



Application Form for Retrofitted URM Status in the URM Database

To apply for retrofit recognition of a URM building under 2021 SEBC Section 304.5.1, complete the following form and submit evidence as required below. If a completed retrofit is found compliant with the 2021 Seattle Existing Building Code Section 304.5.1, its status in the URM Database will be changed to “Retrofitted”.

Building Address _____ Parcel # _____

SDCI Permit # for structural retrofit _____

Date of Permit Issuance _____ Date of Final Inspection Passed _____

URM Seismic Regulations Compliance Method Section 304.5.1: Item 3a Item 3b Item 3c

Building Owner’s Name _____ Phone Number _____

Mailing Address _____ Email address _____

(If Applicable)

Owner’s Authorized Agent _____ Phone Number _____

Mailing Address _____ Email address _____

Required Evidence: Provide the evidence required for the seismic retrofit compliance categories as described below. Please refer to the [Procedure to Apply for Retrofitted URM Status](#) in the URM Database for specific reporting requirements.

Item 3a: URM buildings that have undergone a seismic retrofit due to a substantial alteration determination, permitted between September 16th, 1996 and April 24th, 2009. The retrofit must comply with the 1994 or later edition of the Seattle Building Code and SDCI (formerly DPD) Director’s Rule 32-96. This form must be accompanied by a report signed and sealed by a licensed Structural Engineer.

Item 3b: URM buildings that have undergone a seismic retrofit due to a substantial alteration determination, permitted between April 24th, 2009 and November 15th, 2024. The retrofit must comply with the 2006 or later edition of the Seattle Building Code and SDCI (formerly DPD) Director’s Rule 7-2009. This form must be accompanied with photographic evidence demonstrating that the structural retrofit work has been completed. Photographs of braced frames, wall anchors and parapet bracing are requested, where visible.

Item 3c: Other seismic retrofits permitted prior to November 15th, 2024 and may be in compliance with the URM seismic regulations of Section 304.5.1. This form must be accompanied with a report signed and sealed by a licensed Structural Engineer.

Owner Statement of Compliance with URM Seismic Regulations:

By applying for recognition of a retrofitted URM building in compliance with 2021 SEBC Section 304.5.1, the owner acknowledges:

1. a retrofitted URM building provides a minimally acceptable level of life safety which is considerably lower than required for new buildings; and
2. a URM building classified as “Retrofitted” in the City of Seattle URM Database is not exempt from code required seismic retrofits resulting from future owner-initiated rehabilitations.

Signature _____ Date _____