

**DRAFT Minutes**  
**Seattle Water Supply System Operating Board**  
**November 6, 2014**  
**2:00-4:05**  
**Mercer Island Council Chambers**  
**9611 SE 36th Street**  
**Mercer Island, WA 98040**  
**Phone: (206) 236-5300**

See end of minutes for attendance record

- **Welcome and Introductions**
  
- **Minutes/Agenda**
  - The October 2, 2014 minutes were approved as written.
  - The November 6, 2014 agenda was accepted.
  
- **New Business**
  
- **Mercer Island Boiled Water Advisory Event**

Wylie Harper, SPU Drinking Water Quality Manager gave a power point presentation and an overview of the Seattle Water Supply System, the Regulatory Requirements, what constitutes a mandatory or precautionary water quality results and some occurrences and events where Seattle has issued or not issued a boiled water notice.

After Mr. Harper's presentation, Glenn Boettcher, MI Utility Director gave an overview of the November 4, 2014 Confluence Report. He highlighted that during the event they learned how vital partnerships are and noted that they had a lot more taste and odor issues after the event due increased chlorine levels in their system. Mr. Boettcher also mentioned to date they had spent over \$20K on samples taken alone and overtime during the event amounted to over 50hrs each per their 10 employees. A question was asked on how many connections the City had and MI responded they had 4,300 connections.

Next, Jennifer Franklin, Mercer Island's Emergency Operations Manager and Ross Freeman, MI's Communication Manager gave a power point presentation on the Boiled Advisory Event. Ms. Franklin highlighted getting to know emergency management and communication people as being very important and making sure you have a clear command structure and know who all the decisions makers are.

Ross Freeman, MI's Communication Manager shared that there are 22,000 people living on MI and one of the challenges noted was getting information to

the senior citizens living on the island who do not listen to the radio, TV and or don't have cell phones. Besides the MI staff a community of volunteers helped to get the message out to these folks. Some of the lessons learned was having a daily log, making sure you have prepared FAQ's when the advisory ends, get a proclamation signed as soon as possible to ensure you can get resources ASAP, and that relationships and the use of social media in getting information out to the public was also very important. Mr. Freeman said that MI will share both action items and templates with Operating Board members after they are completed.

Terry Smith, Operations Manager shared his role and the round a clock work of his staff (doing 12-15 hr shifts) and his appreciation for the help from the City of Bellevue, Seattle Public Utilities and the City of Issaquah.

Derrick Pell, with Department of Health, shared some of their lessons learned and questions they want the Cities and Districts to keep in mind, e.g., "How well do you know your water system and regional monitoring plan". Mr. Pell also mentioned that DOH will be revising the Total Chloroform Rule.

The topic wrapped up with a question from one of the OB members on that we would like to know of "other opportunities to share resources – like social media and My State."

- **Future Meetings**
  - December 4, 2014 – Policy Governance
  - January 1, 2015 – Canceled
  - February 5, 2015
- **Executive Summaries and Other Business**
  - Policy Governance Session – December OB meeting
  - Water consumption from Watersheds vs. Rate Study – handout (Attachment 2)
- **For the Good of the Order**
- **Public Comment Period**  
No comments provided
- **Material Presented**
  - Boiled Water Advisory – Mandatory vs. Precautionary
  - City of Mercer Island – Boiled Water Advisory Event
  - Mercer Island Phase 1 – Findings and Recommendations

**Board Meeting Adjourned @ 4:05PM**

Approved by:

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Chair, Nancy Ahern  
Seattle Water Supply System Operating Board

\_\_\_\_\_  
Date

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**Board  
Members**

Nancy Ahern  
 Ron Sheadel  
 Matt Everett  
 Rick Scott  
 Ron Little

**Board  
Alternates**

Steve Moye  
 Ron Speer  
 Lynne Danielson

**Wholesale Utility  
Representatives**

Abdoul Gafour  
 Mike Harris  
 Ken Howe  
 Terry Olson  
 Mark Parsons  
 Diane Pottinger  
 Terry Smith  
 Dick Swaab

**SPU  
Attendees**

Terri Gregg  
 Wylie Harper  
 Alex Chen  
 Ned Worcester  
 Dave Muto  
 Karen Reed  
 Jim Nilson  
 Lynn Kirby

**Other  
Attendees**

Walt Canter  
 Denny Clouse  
 Charlotte Haines  
 Jim Rick  
 Karen Steeb  
 John Thompson  
 Jerry Thornton  
 Larry West  
 Steve Pfaff

**Additional Attendees:**

Ross Freeman  
 Jennifer Franklin  
 Glenn Boettcher  
 Chris Condi  
 Jim Stark  
 Paige Igoe  
 Tom Malphrus  
 Darcey Peterson  
 Tish Hunter  
 Derek Pell  
 Tony Marcum  
 Andy Tuchscherer  
 Bob Heivilin  
 Mike Graves  
 Eric Moltz  
 Elaine Kraftz  
 Tom Gould  
 Debbie Rannfeldt

Tim Cantwell  
Steve Brown