

DRAFT Minutes
Seattle Water Supply System Operating Board
June 4, 2015
2:00-4:00

Mercer Island Council Chambers
9611 SE 36th Street
Mercer Island, WA 98040
Phone: (206) 236-5300

<u>Board Members</u>	<u>Board Alternates</u>	<u>Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
Ron Sheadel- Chair	Steve Moye	Abdoul Gafour	Terri Gregg	Walt Canter
Byron Murgatroyd		Bryan Koehmstedt	Regina Carpenter	Pam Martin
Alex Chen		Terry Olson		Darcey Peterson
Judi Gladstone - Alt		Trudy Rolla		Steve Plaff
Matt Everett – Alt		Shane Young		Kathleen Quong-Vermeire
Joan Kersnar - Alt		Diane Pottinger		Jim Rick
Ron Little		Terry Smith		John Thompson
		Dick Swaab		Larry West

- **Welcome and Introductions**

- **Minutes/Agenda**

The May 7, 2015 minutes were **approved 5-0**.

The June 4, 2015 agenda was **accepted as written by 5-0**.

- **Old Business**

- **2016-2021 Capital Facilities Plan**

Alex Chen, Director of SPU's Water Planning and Program Management Division began his discussion highlighting the changes in the CIP from the previous presentations.

- **Ron Sheadel, OB Chair asked if over the last 20 years has the number of logging roads that have been decommissioned caused any issues with moving through the watershed in the event of a fire? Mr. Chen responded with a no and that a comprehensive analysis was done before any roads were decommissioned and Cyndy Holtz will speak to this in the fall.**
- **Bryan Murgatroyd – asked if the Tolt Tunnel project will be brought back to the OB for further review and comments? Mr. Chen said yes, that after SPU completes its options analysis (most likely in the fall of this year) we will bring this back to the Board.**
- ***The Board was asked to approve the 2016-2021 CFP as currently written and presented with no further comments. Bryan Murgatroyd, moved to approve and Matt Everett seconded this motion. The Board approved the 2016-2021 CFP 5-0.***

- **Water Quality Notification Process**

Alex Chen, SPU Division Director of Planning and Program Management and OB member began the discussion by reviewing the March 5, 2015 OB meeting minutes on this topic. Mr. Chen commented that SPU's role is not to notify Districts or Cities of another City or District's water quality sample results and that this information belongs to the owner of the sample results. The following comments were made during meeting by both OB Board members and Utility Rep's:

- **Matt Everett (Highline) – It would be good to have multiple agencies involved once the 2nd positive sample comes in and requests that SPU sends out the information to everyone.**
- **Terry Olson (WD 119) – Yes, I would like a notification process. WD 119 has a small staff and it would be hard to get the information out.**
- **Steve Moye (CCUD) – Yes, I also would like a notification process. The Emergency Communication Annex should be the vehicle and get updated regularly. I would like to see the Wholesale customer authorize SPU to send an email out once a 2nd positive sample is confirmed.**
- **Ron Sheadel (CRWSD) – How would we do it?**
- **Diane Pottinger (North City WD) – Agreed with Steve Moye, District would authorize SPU to email out a message.**
- **Matt Everett (Highline) – Woodinville WD stated to him that they feel the same way regarding getting the information out to everyone.**
- **Ron Sheadel (CRWSD) – It appears that most would like to see Seattle send out the information, however; each of us would have the same information so why wouldn't we send the same information out to everyone?**
- **Steve Moye (CCUD) – CCUD may not have everyone's most up to date email information. We would ask the Wholesale Contracts Manager to send out the information to everyone.**
- **Byron Murgatroyd (WD 90) – Was surprised that we don't already have something in place especially in the event of a deliberate attack.**
- **Ron Sheadel (CRWSD) – He happened to discuss with DOH regarding whether a private agency would be expected to notify others of a 2nd positive sample results, the answer was no. What is the liability that Seattle would be under?**
- **Judi Gladstone (SPU) – Is there something available that IT could be of assistance?**
- **Terry Smith (Mercer Island) – When in the situation of an event like this things became chaotic. He does not believe it is SPU's responsibility to notify and that it should be the District or Cities responsibility. Folks should make sure they keep emergency contact information up to date and a legal opinion would be important to ascertain.**
- **Steve Moye – suggested that the WQTF be the venue for further discussions.**
- **Judi Gladstone – concurred with Steve Moye's comment and recommended they see where the WQTF lands on this issue.**
 - **Follow up discussion to occur once WQTF weighs in on issue. Terri Gregg, Wholesale Contracts Manager to follow up with WQTF and report back to OB.**

- **New Business**
 - **Eastside Reservoir Leakage Repairs**
 - Alex Chen, SPU Division Director of Planning and Program Management and OB member will gave a power point presentation on the repairs needed to the Eastside Reservoir. After the presentation a question was asked and then no further discussed followed:
 - Byron Murgatroyd – What is the life of a reservoir? Alex Chen responded at least a 100 years and longer if well cared for.
 - **Executive Summaries and Other Business**
 - ✓ **Brief update on Water Supply conditions** – Alex Chen, SPU Planning and Program Division Director and OB member gave a brief update on the water supply conditions which he stated was still good at the Cedar and Tolt watershed reservoirs and that SPU continues to monitor the situation closely.
 - ✓ **Strategies to avoid revenue losses during drought declaration** – Ron Sheadel, OB Chair requested to know what strategies folks are undertaking to avoid revenue loss during the State declared drought? Comments followed:
 - Diane Pottinger, North City DM, stated they are using their CCR language and website to keep folks up to date on the situation and they used SPU language to accomplish this.
 - Matt Everett, Highline DM, stated they have done the same thing as North City.
- **Future Meetings**
 - ✓ **July 2, 2015**
 - Annual True-Up Report
 - MLPP project update – moved to October meeting with tour of project
 - Meter Testing Program – Still tentative
 - Current Water Supply Conditions and Demands – if applicable
 - Work Plan Review
 - ✓ **August 6, 2015** – Board voted to cancel the August meeting. Byron Murgatroyd motioned to cancel, Matt Everett seconded the motion, and Board voted 5-0 to cancel.
- **For the Good of the Order**

Ron Little, 7th OB member mentioned the impacts of no snowpack on the Dungeness River in Sequim, WA.
- **Public Comment Period**

No comments provided
- **Material Presented at Meeting**
 - ✓ **2016-2021 CFP spreadsheets and power point presentation**
 - ✓ **Water Quality Notification Process follow up discussion**
 - ✓ **Eastside Reservoir Repairs – power point presentation**
 - ✓ **1st quarter 2015 Financial Report**

Board Meeting Adjourned @ 3:45 PM

Approved by:

Chair, Ron Sheadel
Seattle Water Supply System Operating Board

Date