



City of Seattle
Department of Finance and Administrative Services
ADA Compliance Team
 700 5th AVE, Suite 4112, PO Box 94687
 Seattle, WA 98124-4687

3 – Design Review

ACT #: _____

Project Information

Project Name: _____ DEPT #: _____

Project Address: _____

Date Submitted: _____

Submitted By: _____ Signature: _____

One set of design drawings is required for review. Provided? Yes No

Contact Information

City Department: _____

Project Manager: _____ Phone: _____ Email: _____

Project Engineer: _____ Phone: _____ Email: _____

Design Firm: _____

Designer Contact: _____ Phone: _____ Email: _____

Project Description

Building/Site Description

Occupancy Type: _____ Park: Playground:

Use of Facility: _____

Number of Floors: _____ Mezzanine? Yes No

Existing elevator in path of travel? Yes No Comments: _____

New elevator being added? Yes No Comments: _____

Off street parking provided? Yes No Comments: _____

Commercial use included? Yes No Comments: _____

Public accommodation included? Yes No Comments: _____

- The design documents have been reviewed and no further ADA compliance review is required.
- The design documents require corrections for ADA compliance. Resubmit prior to construction.
- The design documents comply with ADA. Construction field inspections are required for closeout.
- Corrections noted. No resubmittal required. Final review conducted during construction inspection.

 ACT Reviewer – Printed Name

 ACT Reviewer - Signature