

Transportation Equity Workgroup Application FAQ

FOR ORGANIZATIONS

APRIL 2024

1. What qualifies as an affiliated organization for Transportation Equity Workgroup (TEW) participation?

Any community group (community-based organization, coalition and/or network serving populations identified in Resolution 31773) that operates within Seattle-King County qualifies as an affiliated organization. Local, state and federal government agencies (with the exception of federally-recognized tribal governments) do not qualify as affiliated organizations.

2. Does our TEW representative have to be an employee of our organization?

No, an affiliated organization can support the application of individuals in various roles. This includes, but is not limited to volunteers, board members, alumni, contractors, clients, etc.

3. How many applications can an affiliated organization support during an application cycle?

An affiliated organization can only support the application of one prospective candidate during an application cycle.

4. What if my organization already supports a TEW member but have more people interested in joining the TEW?

An affiliated organization can only support one active TEW member throughout the duration of their term. An affiliated organization shall forego supporting additional applications if they are supporting a current TEW member.

5. What can affiliated organizations expect during their representative's tenure on the TEW?

TEW membership is a two-year commitment with most members participating in an average of 2-4 meetings per month. Members will be expected to complete a 3-month onboarding period, regularly attend TEW monthly meetings, complete ongoing subcommittee work, and engage in ad-hoc engagement and training opportunities. Participation may fluctuate based on members' engagement level and TEW workload at different times of the year, but most members dedicate an average of 9 – 10 hours per month to the TEW. Members who choose to take a leadership role as a co-chair will be responsible for additional scope of work and can expect to dedicate more time to the TEW.

6. How are affiliated organizations expected to support their TEW representatives?

All prospective candidates will need a letter of support from their affiliated organizations as part of the application process. Affiliated organizations are expected to provide ongoing support and mentorship during the duration of their representatives' term on the TEW. Organizational support includes but is not limited to ensuring regular attendance at monthly TEW and subcommittee meetings, providing adequate time and resources for members to meet TEW deliverables, and supporting representative's professional development growth on the TEW.



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7. What if our TEW representative cannot fulfil the expected time and work commitment?

All TEW members go through a thoughtful and inclusive application, selection, and onboarding process to develop the right complement of skills, experiences, and interests on the TEW. In the event a TEW member misses more than 3 TEW meetings in a year or leaves prior to the completion of their term, the TEW member, Co-Chairs, and Transportation Equity staff will re-negotiate TEW membership to better accommodate available resources.

8. Are affiliated organizations compensated?

Workgroup members will directly receive stipends for participating on the TEW. On a case-by-case basis we can consider providing funding to the organization the TEW member is representing; this will be assessed on an individual basis with the TE Program Manager and Coordinator.

If you have any other questions, please email transportationequity@seattle.gov or call Sariga Santhosh, Transportation Equity Coordinator, 206-530-3260. Please allow up to 2 business days for a response, especially as we approach the deadline for application submissions.