

**AGENDA**  
**Seattle Women's Commission**  
**Monday, December 20, 2021, 5:30 –7:30 p.m.**

Commissioners: Abriel Johnny, Diya Khanna, Jamilah Williams, Jema Turk, Kyla Evans, Marcia Wright-Soika, Rachel Morowitz, Rebecca Bryant, Sarah Liu, Tana Yasu, Whitney Nakamura, Zoe True.

Guests: Aja Hazelhoff, Janet Stafford, Mahogany Tucker, Mary Williams, Meredith Stone, Michael Hubner.

Facilitator: K. Evans

Note taker: W. Nakamura

Timekeeper: J. Turk

Time	Topic	Lead
5:30	<p>Welcome; Land acknowledgement; Introductions.</p> <p>Rebecca made a motion to approve October's meeting minutes, seconded by Jema. Unanimously approved. Tana made a motion to approve November's meeting minutes, seconded by Rebecca. Unanimously approved.</p>	K. Evans
5:50	<p>Office of Planning &amp; Community Development presentation &amp; discussion on Seattle's major update to the <a href="#">comprehensive plan</a>.</p> <p>Reviewed the engagement process, topics, and timeline (transmitted in 2024). A. Hazelhoff had technical troubles and was unable to present (can contact directly for any questions or follow up at <a href="mailto:aja.hazelhoff@seattle.gov">aja.hazelhoff@seattle.gov</a>).</p> <p>They are happy to return to share progress and updates (will coordinate with SOCR Liaison).</p>	A. Hazelhoff & M. Hubner
6:20	<p><a href="#">ADA</a> Guest Presentation</p> <p>Reviewed the Ada program. Available to answer questions or schedule a meeting (can contact at <a href="mailto:outreach@adadevelopersacademy.org">outreach@adadevelopersacademy.org</a>)</p>	M. Tucker

6:35	<p>Meeting logistics – Note taker, timekeeper.</p> <p>The Commission is moving from a volunteer sign-up process to an assigned calendar. If you cannot do your task on the assigned date, please find someone else to replace you.</p>	R. Bryant
6:40	<p>Subcommittees; review subcommittee work plans.</p> <p>The Government &amp; Community Relations Subcommittee's workplan can be found in the drive.</p> <p>All subcommittees, please share your work plans as soon as possible. The Events &amp; Communications will finalize their work plan after reviewing the other plans to make sure their work is aligned.</p> <p>The next SWC digest will include all work plans and the legislative tracker.</p> <p>Washington State Women's Commission: Zoe is interested in being the liaison. Please let Co-Chairs know if you are interested in attending the January meeting.</p>	R. Bryant & Subcommittee chairs
6:55	<p>Bylaws.</p> <p>Kyla will include proposed edits in a shared document for everyone to review. Voting on amended bylaws will occur during January's meeting.</p>	K. Evans
7:00	<p>Budget.</p> <p>Rebecca heard back about quotes for Commission banner and shared information about other materials.</p>	R. Bryant
7:05	<p>Recruitment discussion.</p> <p>A Commissioner matrix will be created to inform recruitment.</p>	A. Johnny
7:15	<p>Native American Heritage Month.</p> <p>Abriel shared an initiative and solicited interest in developing land acknowledgement language and</p>	A. Johnny

	<p>protocol for the Commission. Abriel will also share information and resources with the SWC.</p>	
7:10	<p>WASE Forward Guest presentation.</p> <p>The organization is hoping the SWC is supportive of their proposal and would like to include SWC in their supporters list and on their website. Please review the WASE materials that Tana sent.</p>	M. Williams
7:20	<p>SOCR Updates.</p> <p>The Teams site will be used for SWC work, as well as an onboarding and training hub for all COS Commissioners. There will be a training soon. Please share requests and feedback with Meredith.</p> <p>If applicable, please send any remaining budget information as budget is wrapping up this week with the Fiscal dept.</p> <p>Three recent reappointments were confirmed (J. Gordon, Z. True, M. Wright-Soika).</p>	M. Stone
7:26	Adjourned	