

Seattle Fire Department Permit Application**(LATE FEE)****Code 2503/2505****Assembly Occupancy, Temporary**
(INCLUDING TRADESHOW/EXHIBIT/CARNIVAL/FAIR)

<input type="checkbox"/> Indoor, Event attendance of 999 and under	\$397.50	Code: 2503
<input type="checkbox"/> Outdoor, Event attendance of 500 - 999	\$397.50	Code: 2503.2
<input type="checkbox"/> Outdoor, Event attendance of 100 - 999 where enclosures or barricades confine attendees	\$397.50	Code: 2503.2
<input type="checkbox"/> Indoor or Outdoor, Event attendance of 1,000 - 2,999	\$654.00	Code: 2505.1
<input type="checkbox"/> Indoor or Outdoor, Event attendance of 3,000 - 9,999	\$1,306.50	Code: 2505.2
<input type="checkbox"/> Indoor or Outdoor, Event attendance of 10,000 - 19,999	\$1,866.00	Code: 2505.3
<input type="checkbox"/> Indoor or Outdoor, Event attendance of 20,000 and over	\$3,735.00	Code: 2505.4

Note: If an outdoor confined space event is attached to/or occurs in conjunction with an indoor space, the cumulative attendance for both spaces shall be used to determine whether a permit is required.

FIRM/APPLICANT NAME:

MAILING ADDRESS:

SUITE:

CITY:

STATE:

ZIP:

EVENT TITLE:

EVENT ADDRESS:

SET-UP DATE(S):

SET-UP TIME(S):

EVENT DATE(S):

EVENT START TIME(S):

ON-SITE CONTACT:

PHONE NUMBER: ()

E-MAIL ADDRESS:

IS TENT BEING USED? Yes ☐ No ☐ If yes, TENT COMPANY:**PLEASE INCLUDE PRELIMINARY PLANS WITH THIS APPLICATION****Make check payable to CITY OF SEATTLE**

Permit applications may be submitted in person weekdays from 8:00 a.m. to 4:30 p.m., or mailed to:

Seattle Fire Department
Fire Marshal's Office – Permits
220 Third Ave S, 2nd Floor
Seattle, WA 98104-2608To pay with a Visa or Master Card: Fax or email this application
THEN CALL US TO CONFIRM RECEIPT AND MAKE PAYMENT
Tel: (206) 386-1450 / Fax: (206) 386-1348
E-mail: permits@seattle.gov**FMO OFFICE USE ONLY:**

Approved by:

Date:

Permit cc:

☐ Cancel, refund requested (Approval attached)☐ Cancel, no refund

Reason:

Initials:

Application ID#

Check No.:

Receipt No.: