

THE MUNICIPAL COURT OF SEATTLE



COMMUNITY SERVICE WORK CREW

Name: _____ Case Number: _____

Hours/Days: _____ Due Date: _____

HOURS OF OPERATION

Start time is 8:30 AM and the end time is 3:30 PM. Please report directly to the Seattle Justice Center Community Resource Center (CRC) on the 2nd floor. Failure to report on time will result in the loss of opportunity to participate on crew that day. There are no exceptions.

JOB DESCRIPTION

Provide general services to parks, community groups, and complete other special projects as directed. All equipment needed to complete a work assignment will be provided. You are required to report any medical conditions that may impact or prohibit your participation in the crew.

SAFETY RULES

- Your safety with the Community Service Work Crew is of the utmost importance.
- Report all safety hazards to the supervisor.
- Always wear a safety vest and gloves when working.
- Always wear a seatbelt when in a Community Service Work Crew vehicle.
- No alcohol or drug usage prior to or during crew hours.
- Do not touch syringes, needles, or firearms (guns). Notify the Leader so it may be properly disposed of.
- Do not engage in any type of argument or confrontation with others.
- Be aware of possible safety hazards in your surroundings, e.g. traffic, people, animals, litter, debris, etc.
- Report medical conditions and any medications prior to departure for crew.
- Use your work time appropriately. Engaging in inappropriate or sexual behavior with other workers will lead to loss of hours and termination from Community Service Work Crew.

DRESS CODE (The CRC may have extra clothing and face coverings available if needed)

- Wear a face covering to help slow the spread of COVID-19
- Wear clothes with sleeves that is suitable for working in outdoor environment and does not have explicit or disparaging messages and images.

MISCELLANEOUS

- No use of cell phones or electronic devices from 8:30 AM to 3:30 PM.
- Report anything found of value: Money, wallets, purses, jewelry, credit cards, ID, etc.
- No weapons, including knives of any size.
- Be respectful of your fellow workers and others. No rude, or crude jokes or comments. This includes any racist, sexist, homophobic, or other harassing language.
- No visitors are permitted at the worksite.
- Lunch will be provided at a designated area and only at that location.

I have read, or had read to me, these Community Service Work Crew requirements and agree to abide by them and with all directives given to me. I understand that failure to abide by these requirements may result in expulsion from the Community Service Work Crew.

Participant Name

Participant Signature

Date