



Request for Investment: Seattle Preschool Program Provider Facilities Fund
School Year 2021-2022

Questions and Answers (Q&A)

Updated: 7/16/21

	Topic: Eligible Applicants		
1	Question: Are people who took it last time still able to apply for this one?	Answer: Yes, there are no exclusions if you've been previously awarded.	Date Answered: 7/7/21
2	Question: Can someone please call me at [REDACTED] to let me know about this funding? I am running [REDACTED] in shoreline for 40 years. I can use some help if we are eligible!	Answer: This funding opportunity is limited to providers who reside or provide services within the city of Seattle and are contracted with DEEL for Pathway or Seattle Preschool Program. Your email has been forwarded to an Educational Specialist who will follow up with you about other DEEL resources.	Date Answered: 7/12/21
3	Question: My name is [REDACTED] and I'm the owner of [REDACTED] in Kent, WA. What are the requirements to: provide preschool services for the Seattle Preschool Program (SPP) or the Pathway Program of a funding opportunity through the City of Seattle 2018 Families, Education, Preschool and Promise (FEPP) Levy. I'm very interested in this program. Any help, would be greatly appreciated!	Answer: This funding opportunity is limited to providers who reside or provide services within the city of Seattle and are contracted with DEEL for Pathway or Seattle Preschool Program. Your email has been forwarded to an Educational Specialist who will follow up with you about other DEEL resources.	Date Answered: 7/12/21
4	Question: I am interested in applying for a provider facilities fund grant and I am wondering if providers	Answer: This funding opportunity is limited to providers who reside or provide services within the city of Seattle and are contracted with DEEL for Pathway or Seattle Preschool Program.	Date Answered: 7/12/21



	outside of the city of Seattle can apply. I am an emerging provider located right at the borders of City of Seattle zip code 98168.	Your email has been forwarded to an Educational Specialist who will follow up with you about other DEEL resources.	
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	Topic: Process and Timeline		
1	<p>Question: An electronic submission has to be via email? And what if the file is too large, do you not accept an invitation to a shared site from which you can download the application? Are multiple emails acceptable?</p>	<p>Answer: In the past, we have had large files shared to us via Dropbox or other applications. Make sure to be very clear that an attachment is coming and if there is a password or authentication process to please include that in the application.</p> <p>If sending multiple emails, make sure to include name of organization and label emails. For example, email 1 of 3, email 2 of 3 and email 3 of 3.</p>	<p>Date Answered: 7/7/21</p>
2	<p>Question: Is there a template or a form that needs to be filled out for the following section of the grant application? Or is this to be just typed up in a word document and then submitted with the other materials?</p> <p>Application Section I: Applicant Information</p> <ul style="list-style-type: none"> • <u>Organization Name and Address:</u> Indicate the name and address of the project for which funds are being requested. • <u>Agency's Legal Name and Address:</u> Indicate the legally incorporated name and address of the organization or agency that will be receiving funds. • <u>Agency Contact Person:</u> Provide the name, daytime telephone and fax 	<p>Answer: The RFI Application and Application Attachments 2-4 in Excel are available for download on our website under "Application Forms" section. http://www.seattle.gov/education/for-providers/funding-opportunities/seattle-preschool-program-provider-facilities-fund-</p>	<p>Date Answered: 7/16/21</p>



	<p>numbers, and email address of the person who will act as the agency's project lead and who can best answer questions about the proposed project. DEEL will direct formal information about the proposal to this person only.</p> <ul style="list-style-type: none">• Signature: Have the Director of the Agency sign the application in the prompted area.• List of All Current Program Sites: Provide a list and address to each site for applicant currently participating in SPP or SPP Pathway.		
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	Topic: Program Requirements		
1	Question: If the Preschool Operators a SPP designated preschool provider and planning to lease the space in the new building once construction, estimated start of construction March 2022, is that permissible. With the DEEL funds coming to the provider at licensing as a capitalized lease payment.	Answer: See minimum site control requirements in the RFI on pages 8-9, successful proposals distribute funds through an award contract.	Date Answered: 7/6/21
2	Question: Does the lease need to be included with the application, and if yes, does DEEL provide a template for the lease you prefer?	Answer: Yes, the lease does need to be included in the application. No, we do not provide a template for the lease.	Date Answered: 7/7/21



3	Question: Is a recorded memorandum of lease sufficient to affirm DEEL's interest?	Answer: Yes, but it must include a timeline for an executed lease.	Date Answered: 7/7/21
4	Question: If you have a project schedule already in Microsoft Project, very much like yours, will you accept that?	Answer: For contracting purposes, we ask providers to use the DEEL's template when submitting an application because that will go as an exhibit in our contract.	Date Answered: 7/7/21
5	Question: 10% hard cost contingency is very typical for new construction space. Is there a reason that you require 15%?	Answer: This is from our legal reviews, DEEL has historically asked for 15% as directed by our legal and financial team.	Date Answered: 7/7/21
6	Question: Your proposal requirements have some obstacles and barriers for high-quality well-designed space to be part of a mixed-use building that includes affordable housing developed through the LIHTC program. Is this intentional with your preference for stand-alone preschools owned by SPP providers rather than participants and lessees in mixed use buildings serving low-income households?	Answer: SPP providers both in stand alone and mixed use facilities are eligible to apply for these funds.	Date Answered: 7/7/21
7	Question: Is a letter of interest for a lease, okay? It is hard to commit a 15-year lease without funding support to finish project.	Answer: Please refer to page 8 for our list of acceptable control requirements and commitments.	Date Answered: 7/7/21

Topic: Budget			
1	Question: Would you be likely to provide a \$1,000,000 award for new construction of a 6-classroom Early Learning Center in a new affordable housing development? This	Answer: Awards depend on the applicant pool and scores based on the panel's review. This is a competitive grant process, there is no guarantee that any proposals will receive funding. The City reserves the right to reject all proposals and the right to negotiate with an agency or provider as follows:	Date Answered: 7/6/21



	would use nearly the entire allocation you have available;	<ul style="list-style-type: none">Regarding the amount of funding to be provided; this may differ from the amount requested in the proposalTerms or conditions of awards resulting from this RFI process <p>The program can only fund pre-K classrooms and related spaces. The funding application has to come from a current SPP or SPP Pathway provider.</p>	
2	Question: The paper application says 15 years lease for over \$500,000 dollars. The slide said 20 years. Which is correct?	Answer: Minimum lease terms include: For awards above \$500,000, a minimum of twenty (20) years remaining on the current lease with the property owner.	Date Answered: 7/7/21
3	Question: Is match 50% also apply to award of \$1,000,000 dollars? That is for any award amount higher than \$500,000 dollars?	Answer: That is correct. Any award higher than \$250,000 dollars is still a 50% match. So, if you are requesting \$1,000,000 dollars, then we would expect to see \$500,000 dollars as a fund match from other sources.	Date Answered: 7/7/21
4	Question: If the preschool provider is leasing space that is completed and the DEEL funds are used for a capitalized lease payments, would this not be construed as construction funding?	Answer: This can be identified as part of the construction funding. However, keep in mind that this is a competitive process and awards are not guaranteed.	Date Answered: 7/7/21
5	Question: Is this a grant or a loan that needs to be paid back later on?	Answer: This is a grant and so in exchange we ask for a service commitment.	Date Answered: 7/7/21