

**Urban Forestry Commission**  
**January 20, 2010 Regular Meeting Summary**

Seattle Municipal Tower Room 1756  
700 5<sup>th</sup> Avenue, Seattle 3:00pm – 5:00pm

<b>Attending</b>	
<u>Commissioners</u>	<u>Staff</u>
Elizabetha Stacishin-Moura, Chair	Tracy Morgenstern, OSE
John Small	Brennon Staley, DPD
Gordon Bradley	Mark Mead, Parks
Peg Staeheli	Nolan Rundquist, SDOT
John Hushagen	
Elizabetha Stacishin	<u>Public</u>
Matt Mega, Vice-Chair	Steve Zemke
Jeff Reibman	
<b>Absent- Excused</b>	
Kirk Prindle	

**Public Comment**

Steve Zemke provided public comment concerning the bylaws including a request that the meeting notes be more detailed and note public present in addition to members, staff and speakers. He also requested that member bios be posted on the web and that minutes of all meetings be kept. Mr. Zemke also expressed concern that the public wasn't provided information about the candidates for the 9<sup>th</sup> position in advance in order to provide comment. Mr. Zemke also provided written comments in advance of the meeting.

**Approval of Agenda & December Minutes**

The agenda was approved.  
The minutes were approved as corrected.

**Public Meetings Overview**

Gary Smith from the City Attorney's Office Civil Division gave an overview of public records and open public meeting requirements. A handout summarizing the overview was provided.

**Board Business**

**9<sup>th</sup> Commission Member**

Elizabetha Stacishin-Moura and Matt Mega had met with the candidates for the 9<sup>th</sup> position and described and described them both as well qualified and offering excellent

backgrounds which would support the work of the commission. One candidate was described as offering an economic development and urban planning perspective which was considered to be more closely aligned with the 9<sup>th</sup> position description. Jeff Reibman moved to appoint Nancy Bird as the 9<sup>th</sup> Commission member. The motion was adopted.

**Draft By-Laws**

The draft bylaws were taken up. Peg Stahaeli moved to amend Article II Section 3 Paragraphs 3 and 4 to read, “Staff will make reasonable effort to post all meeting notices, current agendas and available documents noted in the agendas on the Commission website. Staff will maintain a list of interested members of the community and make reasonable effort to send advance notice of scheduled meetings to this list. The Chair may adjust for good and sufficient reason, the regular convening time of meetings and hearings as set forth in these bylaws. Reasonable effort will be made to advise, at least 24 (24) hours in advance of adjusted convening time, each Commission member and the public.”

The motion was adopted after debate.

Peg Stahaeli moved to amend Article III Section 3 Paragraph 2 to read, “Meeting minutes will list the members present and consist primarily of a summary of discussion and record of action taken. Minutes in proposed form for any particular meeting will be forwarded to each Commission member prior to the subsequent meeting for appraisal and action at such subsequent meeting.”

The motion was adopted after debate.

The meeting adjourned at 4:45 p.m.

APPROVED: \_\_\_\_\_ DATE \_\_\_\_\_  
Elizabeta Stacishin-Moura, Chair  
Urban Forestry Commission