahon, Supervisor
* Lindsey Schoeneman, Behavioral Health Specialist
* John Streimikes, Senior Manager of Clinical Programs
* Sean Watkins, Behavioral Health Specialist

Community Members

* Christine Cunningham, Neptune Apartments
* Cameron Hayes, JUXT Apartments
* Eva Kness, Facebook
* Hannah Kurowski, GMMB
* James Passey, neighborhood resident
* Mike Schabbing, Courtyard by Marriott
* Stephen Uy, Facebook
* Paul Wohnoutka, Allen Institute

# Discussion of CAC Positions

* Chair: Christine Cunningham
* Minute taker: James Passey
* Chair and minute taker positions may vary over time.
* Josh Castle announced James Passey as a new member of the CAC starting today.

# Approval of December 11, 2018 Minutes

* Proposed edit to the 12/11/2018 minutes in section 5c.
	+ Change from “We have received a management plan. We would be happy to email that to everyone.” to “The City has received a management plan, and can provide it.” The language was ambiguous.
	+ Hannah to edit and send out revised minutes to the CAC this week.
* Remaining minutes approved.
* Handling of future minutes.
	+ CAC agreed to approve draft minutes via email, and then send the final copy to the City to post on the *Homelessness Response: City-Permitted Villages* section of seattle.gov prior to the next meeting.
	+ James to send these minutes out for review by end of day 1/9/2019.

# Village Management Report

Shelby, Shannon, Josh (LIHI)

* 25 residents total: 17 men and 8 women (5 couples)
* There are 2 open units that are expected to be filled this week. This is due to 2 exits; 1 exit was to permanent housing.
	+ One of the open units is for a single person, and 1 open unit is for a couple.
* Christmas event was a success. The village residents had a wish list, and Facebook put together a donation drive and Christmas event. A resident from the village presented thank-you cards from other residents to the Facebook CAC members.
* Other donations are coming in from JUXT, Neptune, and Courtyard.
* New lighting will be installed. Right now, it gets very dark early in the evening and at night. .
* Donald Little, Seattle Police Department, is the community engagement officer. He comes by regularly as a resource for residents to help with a successful transition to permanent housing.
* The residents look forward to participating in the neighborhood. Shannon is putting together a project to remove graffiti on the building to the east of the village.
	+ Who owns the building? Josh will look into this.
	+ What if someone gets hurt (insurance, safety, etc.)? Shelby will get a volunteer sign-in sheet and send it to Kayla and Josh.
	+ Next village meeting is 2pm Monday 1/14 to discuss more about residents volunteering in the neighborhood.

# Case Management Report

Eddy, Lindsey, John, Sean (Lifelong)

* Staffing turnover: Lindsey replaced Carnella as the village case manager.
* Four residents are in the process for permanent housing.
* Case managers are continuing to partner with Whittier Heights and Licton Springs to support those locations.
* Cast managers are also working to ensure residents are document-ready (identification and so forth) since that is a barrier to permanent housing.

# Open Discussion

* One resident from the village attended the CAC meeting, and shared their story of how this approach (LIHI and Lifelong working together) has been successful for them and their spouse.
* Awareness strategy so that the public is aware of how residents want to participate in the community.
	+ Sign-up sheet passed around to gather names of those interested in an awareness strategy. Hannah will follow up with LIHI and Lifelong on this.
* Future CAC meetings will continue at Courtyard, and on the second Tuesday of each month from 1:00 P.M. - 2:30 P.M. Other CAC members offered meeting space as a backup.
* Reminder: always check the seattle.gov web site in case there are changes to the meeting time and location, and/or contact Josh Castle to confirm.

# Public Comment and Questions

* Question from James: since Karen Ko (Department of Neighborhoods) is retiring, will someone be replacing her role at the CAC meetings?
	+ Lisa: someone from the City will be at each CAC meeting. Depending on staffing, the specific department may vary.

*Meeting adjourned at 2:20 P.M.*