

DRAFT Minutes
Seattle Water Supply System Operating Board
October 1, 2015
9:30 AM to 11:30 AM

Cedar River Watershed Auditorium
19901 Cedar Falls Road SE
North Bend, WA 98045

Board Members

Rick Scott - Chair
 Alex Chen
 Ray Hoffman
 Ron Little
 Byron Murgatroyd
 Matt Everett
 Steve Moye

Board Alternates

Lynne Danielson
 Joan Kersnar

**Utility
Representatives**

Don Fiene
 Tom Malphrus
 Ken Howe
 Diane Pottinger
 Mike Harris
 Dick Swaab

SPU Attendees

Wylie Harper
 Cyndy Holtz
 Dan Enrico
 Fernando Platin
 Darin Davis

Other Attendees

Darcey Peterson
 Anne Paige
 John Thompson
 Jerry Thornton
 Larry Schoonmaker
 Jon Shimada
 Jason Kintner
 Brian McDaniels
 Niole DeNovio
 Don DeBerg
 Kraig Kramer
 Carol Stuckey

- **Welcome and Introductions**

- **Minutes/Agenda**

The September 3, 2015 minutes were **approved as written 6-0**.
 The October 1, 2015 agenda was **accepted as written by 6-0**.

- **Old Business**

- **Water Supply Update**

Alex Chen, SPU's Water Planning and Program Division Director, gave an update on the current and projected water supply conditions, as well as recent discussions with the Cedar Instream Flow Commission and Tolt Fisheries Advisory Committee, stream temperatures, and instream flows. He noted that SPU is currently planning on providing normal flows through at least October 8, but will continue to have interim discussions with stakeholders. Alex noted that the regional 10% reduction target continues to be reached and that goal remains unchanged.

- **Water Shortage Contingency Plans Updates (WSCP)**

Joan Kersnar, SPU Water Planning Manager reported SPU, Everett and Tacoma remain in the voluntary stage of the WSCP. The focus on reducing water usage continues to move from outdoor to indoor usage and the message reminds customers that the water is not just for people but also fish. Media ads, press releases, social media, etc., continue to be used to get the message out. The notification on the regions 10% goal reduction will continue on a monthly basis until further notice.

- **Increased Total Coliform Rule (TCR) Sampling**

Wylie Harper, SPU Water Quality Division Director, returned for a follow up conversation on last month's presentation regarding the latest requirements from WDOH on the increase in total coliform sampling collections. After some discussions the majority of Utility Representatives stated they preferred that SPU continue to collect the additional samples. Those customers who were not impacted by the increase in sample collection commented they do not believe their Utilities should ~~not~~ have to pay for this additional work.

✓ Rick Scott, OB chair requested a final report on SPU costs associated with the additional sample collection.

- **Habitat Conservation Plan**

Cyndy Holtz, HCP Program Manager power point presentation included an overview of the Habitat Conservation Plan (HCP) its accomplishments, planned work and costs. Cyndy presented how the 50-year HCP was developed, the different species of fish and wildlife that are called out for protection in the plan, the \$105 million dollar commitment and how many projects, research and monitoring plans have been done to date and what projects still lie ahead. Some projects included forest roads decommissioned, stream and riparian restorations, instream flow management, a new Sockeye Hatchery in Landsburg and land acquisitions where necessary. The emphasis of the plan meant the \$105M commitment which began in 2000 was allocated in the first 10 years of the commitment leaving approximately \$40 million remaining in expenditures between now and 2050.

✓ A few clarifying questions were asked and answered and then a final request was made by Byron Murgatroyd, Small Category Board Member to have the yearly CIP tie more closely with the specific line items in the HCP.

- **Morse Lake Pump Plant Project**

Dan Enrico, SPU Project Manager for the Morse Lake Pump Plan Project (MLPP) gave a power point presentation on the status of the MLPP project, Pump Plants 1 & 2 (PP1, PP2), project schedule and costs. Work completed as of September 29th, 2015 included the piles, discharge dike work, HDPE pipe, partial dredging, generator staging, and the mobilization of both PP1 and PP2. Due to the 2015 drought, the full completion of the project now will not occur until October 2016. Overall the project is on track to be completed under budget.

✓ A few questions and comments were made and a tour of the project occurred following the meeting.

Meadow Mountain Fire

Darian Davis, Watershed Protection Manager gave a power point presentation on firefighting success of his crew when a remote .54 acre wildfire started on August 24th after an August 12th lightning strike. The wildland crew successfully contained the fire within 1700 hours from the time of notification. A total of 7 strikes were ultimately found inside the fire perimeter.

✓ No questions followed.

- **Executive Summaries and Other Business**
 - Water Consumption from Watershed vs. Rate Study – emailed
 - Wholesale Finance Workshop – Terri Gregg, Wholesale Contracts Manager presented a request to initiate a contract with Tom Gould, VP of HDR to scope, develop and potentially facilitate a Wholesale Finance Workshop to the OB members and staff. This workshop would be in lieu of the initial request from the July 2nd OB meeting to have a small group convened to discuss how the multiplier is applied to the O & M. After some discussion, Ray Hoffman stated SPU would pick up the cost of doing the workshop. The workshops will be held sometime during the 1st quarter of 2016. After the presentation, a few questions ensued.
 - ✓ *Ken Howe, Woodinville WD Utility Rep – supported the idea and requested that we still cover at some point the original question from the July meeting.*
 - ✓ *A request was made to send out the scope before it was finalized to see if additional questions could be covered during the workshop.*

- **Future Meetings**
 - ✓ November 5, 2015
 - ✓ December 3, 2015

- **For the Good of the Order**
 - ✓ *Matt Everett, Highline WD requested the Annual Survey before the end of this year*
 - ✓ *Lynne Danielson, OV WSD asked when the notification process discussion would return. Terri Gregg responded we are working on it, had a meeting with Rick Scott that week and would be returning with some ideas at the November or December meeting.*

- **Public Comment Period**
No comments provided

- **Material Presented at Meeting**
 - Water Supply Update
 - Water Shortage Contingency Plan Update
 - TCR Sample Collection
 - HCP Presentation
 - MLPP project Presentation
 - Meadow Mountain Presentation
 - Wholesale Financial Workshop Request

Board Meeting Adjourned @ 11:50 AM

Approved by:

Chair, Rick Scott

Date

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