

2027 TMF Project Timeline Template

1. Overview of Timeline

(Brief summary of key phases)

2. Month-by-Month Activities

Month 1

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 2

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 3

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 4

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 5

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 6

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 7

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 8

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 9

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 10

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 11

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

Month 12

Main goals:

Key activities:

Staff/volunteers/consultants:

Milestones / Deliverables:

3. Program Schedule

Program type:

Dates and times:

Location:

Staff/Volunteers:

4. Device Distribution Timeline

When devices will be ordered:

Setup timeline:

Distribution plan:

Devices per month:

5. Outreach Timeline

Outreach start date:

Outreach methods:

Partner roles:

Recruiting goals:

Challenges and solutions:

6. Connectivity and WiFi Installation Timeline

Site assessment date:

Installation date:

Responsible staff/contractors:

Testing timeline:

7. Key Milestones and Deliverables

Project planning milestones:

Program launch milestones:

Device procurement and distribution milestones:

Training/Program delivery milestones:

Outreach milestones:

Connectivity/WiFi installation milestones:

Reporting milestones:

Any additional deliverables:

8. Reporting Timeline

Midyear Report (Month 6)

Key accomplishments:

Final Report (Month 12)

Final outcomes: