

DRAFT Minutes
Seattle Water Supply System Operating Board
September 2, 2021
1:00 PM to 3:00 PM

WEBEX VIDEO CONFERENCE MEETING

<u>Board Members</u>	<u>Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
Matt Everett	Mike Amburgey	James Amspacher	Tammy Haas
Diane Pottinger, Chair	Boyd Benson	Jennifer Arthur	Charlotte Haines
Shane Young	Dave Barnes	Regina Carpenter	Patty Hale
Mami Hara	Pete Eberle	Michael Connelly	Pam Maloney
Alex Chen, V. Chair	Michael Martin	Kathy Curry	Darcey Peterson
Paula Laschober	Al Nelson	Darian Davis	Kathleen Quong- Vermeire
Ron Little, 7 th Member	Suzi O'Byrne	Paul Faulds	Ron Ricker
	Terry Olson	Terri Gregg	Robert Russell
	Patrick Sorenson	Amy LaBarge	Ron Straka
	Eli Zehner	Eugene Mantchev	
		Maura Patterson	

1. Welcome, Introductions & Announcements:

Diane Pottinger, Operating Board (OB) Chair, welcomed everyone to the meeting.

Kathy Curry, Wholesale Water Contracts Manager, relayed that a quorum was present.

Eli Zehner, King County Water District No. 49's (WD 49) General Manager (GM), Eli Zehner announced his resignation and relayed that Tammy Haas would be the Interim GM for WD 49. Eli went on to express how much he has appreciated his experience with the Seattle Water Supply Operating Board. Everyone wished Eli well.

2. Agenda/Minutes

- a) The **August 5, 2021** minutes were **approved 5-0**.
- b) The **September 2, 2021** agenda was **approved 5-0**.

3. New Business

a) Watershed Management

Amy LaBarge, Seattle Public Utilities (SPU) Watershed Management Director, provided an overview of SPU's stewardship of over 100,000 acres of land in two mountain watersheds in accordance with several regulatory and statutory requirements, and management agreements. As part of the presentation, Amy provided background information on Seattle's Water Supply System and characteristics of the Cedar River and Tolt Watersheds. Amy's presentation also included information on the policies, drivers, priorities, challenges, resources and responsibilities, and staff roles in the important work conducted by SPU's Watershed Management Division.

b) Watershed Fire Management

Darian Davis, SPU Watershed Protection Manager, gave an update on this season's fire management efforts, wildfire management approach, and future considerations. As part of his presentation, Darian discussed wildfire risk and mitigation strategies, prevention, detection, suppression, and response.

c) **Watershed Bridges & Roads**

Michael Connelly, SPU Watershed Engineer, shared information on SPU's maintenance, improvement and other work on watershed roads, culverts, and bridges (#'s 4, 5, 21 and 22 on 2021 CIP). As part of his presentation, Michael provided an overview of projects, project types, and the current project status.

d) **Cedar Falls Regional Facility Improvements** Amy LaBarge, SPU Watershed Management Director, gave a presentation on Cedar Falls facilities, including Cedar Falls Phase I (#27 on 2021 CIP), Learning Center improvements (#26 on 2021 CIP), the Power Service Upgrade project (#29 on 2021 CIP) and Cedar Falls Phase II (#28 on 2021 CIP).

Given meeting time constraints, Diane Pottinger suggested sending a list of questions to SPU after the meeting for all of the above presentations. Kathy Curry said that she would share the questions and SPU's answers in the materials sent in advance for the next month's Operating Board meeting.

4. **Executive Summaries & Other Business**

- **Contract Review Updates** – Mami Hara thanked everyone for their participation in contract workshops. Mami reminded the group about the supplemental workshop on the rate model scheduled for Thursday, September 22, 2-3pm. She also reminded everyone to please submit their signed extension letters so that we can continue the good discussions around improving the current water contract.
- **Water Consumption from Watersheds vs. Rate Studies** – Alex Chen went over Att. 4a noting the above average consumption for 2021.
- **Water Supply Update** – Paul Faulds presented information shown on Att. 4b and shared that the Morse Pump Station is being temporarily moved onto Lake for planned maintenance.
- **CIP Project Updates** – Paul Faulds provided an update on the Lake Forest Park reservoir cover CIP project, which has been delayed on account of contractor supply/shipping delays. As a result, only the East cell will be completed this summer, and the West cell will be completed next dry season. Diane Pottinger asked if SPU could send out a link to the Project website as North City Water District enjoys the update and others might as well: <https://www.seattle.gov/utilities/neighborhood-projects/lfp-reservoir-covering>
- **Other Updates:**
 - Kathy Curry shared the following updates:
 - Reminded everyone that Facilities Charges will be updated monthly moving forward and shared that new staff would be contacting them.
 - Reminded everyone of the upcoming Incident Command System (ICS) training sessions, scheduled for September 7th and September 14th, both 8:30 AM to 5PM.
 - Asked everyone to let Terri Gregg know if they plan to attend the September 22nd workshop and shared that Terri will also correspond with everyone on the tentative September 30th contract discussion.
 - Let everyone know that Terri Gregg would be running the October Operating Board meeting while Kathy is out from work.

6. **Future Meetings & Workshops**


Kathy provided reminders for the following upcoming meetings:

- September 2021
 - Rate Model supplemental workshop – Thursday, September 22, 2-3pm
 - Contract Discussion – tentative for Thursday, September 30, 2-4pm

- October 2021
 - Monthly OB Meeting: October 7
- November 2021
 - Monthly OB Meeting: November 4
- December 2021
 - Monthly OB Meeting: December 2

7. Board meeting was adjourned at approximately 3:00 p.m.

Approved by:



Chair, Diane Pottinger
Seattle Water Supply System Operating Board



Date