



Seattle City Employees' Retirement System

Administrative Committee Meeting
Pacific Building, 720 3rd Avenue, Suite 900, Seattle, WA
(206) 386-1293

Minutes, Thursday, May 26, 2022

AC Members Present: Robert Harvey, Jr. (Chair), Judith Blinder, Sherri Crawford

SCERS Staff Present: Jeff Davis, Paige Alderete, Jason Malinowski, Leola Ross,

Others Present: Mike Monaco (MMPL), Matt Courtois

Call to Order

Robert Harvey, Jr., Chair, called the meeting to order at 2:01 pm.

Public Comment

There was no public comment.

Minutes

Approved Minutes from the April 28, 2022 Administrative Committee.

Motion: Upon motion by Sherri Crawford, seconded by Judith Blinder, the Administrative Committee approved the minutes from the April 28, 2022 Administrative Committee meeting. The motion passed unanimously (2-0).

Private Funds Disclosure Exemption Policy Review

It is SCERS's practice to review policies and charters every three years. The only revision to this policy is to remove mention of "Diversifying Strategies" from the list of assets since it is no longer included in the portfolio.

Motion: Upon motion by Sherri Crawford, seconded by Judith Blinder, the Administrative Committee recommended that the Board of Administration adopt the revised Private Funds Disclosure Exemption Policy. The motion passed unanimously (3-0).

ESG Policy revision – ESG 2.0

The draft policy reviewed at today's committee meeting had a slight change from the version the committee reviewed at the April meeting. Board Chair Teresa Mosqueda submitted clarifying language to the Policy Review Section that the policy will still be reviewed at least every three years or upon request by a majority of board members.

Motion: Upon motion by Sherrri Crawford, seconded by Judith Blinder, the Administrative Committee recommended that the Board of Administration adopt the ESG policy as revised with Board Chair Teresa Mosqueda's additional language. The motion passed unanimously (3-0).

Board Self-Evaluation

There was discussion on the rating system used on the self-evaluation. For the 2022 board self-evaluation, all rating categories will include definitions for clarity.

Chair Harvey reviewed the survey results with the committee and focused on the questions that received lower ratings or the ones that surprised him, in particular, questions:

- Q14 The Board actively engages in discussion around significant issues.
- Q21 The Board is active engaged in the Board development process.
- Q29 Board members fully and positively participate in discussion.
- Q30 Board Membership: The Board size is adequate to effectively govern the organization.
- Q31 The Board has a range of talents, experience, and knowledge to accomplish its role.

It is not clear what some members are wishing would be different about the size and make-up of the Board. Any changes to the Board would have to be made by City Council through the Seattle Municipal Code.

Regarding Board participation, engagement, and development, the Committee discussed what could make this better. Suggestions included receiving the board packet earlier; tabling items if more time is needed to discuss; and staff pausing more during presentations and asking the Board if there are any questions. The Chair can also ask each Board member for comments and/or questions and to extend the meeting length to provide more time for questions and absorption of the materials.

It was noted that many decisions are time sensitive and tabling items will have an impact. Mr. Davis has been actively trying to meet with all board members on a monthly basis to help answer any questions they may have. For complicated topics, such as the experience study, staff brought in the actuaries the month before the Board was sked to approve the new assumptions to give the Board a refresher on the assumptions and their impact.

The Board Self-Evaluation results will be an upcoming Board of Administration meeting. At that meeting, Chair Harvey will lead the discussion and ask for more information on specific improvements from fellow board members.

Executive Session for Personnel Matter

The Administrative Committee entered into Executive Session at 2:35 pm for approximately 30 minutes to discuss a personnel matter.

Executive Session ended at 2:50 p.m.

SCERS Update

There was no update.

Adjourn Meeting

Motion: Upon motion by Sherrri Crawford, seconded by Judith Blinder, the Administrative Committee voted to adjourn the meeting at 2:57 p.m. The motion passed unanimously (3-0).