



Seattle City Employees' Retirement System

Administrative Committee Meeting
Pacific Building, 720 3rd Avenue, Suite 900, Seattle, WA
(206) 386-1293

Minutes, Thursday, February 24, 2022

AC Members Present: Robert Harvey, Jr. (Chair), Sherri Crawford, Judith Blinder

SCERS Staff Present: Jeff Davis, Paige Alderete, Nina Melencio

Call to Order

Robert Harvey, Jr., Chair, called the meeting to order at 2:00 pm.

Public Comment

There was no public comment.

Minutes

Approved Minutes from the January 27, 2022 Administrative Committee.

Motion: Upon motion by Sherri Crawford, seconded by Judith Blinder, the Administrative Committee approved the minutes from the January 27, 2022 Administrative Committee meeting. The motion passed unanimously (3-0).

Board Self-Evaluation

The committee reviewed the questions for the annual Board Self-Evaluation.

There were no changes, and the Board Self-Evaluation will be sent to Board members on February 24, 2022 and completed anonymously via Survey Monkey.

Executive Director 2021 Evaluation – Collect Relevant Data

The committee reviewed the revised evaluation timeline in packet.

Charter and Policy Review

It is the practice of SCERS to review each charter or policy on a three-year cycle. There are no changes recommended for the Board of Administration Charter.

Motion: Upon motion by Sherry Crawford, seconded by Judith Blinder, the Administrative Committee recommended that the Board of Administration reaffirm the Board of Administration Charter. The motion passed unanimously (3-0).

SCERS Update

Ms. Alderete continues to work with the Member Services Team to support them and come up with a plan to alleviate the obstacles they are facing in providing timely service to members.

Adjourn Meeting

Motion: Upon motion by Sherry Crawford, seconded by Judith Blinder, the Administrative Committee voted to adjourn the meeting at 2:08 pm. The motion passed unanimously (3-0).