Seattle Department of Education & Early Learning

2024 Summer RFI
Updated: 03/11/24

#	Question	Answer	Date & Origin of Question	Date Answered
1	**Question(s):** We recruit disadvantaged students to a summer enrichment program for rising high school seniors who have an interest in health careers and medicine. We are interested in the Summer Learning Programs Request for Investment opportunity for our program, but we're unsure if we are eligible to apply. Our organization is the Center for Workforce Inclusion and Healthcare System Equity (WIHSE) at the University of Washington's School of Medicine - not a Seattle public, private, or charter K-12 school, and we're acting as a community-based organization in our programming to promote underserved communities' youths exploration of and support in pursuing healthcare careers. However, we are housed within a public university. Can you please advise on whether we are eligible to pursue this RFI?	**Answer(s):** Thank you for your email. Based on the information you advised, your organization is eligible to apply to the Summer Learning Programs RFI.	**Sent:** Wednesday, February 28, 2024 3:02 PM **To:** DOE_DEELFunding <DEELFunding@seattle.gov>	3/4/24
2	**Question(s):** I am not sure what you want, but I will explain what I am doing now. I am a preschool that has been involved in teaching kindergarten skills to children also. During the pandemic I furnished backup support for several kids here at my home daycare helping them to adjust to the new online classes. I currently teach reading skills to 2 boys after school that were failing reading. One took the school reading program and came away with no results. The other one couldn't read and was in first grade. Within 2 months, I had him reading level 2 and now beginning level 3. Both boys seem to have focus problems, one is on medication.	**Answer(s):** Thank you for your email. The Summer RFI, on page 1, states that community-based organizations and city agencies may apply for this funding. For additional information, please refer to the RFI scoring criteria and application appendices which advises organizations what is needed to be a successful applicant. If you need further clarification, please reach out.	**Sent:** Wednesday, February 28, 2024 10:30 AM **To:** DOE_DEELFunding <DEELFunding@seattle.gov>	3/4/24

		Answer(s):	
	I currently have 3 special needs kids and another that has not been diagnosed. I have had my own daycare for 40 years and have a passion for teaching. I believe my methods for reading and learning suit the children I have been helping more than the schools. I help them blend back in where they should be. Talk to the parents of the children I have helped over the years. Look at my web, ▇▇▇▇▇▇▇.com. if this is something I qualify for, I would be happy to apply for this grant.		
3	**Question(s):** I was very excited to see the summer RFI released this week, and I look forward to applying on behalf of my organization. I have one question as I get ready to write our proposal. I see that there is a requirement that programs be at least 4 weeks, with at least 20 hours of programming per week. At this point, we have already begun planning and marketing our summer 2024 program, with a plan for it to be three weeks. We plan to offer 35 hours a week of programming, for 105 total program hours. Since this exceeds the minimum of 80 hours of programming required, would we still be eligible for funding? If we are awarded funding, we would be happy to offer four weeks of programming in summer 2025 and 2026, but the challenge for 2024 is that we will have already enrolled students in the program when we find out if our proposal is successful, and so it does not seem fair to them to change the length of the program once they are already enrolled.	**Answer(s):** Thank you for your email. As stated on page 6 of the Summer RFI, a program must meet both the 4 week and 20 hours per week minimum criteria. We acknowledge your circumstance, however, the same criteria must be applied to all applicants.	**Sent:** Thursday, February 29, 2024 5:47 PM **To:** DOE_DEELFunding <DEELFunding@seattle.gov>	3/4/24
4	**Question(s):** My organization is interested in applying for DEEL's Summer Learning funding opportunity but we are having trouble accessing the application portal in Submittable. We already have an account on Submittable related to our recent application to EDI, but can't find the DEEL opportunity when we log in to our Submittable account. Can you tell me where to find the opportunity on that site once we log in to an existing account? Any help would be greatly appreciated.	**Answer(s):** Applicants can access the application through the Submittable portal: Access Submittable Application Portal This link is available in the "How to Apply" section of the Summer RFI website.	**Sent:** Friday, March 1, 2024 12:40 PM **To:** DOE_DEELFunding <DEELFunding@seattle.gov>	3/4/24
5	**Question(s):** My name is ▇▇▇▇▇▇▇▇ and I am the Program Manager for the Youth Tutoring Program in Seattle. I am looking at the application for the	**Answer(s):** Thank you for your email. The program needs to be offered a minimum of 20 hours per week, for 4 to 8 consecutive	**Sent:** Monday, March 4, 2024 2:45 PM	3/8/24

	summer program requirements and it mentions that "Summer programs must take place for at least four (4) consecutive weeks and no longer than eight (8) weeks between late June and end of August, each year of this RFI, for at least twenty (20) hours per week". Does the 20 hours a week mean the entire program or does it mean that each child needs 20 hours per week?	weeks between late June and end of August. For example, a 4 week program at 20 hours per week would equal a total of 80 program hours. Children would be expected to be enrolled and attending the program during the full 80 hours of programming.	**To:** DOE_DEELFunding <DEELFunding@seattle.gov>	
6	**Question(s):** Your eligibility requirements state that programs must take place for at least four (4) consecutive weeks and no longer than eight (8) weeks between late June and end of August, each year of this RFI, for at least twenty (20) hours per week. Our mentoring program is year-round and our mentors are full-time salaried staff who meet with each individual youth 3-4 hrs per week, but deliver overall services 40 hrs per week. Can you clarify if youth need to participate in programming at least 20 hrs per week and confirm whether our program is eligible to apply?	**Answer(s):** Thank you for your email. Yes, youth need to participate in summer programming at least 20 hours per week for 4 consecutive weeks and if they are not, the program would not be eligible.	**Sent:** Thursday, March 7, 2024 8:59 AM **To:** DOE_DEELFunding <DEELFunding@seattle.gov>	3/8/24
7	**Question(s):** We do not have to be a 501c3 to apply, correct?	**Answer(s):** You need to be a community based organization or city agency to qualify for this RFI. There is no requirement to have 501c3 status. Public schools, private schools and charter schools are not eligible to apply for this RFI.	3/7/24 Technical Assistance Session	3/11/24
8	**Question(s):** What is the indirect/F&A rate allowed for this submission?	**Answer(s):** DEEL allows funded partners to include a maximum of 15% indirect costs. The funding request cannot exceed $80,000 annually, including indirect costs.	3/7/24 Technical Assistance Session	3/11/24
9	**Question(s):** Is there a definition of community organization? Are there any specific characteristics/formal that the organization needs to have?	**Answer(s):** For this RFI, DEEL is defining community based organizations as organizations in Seattle that serve school age youth and	3/7/24 Technical Assistance Session	3/11/24

		are not a public, private, parochial, or charter school. Eligible applicants are not required to have 501c3 status. Prospective applicants should carefully review the required documentation on page 9.		
10	**Question(s):** Does the program need to be consistently provided for at least 6 weeks for the same group of students? Not repeated over at least 6 weeks for different group of students?	**Answer(s):** The minimum requirement is 4 consecutive weeks, and a maximum 8 consecutive weeks for the same group of students for at least 20 hours each week.	3/7/24 Technical Assistance Session	3/11/24
11	**Question(s):** Is it acceptable to budget for FTE to manage tracking and reporting of asset-based survey and impact evaluation?	**Answer(s):** Yes, it is acceptable for the staff who support the creation and administration of DEELs survey and data requirement to be part of your program budget. DEEL makes every effort to support organizations with the creation of the asset-based survey and provides clear guidance and templates for other required data collection. DEEL doesn't anticipate that these activities will be significantly time consuming for your organization.	3/7/24 Technical Assistance Session	3/11/24
12	**Question(s):** My organization is new. How do we know if we are eligible for funding?	**Answer(s):** This RFI is open to community based organizations that serve school age youth. Prospective applicants should review the documentation requirements on page 9 of the RFI to ensure their organization can meet this criteria. This RFI is not open to public, private, or charter school applicants.	3/7/24 Technical Assistance Session	3/11/24

13	**Question(s):** Is the two documents that can be uploaded in Submittable in support of an application narrative in addition to the schedule/curriculum upload allowed?	**Answer(s):** Yes. You can upload a sample schedule and up to two other documents to be considered in your application.	3/7/24 Technical Assistance Session	3/11/24
14	**Question(s):** Is there a budget required? If so, is there a budget template?	**Answer(s):** DEEL is not providing or requiring a budget template. Section 2, question 5 asks applicants to provide a narrative response to how they intend to use the funds they are requesting. Providing a sample budget is optional and organizations may choose to upload a sample budget using one of the two document upload slots.	3/7/24 Technical Assistance Session	3/11/24
15	**Question(s):** Follow up to the budget question - if we upload our own budget template in Submittable, will this count as one of our 2 supporting documents?	**Answer(s):** There is an optional upload for budget documentation and will not count toward the two supporting documents allowed.	3/7/24 Technical Assistance Session	3/11/24
16	**Question(s):** Can we say that we are a community organization if we are an arts education program that collaborates with community centers and schools?	**Answer(s):** This RFI is open to community based organizations that serve school age youth. Prospective applicants should review the documentation requirements on page 9 of the RFI to ensure their organization can meet this criteria. This RFI is not open to public, private, or charter school applicants.	3/7/24 Technical Assistance Session	3/11/24
17	**Question(s):** Our summer university program has only been intermittently funded throughout the last 6 years. Knowing the opportunity is highly competitive, does it work against us if we ask for a higher amount to help keep the	**Answer(s):** It does not work against you if you request the full funding amount. Reviewers will use the scoring criteria found on page ___ of the RFI to review	3/7/24 Technical Assistance Session	3/11/24

	program running without sweating costs? We would of course justify our ask by outlining expenditures.	applicants. Reviewers will consider the budget request as it relates to the services proposed.		
18	**Question(s):** Is it all or nothing funding, meaning 100% funded or not at all?	**Answer(s):** No. There have been cases in the past where organizations have been partially funded but we will not know if that will happen until funding decisions are finalized.	3/7/24 Technical Assistance Session	3/11/24
19	**Question(s):** Can you give us direction for how to apply if we haven't applied before? We are a new organization and need some help.	**Answer(s):** The TA sessions, such as this one, are DEEL's support for organizations who are applying for funding. DEEL does not have the ability to support the writing of applications. This is up to individual organizations. Prospective applicants can ask questions during TA or by emailing the DEEL Funding email address found in the RFI Overview.	3/7/24 Technical Assistance Session	3/11/24
20	**Question(s):** How do I know if my organization is eligible for funding?	**Answer(s):** This RFI is open to community based organizations that serve school age youth. Prospective applicants should review the documentation requirements on page 9 of the RFI to ensure their organization can meet this criteria. This RFI is not open to public, private, or charter school applicants.	3/7/24 Technical Assistance Session	3/11/24
21	**Question(s):** We are new organization with limited capacity, do you all offer support in the writing of applications?	**Answer(s):** DEEL does not provide support in helping organizations write their applications but we do provide two technical assistance sessions that	3/7/24 Technical Assistance Session	3/11/24

		highlight RFI requirements, and deadlines. Our second technical assistance section is scheduled for next Tuesday, March 12th at 3pm. You can also submit any questions you have about the RFI to DEELFunding@seattle.gov.		
22	**Question(s):** It would be fantastic if you could turn on the Submittable feature to allow collaborators to access the application, I've seen that in other applications on that platform.	**Answer(s):** At this time, we will not be able to turn on the Collaboration feature. We have provided a word template for applicants to use to collaborate on the application within their organization.	3/7/24 Technical Assistance Session	3/11/24