



# Seattle City Employees' Retirement System

## Request for Transfer of Funds from the City of Seattle Voluntary Deferred Compensation Plan to the Seattle City Employees' Retirement System

To purchase retirement service credit using funds from your City of Seattle Voluntary Deferred Compensation Plan account, please complete this form authorizing the transfer of funds to the Seattle City Employees' Retirement System (SCERS). **SCERS accepts transfers from pre-tax City of Seattle Voluntary Deferred Compensation Plan accounts only; transfers from a Roth account are not allowed.**

**Please fax, mail, or send this form via secure message on your Member Self-Service account to SCERS for authorization.** It is the employee's responsibility to obtain a signature from SCERS and then forward the completed form to City of Seattle, SDHR, Attn: Deferred Compensation Unit, 700 5<sup>th</sup> Avenue, Suite 5500, PO Box 34028, Seattle, WA 98124-4028 or fax it to 206.615.0202.

### Participant Authorization

Member Information – Help us serve you by printing legibly.	
Name (First, Middle Initial, Last)	Last 4 digits of your Social Security number:
Email address	Daytime Phone Number (including area code)

Transfer \$\_\_\_\_\_ from my City of Seattle pre-tax Deferred Compensation Plan account to my account with the Seattle City Employees' Retirement System for the express purpose of purchasing retirement service credit. The amount to be transferred shall be no more than the cost of the retirement service credit purchase, or the current balance of my pre-tax City of Seattle Voluntary Deferred Compensation Plan account, whichever is less. Mail transferred funds to: City of Seattle, Retirement, FAS Treasury Cashiers, P.O. Box 94766, Seattle, WA 98124-7066.

I have obtained the signature below from Seattle City Employees' Retirement System, acknowledging that this amount does not exceed what is needed for the purchase of retirement service credit.

I understand that transfer of these funds will remove them from consideration as 457 deferred compensation plan assets and, therefore, they will not be eligible for any of the provisions under the 457 plan, such as hardship withdrawals. I understand that these funds will be transferred as soon as administratively possible and that they will not accrue earnings or losses during the transition. I have read this form completely.

Signature and Date	
Member's Signature	Today's Date

### Seattle City Employees' Retirement System Authorization

The amount designated above for transfer from the City of Seattle Voluntary Deferred Compensation to the Seattle City Employees' Retirement System does not exceed the cost needed for purchase of retirement service credit.

Printed name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Seattle City Employees' Retirement System, Jeffrey S. Davis, Executive Director**  
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