



Seattle Parks & Recreation

Tournaments Guide

This document will help guide you through hosting a tournament. A tournament can be held for virtually any sport. Please note the City definition of a 'Tournament' is an event that includes any of the following: sponsors, multiple tents, charge an entrance fee to watch/restrict access, serve/sell alcohol, sell food, or expect more than 200 people at any one time. If, for example, you are hosting a 'tournament' with just friends or your league team, etc, this would likely not fall under this category.

To Apply:

You must submit a park use [application](#), with all relevant details of your proposed event, including a map. As there are only five date slots on the application you can indicate additional dates on a separate page, if needed.

Fees:

In addition to any field/court fees, Park Use Fees are applicable for tournaments. Fees are charged based on the park you utilize. Park Use Fees per specific park are listed [here](#). If your event can be completely contained within the footprint of the field/court fencing, hourly park use fees may not apply. However, other fees may still apply.

Event fees are charged hourly while equipment is in the park.

10% of all on-site sales must be remitted to SPR in one payment by event organizer within 10 days following the event.

Alcohol:

If your event plans to sell Alcohol, your event will also need a Citywide special event permit. Note: this process has its own fees, separate from and in addition to SPR. OED Citywide Special Event webpage can be found [here](#). Note: all alcohol must be consumed in a 'beer garden.'

Tournament Locations:

Tournaments can be hosted at most of our ballfields and courts but are rare based on limited field availability. Check with event scheduling for details.

Event Scheduling Office
300 Elliott Ave W, Suite 100
Seattle, WA 98119
parkusepermits@seattle.gov
206-684-4080 x 3

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Items to keep in mind:

Setup of equipment is not allowed on synthetic turf fields.

Setup on courts should be minimal and should protect the court surface.

Events are not approved at Seattle Public School (SPS) owned properties. Check with Event Scheduling if unsure of property ownership of a certain facility.

Check with Event Scheduling or the Amy Yee Tennis Center on court locations that have restrictions.