# Info for Foster Parents – Vet Services – FOR INTERNAL USE ONLY

#### Our current team:

Dr. Hailey Watlington, Senior Veterinarian Dr. Cardin Kennedy, Veterinarian Michelle Millsap-Smith, Licensed Veterinary Technician Hanna McWethy, Customer Service Representative

We are currently active in hiring efforts to fill our remaining two LVT positions.

#### **Medication and Diet Refills**

We can prescribe and dispense medication and prescription diets in-house. Please see the section **Foster Veterinary Services and Communications for Cats and Dogs** below.

#### **Offsite Vets**

Please contact the vet team for all non-emergency concerns via Petriage. We are no longer using outside vets for regular GP care.

#### Petriage (dogs and cats)

Please continue to use Petriage as the primary means of communicating with the vet team about symptoms or health concerns for cats or dogs. It will be monitored 9am-5pm Monday-Friday by our vet and vet tech. Critters please use <u>sasvet@seattle.gov</u>. If the vet team believes your foster pet needs to be seen, they will communicate that during the conversation on Petriage.

Petriage instructions can be found in the "Using Petriage" document.

## Vaccines/Boosters

Our CSR will be reaching out to fosters to schedule vaccine appointments as needed.

# Spay/Neuter

We keep a running list of foster animals who need spay/neuter. We will reach out directly to foster parents when we are ready to schedule your foster pet for surgery.

Current options for adoption before spay/neuter is done:

- 1. Deferred adoption: the adoption is process, all fees are paid, and the pet can be transferred as soon as spay/neuter is performed.
- 2. Foster-to-adopt: We are trying to minimize the number of animals that are in foster-to-adopt pending surgery. The only animals in this group should be those that are too small (ie. not two pounds) or have other medical concerns that warrant delaying surgery.
- 3. In some circumstances, SAS may offer a surgery deposit option. The adopter pays a \$250 deposit and has surgery done at an outside vet at the adopter's cost. Once SAS receives records confirming surgery has been completed, the deposit will be refunded.

You can transfer your foster to the adopter once the adoption has been processed - staff or your leads will give you the green light.

### Selamectin

Selamectin (flea/parasite control) is available for pickup as usual for cats/dogs/rabbits.

When	Who
Mon-Fri 9-6pm	Contact vet team via Petriage (cat & dogs) or <pre>sasvet@seattle.gov</pre> (critters)
Sat 9-6pm	Contact the onsite managers: <u>Tracy.Bahrakis@seattle.gov</u> and <u>Brandi.Homeier@seattle.gov</u> or call 206-386-7387 and ask for an onsite manager
Sun 9-6pm	Contact the onsite managers: <u>Amanda.Tattersall-Craft@seattle.gov</u> and <u>Don.Baxter@seattle.gov</u> or call 206-386-7387 and ask for an onsite manager
After hours	If you don't think it can wait until the following day, call Blue Pearl to check if they think it's an emergency: <u>https://bluepearlvet.com/find-a-</u> <u>hospital/type/emergency/</u> For critters, please contact CBEAM: <u>https://www.theexoticvet.com/contact-us</u>

#### Contacts for urgent medical questions (don't forget to cc your leads!)

# **Emergency Care for SAS Foster Animals**

No preauthorization is needed to visit one of the emergency vets listed below. Please call one of these facilities if you believe your foster pet may be having an emergency.

SAS has contracts with five area emergency vets. Please use one of these facilities in the event of an emergency. No preauthorization from SAS staff is needed before you go, but please call the emergency vet in advance to determine if the issue is truly an emergency and if the facility can see your foster in a timely manner. Tell them the animal is an SAS foster, and they will bill the city directly.

Animal Medical Center	206-204-3366	17518 15 Ave. NE	Shoreline
Blue Pearl Renton	206-364-1000	4208 Lind Ave SW	Renton
Blue Pearl Seattle ER is open Mon 7am-Fri 7pm	206-624-9111	805 Madison Street #100	Seattle
Timberline Veterinary ER & Specialty	206-828-6868	12063 15 <sup>th</sup> Ave NE	Seattle
CBEAM (critters/birds)	425-486-9000	10501 Aurora Ave N	Bothell

Because we are ultimately responsible for your foster pet's well-being, our staff must authorize any and all treatment for foster pets at our approved veterinary partners. If needed, please provide the clinic with the following contact information to obtain emergency treatment authorization.

For verbal treatment authorization by the emergency clinic (clinics listed above also have this contact information):

-During normal business hours (M-F, 9am-5pm): call the Veterinary Services line at (206) 386-4260 to speak with the veterinarian.

-For after-hours visits (weekends and weekdays after 5pm): call the after-hours/on-call line at (206) 402-9561. Members of leadership rotate holding the on-call phone.

Once you arrive, please follow the instructions given to you by the clinic. In some cases, this may mean waiting until your foster pet has been seen or may mean dropping your foster pet off at the clinic. There is no requirement from SAS to stay or drop off – following the clinic's instructions is best.

Depending on how busy they are, communication with you (the foster parent) may be minimal and may only relay if the animal is stable or not. Emergency clinics are critically busy, and the bulk of communication will be with SAS staff in order to provide your foster pet with timely and appropriate care.

There is a nationwide shortage of emergency veterinary care, and your first choice may divert you to a different clinic if they are full. Please email sasfosterdogs@gmail.com, your case manager and sasvet@seattle.gov to let them know that you sought emergency care. Non-emergency veterinary services at other clinics, besides the three listed above, are not authorized and are not reimbursed unless pre-approved by our Veterinary Services team.

### Resources

Here are some resources for more information about common medical issues:

- Veterinary Partner: <u>https://veterinarypartner.vin.com/</u> (use the search bar at the top to search by topic or symptom)
- Cat foster manual: <u>https://bit.ly/SASCatFosterManual</u>
- Critter info sheets: <u>https://bit.ly/SAScritterinfosheets</u>
- Dog foster manual: <u>http://bit.ly/SASDogFosterManual</u>- currently being edited

## Picking up meds and supplies

#### Prescription medication and prescription food:

FPs should request these 3-5 days ahead of time. FP will receive an email from Vet Services when a prescription is ready for pickup. That email will have the latest procedure for pickup with a picture of where the prescriptions are located, times, and gate code for entry (see below for example). Masks are optional. Use the rear entrance in the alley. Current pick up time: 9 am - 6 pm. Current gate code is 5-2-1-4.

*Exception*: if the medication is a controlled substance (like strong pain meds/sedatives), this pick up has to be by appointment since this is in a locked cabinet. FPs can schedule this by emailing <u>sasvet@seattle.gov</u>. *Note:* 

- If a dog is not on a prescription diet, foster parents should provide any regular dog food and treats. FPs should check their foster plan to see what diet the dog is supposed to be on.
- If a foster parent cannot make the pick-up times, they should reach out to <u>sasfosterdogs@gmail.com</u> and we may be able to ask a volunteer to pick up on their behalf and drop off.

#### Revolution/Selamectin:

This is a monthly topical parasite (flea/tick) preventative treatment. Foster parents do not have to request this--it will be dispensed automatically in the first week of the month. Same pick up times and instructions apply as above.

#### Supplies:

Crates, leashes and other supplies can be picked up from the foster shed using the same entry procedure and times as prescriptions.

When your medication is ready for pickup, you will receive an email (see below). Please do not come to the shelter to pick up your foster pet's medication until you have received this email!

#### Dear Foster Parent: June

This is a notification that your prescription(s) are now filled and ready for pick-up at the Seattle Animal Shelter.

Animal Name: Sandy Medication/Food: 1) Metronidazole Additional Notes: N/A

If you have another prescription to pick up within the next 2 weeks, please wait and come pickup your Selemctin at the same time to avoid an additional trip into the Shelter. Preventing extra trips to the shelter is a higher priority than delaying your Selemectin dose by a few days.

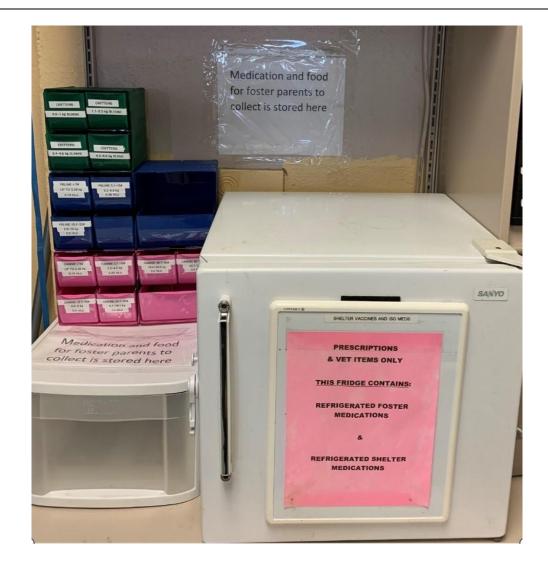
IMPORTANT! Please visit <u>www.petriage.com</u> and register as a user with your foster animal. This is our telemedicine module for all medical questions/concerns with Veterinary Services. E-mail will remain available for prescription requests, scheduling issues and other non-medical questions.

• Non-refrigerated items are located inside the Foster Med Bins located in the Animal Care kitchen on the counter top.

- Refrigerated items are located in the small white fridge next to the Foster Med Bins on the same counter top.
- Food items are located on top of the small fridge or on the counter nearby (larger items are placed on the floor beside the bin).
- Controlled drugs are located inside a locked safe in the Shelter Clinic and require an appointment to pick up from a Vet Team member.

Monthly Selemectin doses are always available in color-coded bins by species and weight. Dogs are due the 1<sup>st</sup> of every month, cats and critters (rabbits, g. pigs, ferrets, chinchillas) are due the 15<sup>th</sup> of every month.

- You can enter through the Truck Bay gate using the code 5-2-1-4
- Controlled substances require an appointment. Regular drop-in hours during staffed time are 9:30am-6:30pm daily.



# Foster Veterinary Services (VS) and Communications for Cats & Dogs Foster Coordinator: Sagan Lain <u>sagan.lain@seattle.gov</u>

What you need	Software/email	Instructions
MY FOSTER ANIMAL MAY BE SICK		
Possible medical emergency	You do not need permission to contact Blue Pearl or AMCS! They are open 24/7, but currently ask you to call ahead	<ul> <li>Tell them it's an SAS foster animal. You will not be asked to pay or make decisions for the animal; they will work with us directly.</li> <li><u>https://bluepearlvet.com/your-emergency-visit/</u></li> <li>Preferred options (when there is time):</li> <li>1) Open a Petriage analysis at www.Petriage.com</li> <li>2) Call Blue Pearl directly for a consultation</li> <li>3) Fospice animals: proceed directly to SAS during open hours or ER afterhours for euthanasia (no appt needed)</li> </ul>
Health concern/medical observation	Petriage <u>www.petriage.com</u> Telemedicine site	Detailed instructions found in the "Using Petriage-First Steps" document below. Begin a new analysis. The software's artificial intelligence (AI) will give an immediate result indicating level of concern (our vet may change this as needed). VS will see the concern immediately and respond based on urgency to start the consult. Response time: <24 hr Petriage will be monitored during business hours Mon- Fri.
Follow up to a previous Petriage consult (not a new symptom)	Petriage <u>www.petriage.com</u> Telemedicine site	Okay to re-open a previous consult if the question is a follow-up to the issue/symptom addressed in that consult. If it's a new/different symptom, please open a new analysis.

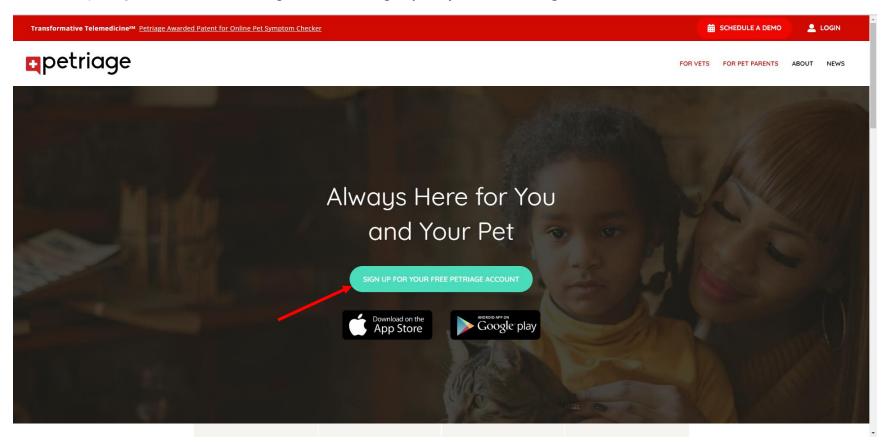
MEDICAL APPOINTMENTS			
To schedule spay/neuter	<u>Sasvet@seattle.</u>	gov	We keep a running list of animals in foster that need spay/neuter and will contact the foster parent directly to schedule surgery.
To schedule booster vaccines	<u>sasvet@seattle.</u>	<u>zov</u>	Please email and request an appointment for a vaccine appointment.
To schedule an exam for	Petriage		Due to staffing issues, we are temporarily disabling
symptoms/concerns, follow-up testing or an exam that is pending per your kennel card, or	www.petriage.co		ClinicHQ for appointments and manually scheduling all appointments.
the vet team has asked you to schedule an exam or surgery other than s/n			Petriage and email monitored during business hours Mon-Fri
You have a question about an	<u>sasvet@seattle.</u> g	<u>gov</u>	Response time: 24-48 hr
exam or surgery			As of March 2022: Email monitored during business hours Mon-Fri
You've arrived at SAS for your scheduled surgery or exam		•	or your scheduled exam or surgery, feel free to come in Il if the door is locked. We are no longer doing curbside

MEDICATION REFILLS, PRESCRIPTIC	IN FOOD, PARASITE CONTROL	
You need a refill of medication	<u>sasvet@seattle.gov</u>	Please specify the name of the medication(s) that you need refilled. Allow up to <b>72 hrs</b> for refills. <b>Wait for the</b> <b>email confirmation "This is a notification that your</b> <b>prescription(s) are now filled and ready for pick-up".</b> See "Picking up Meds and Supplies" section. Email is monitored during business hours Mon-Fri
You need a refill of prescription food	<u>sasvet@seattle.gov</u>	Allow up to a week for refills (we may need to order it). Wait for the email confirmation that says "This is a notification that your prescription(s) are now filled and ready for pick-up"
You received the email confirming your medication or prescription food is ready	Come to SAS 9am-6pm.	See "Picking up Meds and Supplies" section.
You need to pick up Selamectin	Come to SAS 9am-6pm.	You'll need to know your foster animal's approximate weight to get the correct dosage. There is no need to report weight at this time.
PICKING UP OR DROPPING OFF YO	UR FOSTER	
Foster pick-up or drop-off	Sagan.lain@seattle.gov animalcare@seattle.gov	Work with your lead to schedule an appointment with Sagan (Sun-Thurs) or Animal Care.
OTHER		
Behavior concern	<u>Tina.Hope@seattle.gov</u> (Shelter Behaviorist)	Email Tina Hope, Sagan Lain, and your case manager for next steps.

## MEDICATION REFILLS, PRESCRIPTION FOOD, PARASITE CONTROL

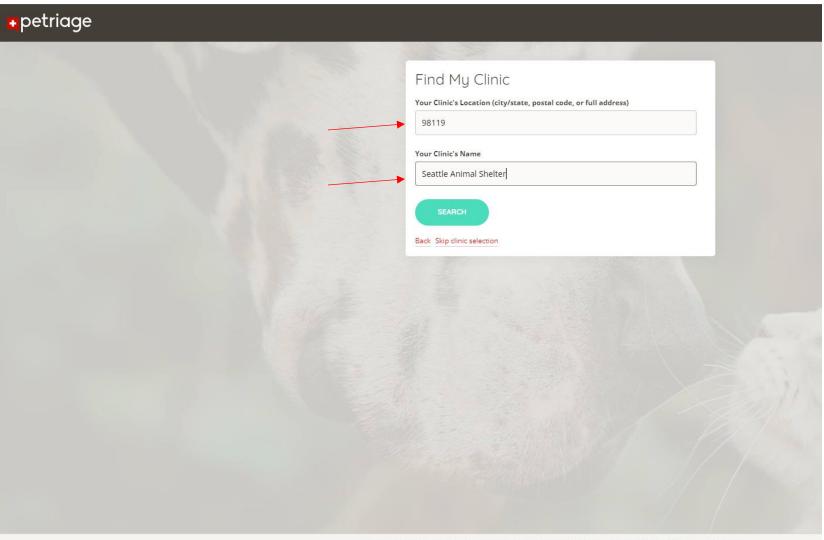
# **Using Petriage – First Steps**

Go to <u>www.petriage.com</u> and click on the green button "Sign up for your free Petriage account"



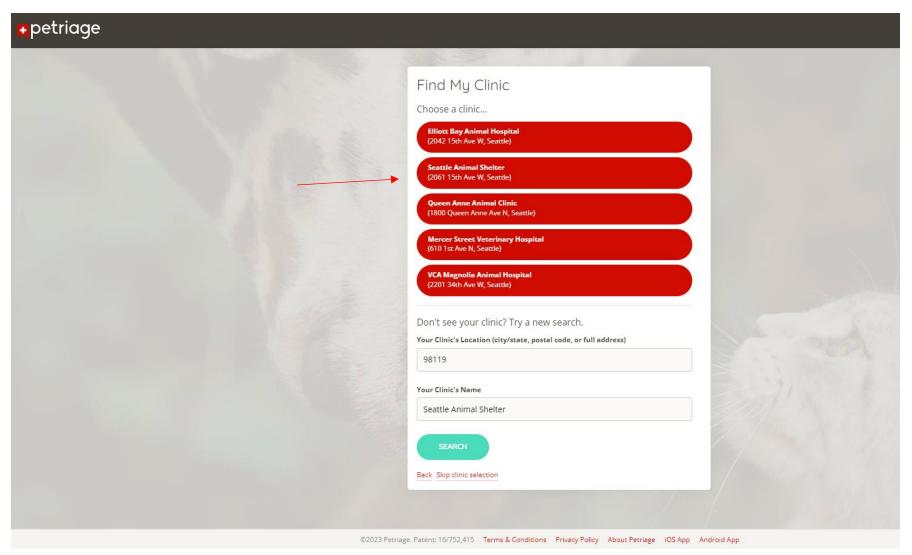
Enter your information on the **"Sign Up"** page. Click **"Continue".** 

In the "Find My Clinic" page, enter 98119 (our zip code) in the Your Clinic's Location box and Seattle Animal Shelter in the Clinic Name box.

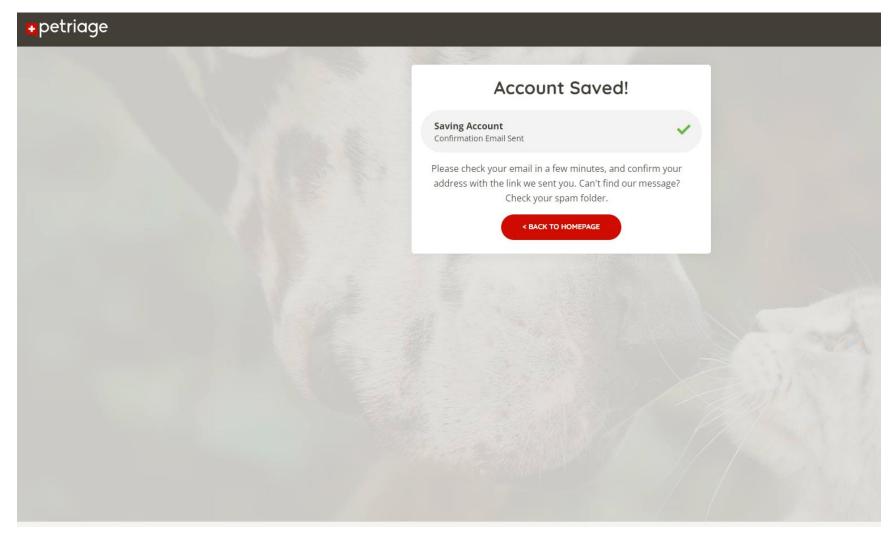


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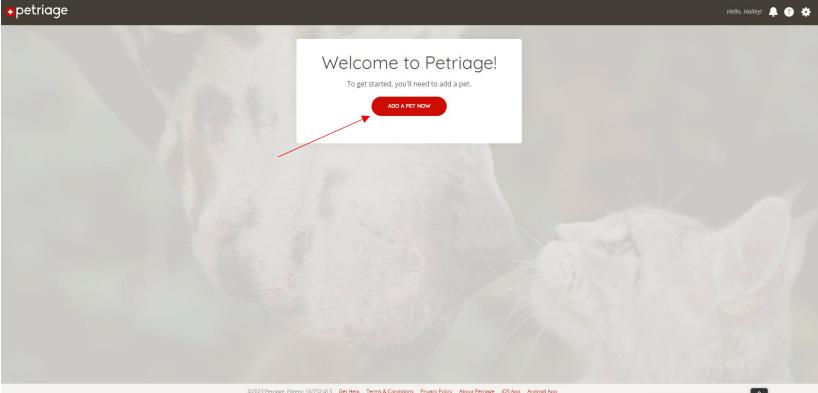
Under Choose a Clinic, select "Seattle Animal Shelter". On the next screen, click the green "Continue" button.



The next screen should say "Account Saved!". You will receive a confirmation email to your email address.



Once you have confirmed your email, it is time to add a pet! Click on the "add a pet now" button.



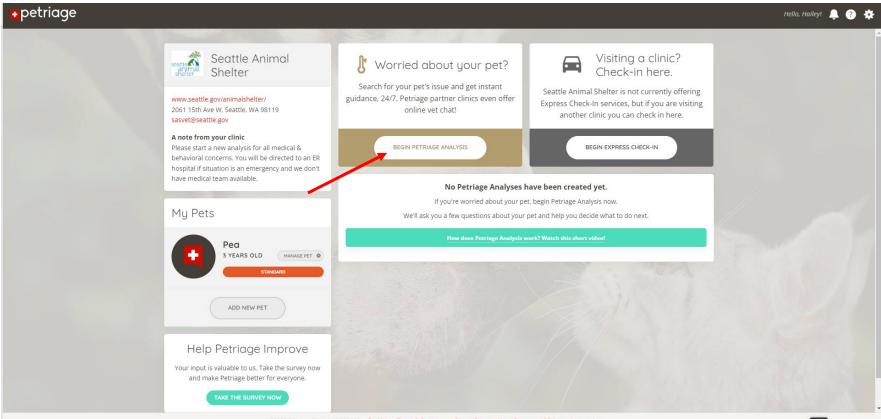
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Enter your Foster pet's information and click "Save Pet".

• petriage	Hello. Hailey! 📮 💡	٠
• petriage	New Pet Basic Info Name Pea Specie Pea Specie Cark find your pers breed? American Pit Bull Terrier Cark find your pers breed?	*
	Is your pet taking any medications?	

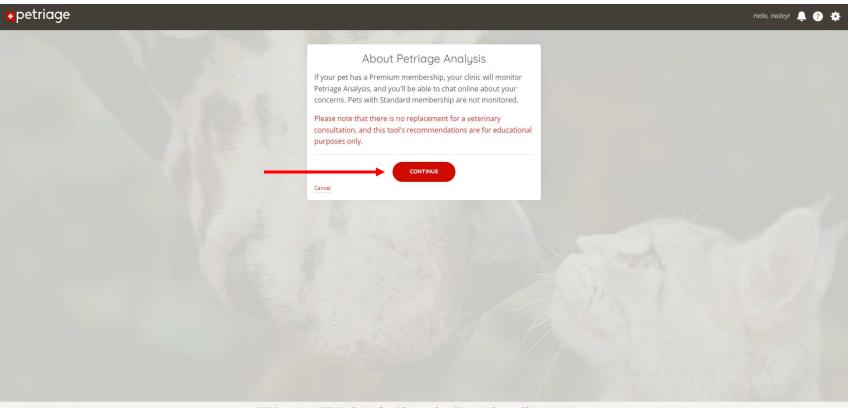
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Your dashboard should look like the screen below. Notice the Seattle Animal Shelter icon in the top left corner – that indicates you are registered with SAS. To begin a Petriage Analysis (Analysis is the first step to an e-consult), click on the "Begin Petriage Analysis".



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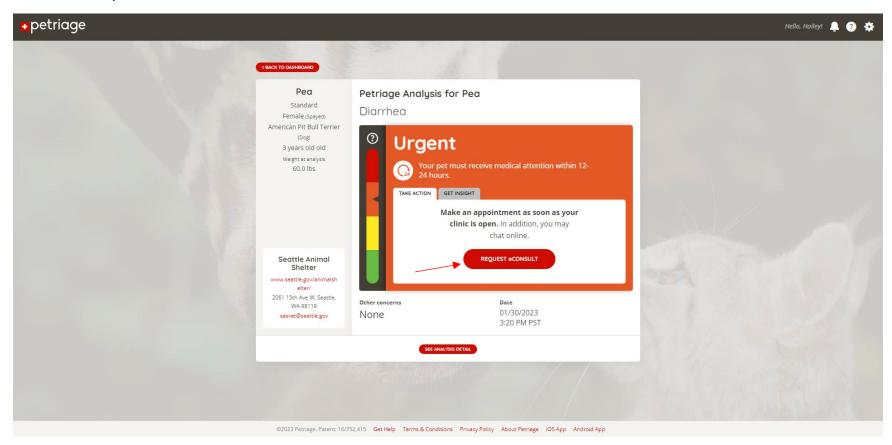
On the "About Petriage Analysis" screen, click "Continue". Follow the prompts and enter your pet's weight.



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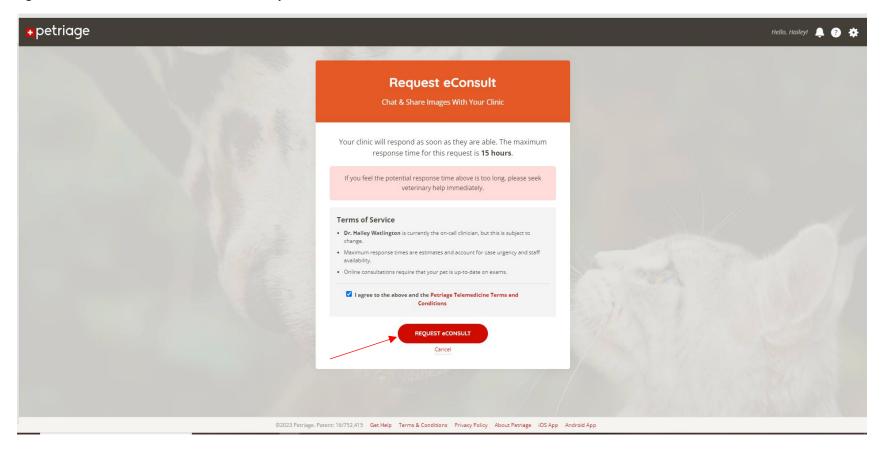
Enter your concerns and follow the prompts for further information. On the "confirm selections" screen, click "**Confirm**". Your Petriage analysis is now confirmed!

		_		
Please tell us what's wrong with Pea.  • Enter symptoms like "itching," not a diagnosis like "allergies."  • You may also describe an accident, or something Pea ate.		Exact match for Diarrhea for little more about the symp concern	toms related to this	
Try to use as few words as possible. Your concerns		Vitals Are you able to take your pet's temperature? (n	nust be taken rectally)	
Diarrhea     Examples: Vomiting and diarrhea, fell off bed, antifreeze		● No ○ Yes		
CONTINUE		Symptoms Severity		
Cancel		MINIMAL	EXTREME	
	Vide -	Energy Level	EXTREMELY LETHARGIC	
		Discomfort Level		
		When did this issue begin?		
		How often has this happened?		
		Every few hours Describe your pet's appetite *	•	
guere par		Normal Describe your pet's drinking *	•	
23 Petriage, Patent: 16/752.415 Get Help Terms & Conditions Privacy Policy About Petriage 105 App Android App	©2023 Petriage. P	Patent: 16/752,415 Get Help Terms & Conditions	Privacy Policy About Petriage iOS App	Android App

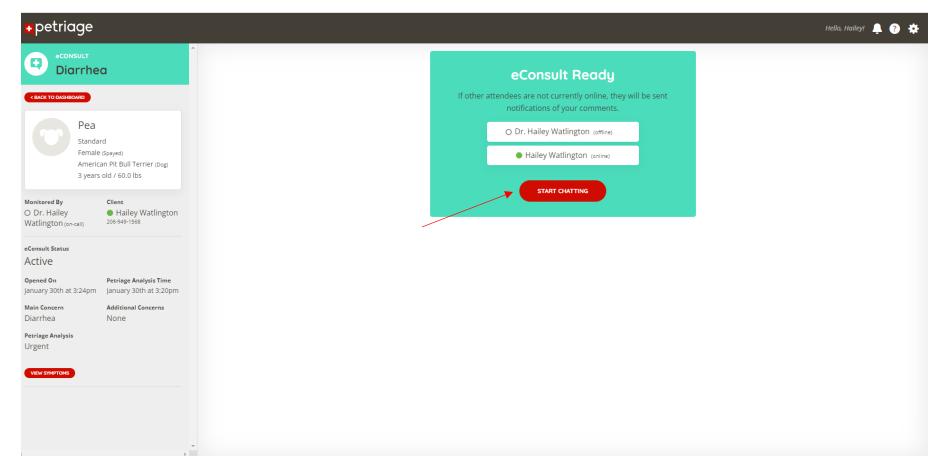


Click on the "Request e-Consult" button in the middle of the screen.

Agree to the Terms of Service and click "Request e-Consult".



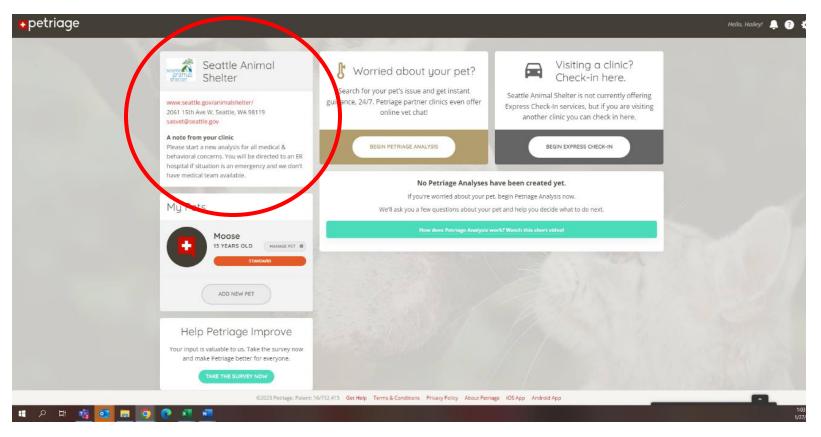
Click "Start Chatting" to begin a conversation with medical staff.



# Troubleshooting Petriage: Making sure Seattle Animal Shelter is selected as your Clinic

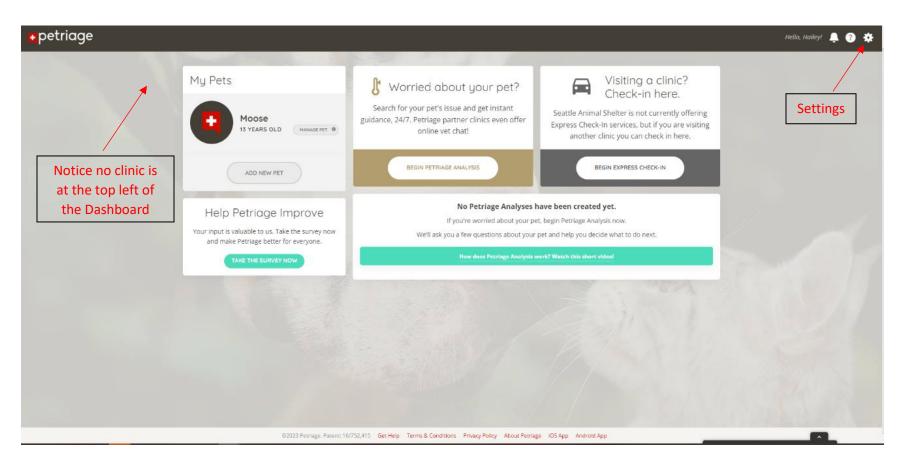
If Seattle Animal Shelter does not show up in the left corner of the dashboard (see below, circled in red), you need to go to Settings → My Account → Clinic Membership → Search for Seattle Animal Shelter (NOT Municipal Spay/Neuter Clinic – that account is not active right now)

What your dashboard should look like if SAS is selected:



If you do NOT have Seattle Animal Shelter in the left corner of your dashboard, you will need to do the following:

Select Settings (the gear icon in the top right corner) and click "My Account"



In the Account screen, click on "Clinic Membership" (the second red icon)

• petriage		/	Hello, Hailey! 📮 🝞 🔅
	<ul> <li>Back to Dashboard</li> <li>Account</li> <li>CLINIC MEMBERS</li> <li>Basic Profile Info</li> </ul>	P NOTIFICATIONS	
	First Name Halley Email	Last Name Watlington Mobile Phone 206-949-1568	
	If email is changed, a confirmation email will be sent to the new address. You will need to click the link in this email for the change to take effect. Photo		
	CHARGE YOUR PASSWORD SAVE Cancel		
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In the Clinic Membership screen, click "Choose a Clinic"

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Seck to Dashboard Account Kisc Provide INT Clinic Hotelers #  Your Veterinary Clinic No Clinic Chosen CHOSE ALINE	
Petriage Analyses which have not yet been reviewed by your clinic will be deleted if you remove or change your clinic association. Petriage pharmacy auto-shipments associated with this clinic will also be cancelled. If your pet has a current medical concern, be sure to re-run Petriage Analysis once you have connected with the correct clinic.	A TON
SAVE Cancel	

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On the Find My Clinic screen, enter "Seattle, WA" in the Clinic Location box and "Seattle Animal Shelter" in the Clinic Name box.

• petriage	Hello, Hailey! 📮 💡 🔅
Find	d My Clinic
Your Cl	Linic's Location (city/state, postal code, or full address)
Your Cl	Litie, WA
Your Cl	Linic's Name
Seatt	Litie Animal Shelter

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Select Seattle Animal Shelter as the clinic. Once you select Seattle Animal Shelter, click "Continue" and it will save your preferences.