

BURKE-GILMAN TRAIL MISSING LINK

Design Advisory Committee (DAC) – Work Plan



Seattle
Department of
Transportation

UPDATED – February 15, 2018

Assumes the following 2017/2018 design milestones: 30% design in mid-July, 60% design in mid-September, 90% design in early November, and 100% design in summer 2018. Dates tentative and subject to change.

Meeting/Date	Topic/Outcome/Materials
DAC Meeting #1 <i>May 4, 2017</i>	Topic: Preliminary discussion with previous stakeholders on DAC expectations, draft charter, proposed workplan and proposed membership; update on securing expert design advisor for the DAC process Outcome: Gather preliminary feedback on DAC membership, purpose, process and structure Materials: Draft charter and workplan
DAC Meeting #2 <i>May 25, 2017</i>	Topic: Project overview presentation; review DAC membership and recruitment status, updated charter and work plan, and process for providing materials to the DAC Outcome: Continue project introduction and preliminarily confirm DAC process with members in attendance Materials: Presentation, DAC membership list, DAC charter and DAC work plan
DAC Corridor Walking Tour <i>June 14, 2017</i>	Topic: Walking tour of the Missing Link corridor; identify local conditions, highlight potential challenge areas, and share local knowledge about onsite conditions; meet with property owners along the corridor to hear their concerns and understand local issues; key members of the SDOT and consultant design team to join tour with DAC members
DAC Meeting #3 <i>June 15, 2017</i>	Topic: Debrief walking tour and use preferred alignment to further discuss corridor concerns; SDOT to share known project constraints, parameters and guidelines, and commitments already made; discuss additional information needs to guide and inform the corridor design Outcome: Further understand local knowledge, existing design information, parameters and guidelines, and determine if additional information is needed to inform DAC discussions Materials: Map of preferred alternative, existing design commitments (i.e., EIS mitigation), established design parameters and guidelines
Segment #1 Workshop <i>June 27, 2017</i>	Topic: DAC and SDOT meet with businesses and property owners along the NW 54 th / NW Market segment to identify localized design concerns and aspirations
Segment #2 Workshop <i>June 29, 2017</i>	Topic: DAC and SDOT meet with businesses and property owners along the Shilshole Avenue NW segment to identify localized design concerns and aspirations
Segment #3 Workshop <i>July 11, 2017</i>	Topic: DAC and SDOT meet with businesses and property owners along the NW 45 th Street segment to identify localized design concerns and aspirations
Public Event <i>July 13, 2017</i>	Topic: Public input on conceptual design options for the preferred alignment Outcome: Gather input from greater community on conceptual design and design options Materials: Display boards, maps, comment cards

Concept Design

Schematic Design	<p>DAC Meeting #4 <i>July 27, 2017</i></p>	<p>Topic: Discuss findings from segment workshops and public event; discuss corridor-wide concerns (i.e., parking, safety, etc.); present a suite of design treatment options for addressing identified corridor conflicts; present concept design (i.e. 30% design) Outcome: DAC feedback on potential options to address segment-specific and corridor-wide concerns to guide next steps to refine the corridor design Materials: Alignment map, segment maps, data, options graphics</p>
	<p>DAC Meeting #5 <i>August 17, 2017</i></p>	<p>Topic: DAC meeting to review and provide additional feedback on the schematic design status and continue discussion of key site-specific or corridor issues; learn about options for parking management; one-on-one conversations with DAC members will also occur in August, as needed Outcome: Feedback on the schematic design and input on key design issues Materials: Alignment map, segment maps, data</p>
Design Development	<p>DAC Meeting #6 <i>September 28, 2017</i></p> <p><i>Joint with:</i></p>	<p>DAC Meeting #6 Topic: SDOT presents schematic design (i.e. 60% design) and how information obtained from business and property owners and the public has been incorporated and solicits DAC feedback; learn about Public Art process; discuss on/off-route private/public parking options; plan for All-segment workshop and public event #2 and public walking tour and DAC role; Outcome: DAC provides additional feedback on refined schematic design Materials: Alignment map, detailed design drawings, data (e.g., parking, collision, etc.)</p>
	<p>All-Segment Workshop <i>September 28, 2017</i></p>	<p>All-Segment Workshop Topic: DAC and SDOT report back to segment participants how SDOT used their feedback to refine the project design; share design (i.e. 60% design)</p>
	<p>Public Event #2 <i>October 12, 2017</i></p>	<p>Topic: DAC members and project staff share update on DAC process and schematic design (i.e. 60% design) refinements and how information obtained from business and property owners and the public has been incorporated and solicits public feedback. Provide public with map of self-guided corridor walking tour.</p>
	<p>Self-Guided Walking Tour <i>October 14, 2017</i></p>	<p>Topic: Self-guided walking tour of the corridor to share latest design (i.e. 60% design) Outcome: Public gets an up-close view of the project corridor Materials: Tour map, station displays, segment maps of design, comment cards</p>
	<p>DAC Meeting #7 <i>October 26, 2017</i></p>	<p>Topic: Debrief from All-segment workshop, Public Event #2 and Public Corridor tour. Hear from project team on progress on design development (i.e. 90% design) and provide additional feedback. Outcome: DAC reviews updated design and stakeholder and public comments and provides additional feedback Materials: Summary of input from All-segment workshop, Public Event #2 and Public Walking Tour</p>

Design Development	<p>DAC Meeting #8 December 15, 2017</p>	<p><i>(Meeting originally scheduled for November 16, 2017)</i></p> <p>Topic: SDOT presents latest design (i.e. 90% design); discuss outstanding design concerns; initial construction impacts discussion; share EIS appeal hearing update</p> <p>Outcome: DAC offers additional feedback on design and construction mitigation</p> <p>Materials: Refined design development documents, standard construction practices</p>
	<p>DAC Meeting #9 February 1, 2018</p>	<p><i>(Meeting originally scheduled for January 11, 2017)</i></p> <p>Topic: Review project schedule, budget, and design updates; share EIS appeal hearing decision update</p> <p>Outcome: DAC offers additional feedback on design</p> <p>Materials: Design documents</p>
Construction Documents	<p>DAC Meeting #10 September 13, 2018</p>	<p><i>(Meeting originally scheduled for April/May 2018)</i></p> <p>Topic: SDOT presents final design (i.e. 100% design); discusses preliminary plans for construction outreach and continuing lines of communication; preview pre-construction and construction outreach strategies; close DAC process and thank members</p> <p>Outcome: Review final design; gather closing DAC thoughts and review DAC process, DAC input</p> <p>Materials: 100% design documents</p>