

Minutes of Wednesday, November 3, 2010 Meeting
11:30 a.m. – 1:30 p.m.

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| Patrick Sainsbury, Chair: | P | Steve Freng, Member: | P |
| Tina Bueche, Vice Chair: | P* | Martha Norberg, Member: | P |
| George Davenport, Member: | P | David Wilma, Member: | P |
| Michael Pendleton, Consultant: | P | | |

*(Absent = A, Present = P, Excused = E, * = by phone)*

Guests: Kathryn Olson, OPA Director; Anne Levinson, OPA Auditor

Minutes - The minutes of the October 21 meeting were adopted as amended.

El Centro de la Raza – OPARB’s December 16 5:30 p.m. meeting will be held at El Centro de la Raza. Please arrive by 5:00 if you wish to tour their building. The address is 2524 16th Avenue S, Seattle, 98144. The number is 329-9442.

Outreach to Native American Communities – Pat has the names of four people he intends to contact. Kathryn stated that SPD has been doing much to reach out to this population, and contacted Captain Ron Wilson to come to the next OPARB meeting on Thursday, November 18 to share his outreach efforts. David favors a slower approach in this effort; gathering SPD’s information before contacting the Native American representatives. The group agreed to hear from Captain Wilson before deciding how to proceed.

High Profile Cases – Members want to keep abreast of high profile cases from a procedural standpoint. It is important to understand OPA’s timeline and to be aware of when such investigations close. It was agreed that they would not violate the ordinance’s prohibition about inquiry into open cases if they simply tracked timelines and any information that would be public knowledge.

Chief Diaz’ Use of Force Panel – No updates on the formation of this panel.

OPA/OPARB/Auditor Reports – All three branches of OPA will present their recent reports and discuss any collaborative work in which they are involved at the December 15 9:30 a.m. Public Safety Committee meeting in the City Council chambers.

New OPARB Chair – David was unanimously appointed the Board’s new chair. Tina will stay on as vice chair, and the issue of appointing her replacement will be addressed when it seems appropriate, i.e., after the seventh member is on board.

Retreat Planning – Any retreat will be held after the new member is on board. Other issues beyond the strategic plan will be discussed. While the Plan is almost final, it is important to discuss how to approach the plan. Discussion of this issue centered on taking care not to be so ambitious as to leave no room for issues that come up. All three legs of the system need to discuss priorities, available resources, and the collective ability to handle both a planned and dynamic workload. It was agreed that this retreat will be held off site. The new OPARB member is expected to be appointed in about a month, and it’s important to include that person. Submit any ideas about the upcoming retreat to David.

Strategic Plan – Five of the remaining six members have not yet read any use of force cases. The plan is for those members to read the same two cases to become oriented to case files and gain familiarity with their content and structure. Sharon and Tina will circulate the list of analytical points they used when reviewing files for other members' consideration as they review files. Pat asked for similar material from David from his current work on reviewing use of force cases. Anne and Kathryn were asked to select two representative UOF cases, one with video, one without, for Board review. If possible, it would be ideal to include a case that ended up with a supervisory intervention as well.

Diverse Communities Report – Steve and Martha's work is not yet complete, but information on their work thus far is included in the semiannual report. Should they issue a separate report when they're done with their work? Should this work be added to the strategic plan as "to be completed"? Martha would like this to be an ongoing part of outreach; an effort to give outreach efforts a focus, and to continue to build communication. Tina would like to see a consistent, concise approach also directed to established groups that are not necessarily focused on diversity. The desire to shift to 'providing information' as opposed to 'gathering information' was expressed; to map out a core plan of providing information and administer it consistently to a wider variety of stakeholders. There is room for the research and learning aspect as well as the marketing and public education aspect. Language describing outreach is outlined in part III of the strategic plan. The group agreed that outreach should become part II of the plan to emphasize the higher priority that the Board gives it.

Draft Strategic Plan – Modifications were made to the numbering structure of the plan and responsibilities for various aspects of the plan were assigned. Pat will redraft the plan accordingly.

Comments on the OPA Statistical Report – Anne mentioned that the data base project will be one of the topics she, Tina and Kathryn can discuss at the December 15 Public Safety meeting. The work group will meet again when Sonja returns from the AIM conference. One of the elements of this project is enhancing the various statistical reports done by OPA. Tina felt the report was full of information, but it may present better with different formatting. OPARB members who had recommendations about what types of information they would like to see in the reports submitted them to Tina and Anne. Tina plans to share her observations further with Kathryn and Anne and learn more about AIM capabilities and other possibilities.

George and Tina rescheduled their attendance at an upcoming SPOG membership meeting. They are looking forward to working with SPOG to get more information from officers about the oversight system.

The meeting was convened at 11:30 a.m. and adjourned at 1:30 p.m.

Notes taken by Nancy Roberts

The next meeting will be held on Thursday, November 18, 2010 at 5:30 p.m. in the Building Conference Room 370, City Hall.