



Seattle Retirement

Seattle City Employees' Retirement System

Administrative Committee Meeting
Pacific Building, 720 3rd Avenue, Suite 900, Seattle, WA
(206) 386-1293

Minutes, Thursday, February 27, 2025

AC Members Present: Judith Blinder (Chair), Maria Coe, Sherri Crawford, Joseph Hoffman, Kimberly Loving

SCERS Staff Present: Jeff Davis, Paige Alderete, Nina Melencio

Others Present: Andrew Robinson (FAS)

Call to Order

Judith Blinder, Chair, called the meeting to order at 1:15 pm.

Public Comment

There was no public comment.

Minutes

Approved Minutes from the January 30, 2025 Administrative Committee meeting.

Motion: Upon motion by Judith Blinder, seconded by Maria Coe, the Administrative Committee approved the minutes from the January 30, 2025 Administrative Committee meeting. The motion passed unanimously (5-0).

2024 Board Self-Evaluation

Paige Alderete stated that the Board conducts an annual self-evaluation to assess what is working for the Board and what can be strengthened. In 2024, the Administrative Committee reduced the number of questions included in the survey. The Committee decided to review the questions for further changes before the next committee meeting. After input from board members, the survey questions will be finalized at the March Administrative Committee meeting.

Executive Director 2024 Evaluation Timeline

The Executive Director evaluation process is driven by the Administrative Committee. Ms. Blinder requested that the Executive Director evaluation survey be sent to each board member by March 5th so that she has an opportunity to compile the information for the March 27th meeting.

Conflicts of Interest Policy Review

It is the practice of SCERS to review each charter or policy on a three-year cycle. There are no revisions proposed by staff for the Conflicts of Interest Policy.

Motion: Upon motion by Judith Blinder, seconded by Sherri Crawford, the Administrative Committee recommended that the Board of Administration reaffirm the Conflicts of Interest Policy. The motion passed unanimously (5-0).

Adjourn Meeting

Motion: Upon motion by Judith Blinder, seconded by Maria Coe, the Administrative Committee voted to adjourn the meeting at 1:35 pm. The motion passed unanimously (5-0).