

BUSINESS COMMUNITY OWNERSHIP FUND



Business Community Ownership Fund – Business Interest Form

<https://forms.office.com/g/YCm6Sm11dB>

NOTE: Submission of a Business Interest Form does not guarantee a business can be matched with a real estate project.

Businesses interested to partner with the Business Community Ownership Fund should meet the following criteria:

- Existing for-profit business with 50 or less full-time equivalent (FTE) employees.
- Under \$5 million in revenue and non-franchise businesses.
- Valid City of Seattle Business license and Business and Occupation (B&O) taxes in compliance.
- Not regulated as an “adult entertainment” business under [Seattle Municipal Code 6.270](#).
- Priority consideration for businesses at high risk of displacement (including businesses owned by women, Black, Indigenous, other people of color, and immigrants) and/or businesses providing goods and services to neighborhoods at risk of displacement or that have been economically disadvantaged.

BUSINESS OWNER INFORMATION

1. **First name:**
2. **Last name:**
3. **Phone number:**
4. **Confirm phone number:**
5. **Email:**
6. **What is your Race/Ethnicity? (Please select all that apply)**
 - Asian
 - Black or African American
 - Native American or Alaskan Native
 - Native Hawaiian or Pacific Islander
 - Middle Eastern or North African
 - Hispanic or Latino/a/x
 - White
 - Decline to state
 - Some other race
 - Please specify: _____
7. **Primary language spoken at home:**
 - English

- Spanish
- Cantonese
- Mandarin
- Vietnamese
- American Sign Language
- Amharic
- Arabic
- Bhutanese
- Burmese/Karen
- Congolese
- Farsi
- Japanese
- Korean
- Laotian
- Mon Khmer/Cambodian
- Oromo
- Nepali
- Pashto/Dari
- Russian
- Somali
- Tagalog
- Thai
- Tigrinya
- Ukrainian
- Other (please specify: _____)

8. What is your gender identity?

- Female
- Male
- Non-binary
- Decline to State
- Different Gender/Other
- Other: _____

9. Please list any additional business partners that own at least 20% of the business.

BUSINESS INFORMATION

10. Business legal name:

11. Business DBA (Doing Business As):

12. Unified Business Identifier (UBI) number:

13. Seattle Business License Tax Certificate number:

14. Website (if applicable):

15. Business primary location

Address:
Address 2:
City: Seattle
State: WA
Zip Code:

16. Business mailing address (if different from location above)

Address:
Address 2:
City: Seattle
State: WA
Zip Code:

17. What industry is your business in?

- Biotech and Life Science
- Catering
- CleanTech/GreenTech
- Construction
- Creative Economy
- Education
- Financial Services
- Food or Beverage Manufacturing
- Health Care
- Manufacturing
- Maritime
- Mobile Vending
- Nightlife
- Professional Services
- Restaurant
- Retail
- Technology
- Tourism
- Other (describe): _____

18. How long has your business been open?

- Has not opened yet
- Less than a year
- 1-2 years
- 3-4 years
- 5-9 years
- 10 or more years

19. How many employees do you currently have?

- Non-employer business

- 1-4
- 5-19
- 20-50
- 50-100
- 101-499
- 500+

20. **What is your annual revenue?**

- Below \$250,000
- Between \$250,000 and \$750,000
- Above \$750,000

21. **Is your business at-risk or currently being displaced from your current location? If yes, please describe your situation.**

22. **If you are looking for a new commercial space, what neighborhood(s) do you want to locate your business?**

23. **Why is it important for your business to be in your desired neighborhood?**

24. **Are there any specific consideration or needs for a commercial space?**

Please include approximate size (square footage) of a potential space.

25. Any projects that invest public funds will require a business and/or project provide measurable community benefits. **Please indicate any initial thoughts on potential community benefits your business does/could provide if you partnered with the Business Community Ownership Fund.**

- In-kind services or donations (describe below)
- Public space improvements and activities
- Create permanent local jobs
- Community services (mentoring, workshops, clinics, etc.)
- Space for community meetings or gatherings
- Business expertise to inform city programs
- Other: _____

26. **Please provide any additional details.**

BUSINESS RESOURCES AND NEXT STEPS

27. Please check all that apply.

- I am interested to meet with any projects that might be a good fit for my business.
- Subscribe me to OED's newsletter to hear about new resources and opportunities.

28. The [Seattle Office of Economic Development](#) has additional resources to support your business. Please indicate if you would like to learn more about the following business support services and/or get connected with a consultant.

- Accounting and Business Consulting:** Bookkeeping and accounting guidance, business plan development, marketing plan assistance, cash flow management, credit awareness and improvement.
- Commercial Space Consulting:** Space planning and design, advocacy with landlords, general contractor support, developing project budget, managing the buildout process.
- Technology Access:** Website development, ecommerce tools, etc.
- Legal Assistance:** Consultation on business legal and operational issues. (Note, cannot represent businesses in legal negotiations or litigation).
- City Navigation:** Permits, requirements, compliance
- Business Financing** information and/or loan application support
- Other:** _____

Thank you for your interest in partnering with the Business Community Ownership Fund.

Additional information about the Business Community Ownership Fund and business support resources is available at: <https://www.seattle.gov/office-of-economic-development>

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 Seattle Office of
Economic Development