



## City Light Review Panel Meeting Meeting Minutes

**Date of Meeting: April 6, 2016**

<b>MEETING ATTENDANCE</b>					
<b>Panel Members:</b>					
Name		Name		Name	
David Allen	✓	Julie Ryan	✓	Eugene Wasserman	✓
Tom Lienesch	✓	Sue Selman	✓	Sara Patton	✓
Chris Roe	✓	Eric Thomas	✓	Gail Labanara	✓
<b>Staff and Others:</b>					
Larry Weis	✓	Greg Shiring	✓	Rollin Fatland	✓
Paula Laschober	✓	Kirsty Grainger	✓	Kathleen Wingers	✓
Jim Baggs	✓	Tony Kilduff	✓	Kim Kinney	✓
Mike Haynes	✓	Calvin Chow	✓	Jeff Johnson	x
Mike Jones	x	CM Sawant	x	Shanna Crutchfield	x
Karen Reed	✓	Daniel Key	✓	Jessica Finn Coven	x
Sephir Hamilton	✓	Kelley Enright	✓	Brendan O'Donnell	x
Maura Brueger	✓	Melina Thung	✓	Mary Dorsey	x

Call to Order:

The meeting was convened at 1:00 p.m. and Julie Ryan reviewed the agenda.

Meeting Minutes from 2/16/16:

The meeting minutes were reviewed and approved.

Public Comment: Gail Labanara mentioned that the February edition of the Tukwilac Reporter reported on City Light's Discount Program and currently 40 signed up.

Chair's Report: The members welcomed Larry Weis to the meeting and congratulated him on his City Council confirmation as General Manager and CEO in March. She also reported that there was no general correspondence.

Communications to Panel: Larry Weis expressed his appreciation for this strategic tool and the opportunity to discuss items of interest before presenting them to the City Council. He mentioned that the Denny Substation has been challenging and will keep the Review Panel updated. Eugene Wasserman provided an AMI history to the members and staff. Sara Patton expressed concern on overrun and delay.

Other Communications:

- Kelley Enright presented an NCIS update and discussed the design chosen with the portal project of AMI, empathizing that City Light looked for industry best practices, with our customers in mind. She reported that City Light is months off the mark; however, this is a great tool and is utilizing a lot of resources across the utility. On average, the



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monthly cost is \$3M; therefore the project cost is approximately \$33M. Kelley announced the Go-Live date of September 6, 2016, allowing for 3.5 days to transition all the interfaces so the data can crossover during the holiday weekend.

- Kelley Enright also presented an update to the decoupling of the AMI project, separating the hardware and software. The plan is to begin installing new meters in July, while working on the networking with the mass deployment in Q1 2017. The meter data is stored in AMI, so once the billing function is stabilized, the NCIS Team will transition all the components to Red Clay Consulting in 2017. AMI's budget is \$94M and is on track to meet the target date of completion in 2018. The members asked what projects have been pushed off because of the delay. Kelley summarized that NCIS has all the resources; on the customer side, there is no delay in the all-suite applications. OMS and WAMS have been pushed out; however, this will allow time for analytics. Staff are being back-filled to ensure assistance in all areas.

**Action Item:** Sara pointed out that the action item on statistics for RSJI was not on the agenda and requested it be added to the agenda for the next meeting. Sarah requested an action item of presenting statistics for RSJI.

**Action Item:** Sara requested that a section of the Strategic Business Plan should have updates, along with a toolkit analysis slide deck for the Energy & Environment Committee.

### Strategic Plan:

Sephir and Maura presented an update to the Strategic Plan and review the Strategic Plan Approval Schedule. The Strategic Plan Metrics Summary was discussed.

**Action Item:** The members requested that both the old and new metric names should be used, to clarify years and totals, and to add "average residential usage vs cost" and "average commercial usage vs cost".

Sephir and Maura presented the draft Climate Adaptation. They discussed the strategies and a utility study to push hydro-electricity for resale to surplus market.

Paula presented the Strategic Plan Rate Path 2017-2022 and the Second Plan Update. Larry suggested looking at all assumptions and cutting "due to" declining load development.

The Review Panel discussed potential topics for the Letter to the Mayor on the Strategic Plan and the materials that the Panel should focus on.



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Maura presented the Outreach Plan and asked for additional feedback. The schedule of confirmed outreach meeting dates was confirmed. Discussed the memo that was sent to Council members for District Outreach meetings.

The members reviewed the draft Outreach Folio. They suggested including the following information: the reason for fundamental changes should be addressed, to add the utility's numbers in the industry, to embellish on the "utility of the future", why are the numbers/load down but new construction/the cranes keep going up, to prioritize the promotion of electronic vehicles.

The next meeting is scheduled for May 4, 2016 beginning at 11:00am.

Adjournment: There being no further business, the meeting was adjourned at 4:00 p.m.

DRAFT