**DRAFT Minutes**

**Seattle Water Supply System Operating Board**

**April 7, 2016**

**2:00 to 4:00**

**Mercer Island Community and Event Center**

**8236 SE 24th Street**

**Mercer Island, WA 98040
206.275.7609**

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| --- | --- | --- | --- | --- |
| **Board Members** | **Board Alternates** | **Utility Representatives** | **SPU Attendees** | **Other Attendees** |
| Ron Speer – V. ChairJudi GladstoneByron MurgatroydDiane Pottinger- AltJoan Kersnar - Alt |  Lynne Danielson  Matt Everett | Don FieneAbdoul GafourMike HarrisBrian McDanielPam MartinTerry OlsonDick SwaabShane YoungSean Vance | Regina CarpenterNed WorcesterChad Buechler | Walt CanterCharlotte HainesDarcey PetersonSteve PlaffJim RickRon RickerKathleen Quong-VermeireJohn ThompsonJerry ThorntonLarry West |

* **Welcome and Introductions**
* **Minutes/Agenda**

The March 3, 2016 minutes were **approved 4-0.**

 The April 7, 2016 agenda review was approved as written**.**

**New Business**

 **2017-2022 Capital Facilities Plan**

Joan Kersnar, SPU Water Planning Manager began by going over the power point presentation and taking a look at the schedule for this year’s CFP review. The presentation included a quick refresher on the asset costs in rates by Regina Carpenter and then Joan proceed with the review of the CFP that focused on signification changes and highlighted projects. Some discussion followed and a request was made to have any questions on the projects sent to SPU by April 29th, 2016.

* + Two requests were made to the Board; 1) bring the Beverly Hills Park Tank Project in for a presentation, and 2) give an update on the status of the potential Tolt Tunnel Project. Both presentations will be occur sometime this fall.

**Emergency Coordination Listserv**

Chad Buechler, SPU Emergency Division walked the Board through the process of signing up and using the Listserv. Ned Worcester, SPU Emergency Division gave a handout on guidelines for the Board to consider for usage of a Listserv.

* + Byron Murgatroyd, Board Member motioned to test the listserv process first through the OB email list for notification of meetings, agenda’s, etc. Diane Pottinger seconded the motion, with the motion passing 5-0.

**Seattle City Council and the Operating Board**

Terri Gregg, Wholesale Contracts Manager walked the Board through the handout on the role between the Seattle City Council and the Operating Board in relationship to specific topics called out in the contract. No questions or discussion followed.

**Executive Summaries and Other Business**

* Wholesale Financial Workshop – April 11th & May 9th
* Request to move May 5th meeting to May 12th – Approved by Board 5-0.

 **Future Meetings**

* **May 12, 2016**
* **June 2, 2016**
* **For the Good of the Order**
* **Public Comment Period**

No comments provided

* **Material Presented at Meeting**
	+ 2017-2022 CFP Power Point Presentation
	+ 2017-2022 CFP additional handouts
	+ Listserv Guidelines
	+ Seattle City Council and Operating Board Roles/Responsibilities

**Board Meeting Adjourned @ 3:55 PM**

**Approved by:**

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 **Seattle Water Supply System Operating Board**